

**BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
February 19, 2009
Official**

MINUTES

TRUSTEES PRESENT: Robert Moppert, Chairperson, Angelo Mastrangelo, Vice Chairperson, George Akel, Timothy Grippen, Zachariah Riley, James Orband, Marc Newman, Joyce Majewski

TRUSTEES ABSENT: Nicholas Serafini

ALSO PRESENT: Dr. Daniel T. Hayes, Grant F. Newton, Nancy LaBare, Julie Peacock, Elizabeth A. Wood, Richard David, Robert Behnke, Patricia O'Day

Chairperson Moppert called the meeting to order at 6:05p.m.

1.0 APPROVAL OF MINUTES

Trustee Riley made a motion to approve the minutes of the January 22, 2009 Board of Trustees meeting. The motion was seconded by Trustee Akel and the minutes were unanimously approved as written.

2.0 ACTION ITEMS

PREFERRED AGENDA ITEMS 2.1, 2.2 and 2.3

2.1 Recommend Approval of Candidates for Term Appointment

According to BCC Policy 1.14, the Board of Trustees shall approve changes in the appointment status (term and continuing) of members of the professional staff and in accordance with any applicable negotiated contract. It was recommended that the Board of Trustees approve the candidates for Term Appointment.

2.2 Recommend Approval of Candidates for Continuing Appointment

According to BCC Policy 1.14, the Board of Trustees shall approve changes in the appointment status (term and continuing) of members of the professional staff and in accordance with any applicable negotiated contract. It was recommended that the Board of Trustees approve the candidates for Continuing Appointment.

2.3 Recommend Approval of Resolution for a Contract with Higher One, Inc. to Provide Student Refunds Electronically

Higher One, Inc. will provide students with a debit card that will enhance and simplify the refund process. Students will be able to access their funds on a timelier basis. Refunds will be available to students as they become available to the College. Higher One, Inc. will provide an ATM on campus for ease of access to cash from the debit card.

Trustee Newman made a motion to approve Action Items 2.1, 2.2 and 2.3 on the Preferred Agenda. The motion was unanimously approved.

3.0 INFORMATION ITEMS

3.1 President's Report

Dr. Hayes presented his February 2009 President's Report to the Board.

Dr. Hayes congratulated the faculty in the Nursing Department for their efforts in moving us forward on our continued accreditation of eight years. Also, the College was recently notified of the success of our students in terms of their State Board Scores which were in the 90% range. BCC had the highest rate of passage in any of the SUNY Schools. Dr. Hayes congratulated the students on their success.

Trustee Akel asked that the media be notified of our students test score accomplishment.

The National Council for Marketing and Public Relations will be presenting the BCC Public Affairs office with either a gold, silver or bronze NCMPR Paragon Award. The award ceremony will take place in Kansas City, Missouri.

Nancy Zimpher was recently appointed as the new SUNY Chancellor. She plans on visiting all sixty-four campuses in the state within the next three months and will be planning a visit to BCC within that time frame.

Dr. Hayes reminded the Trustees to complete the survey that was sent to them as part of the Middle States Accreditation.

Trustee Majewski asked who devised the questions for the survey. Trustee Riley stated that the questions were a combination of Middle States suggestions as well as the committee's questions.

3.2 BCC Foundation Report

Dr. Judy Siggins presented the February 2009 Foundation report to the Board and a copy of this report was included in the Board package.

3.3 Capital Operations Activity/Capital Project Change Orders

Updates were given on various capital projects for February 2009 by Mr. Newton and a summary of these updates was included in the Board package. Mr. Newton stated that next week a legal notice will be in the paper requesting participation in an architectural and/or engineering phase of the new Science and Technology Building.

3.4 Budget Transfers

There were no Budget Transfers for January 2009.

3.5 Grant Approvals

Grants which were received in February 2009 were reviewed by Mr. Newton. A summary of grants was included in the Board package.

3.6 Investment Report

This report is routine and for informational purposes. Mr. Newton reported that Wilbur Bank has offered a floor of 1% for investments regardless of what the market dictates. We will begin moving some of our investments to Wilbur Bank.

3.7 Personnel Activity Reports

These reports are routine (with planned activity) and for informational purposes.

3.8 Budget Update

This report is routine and for informational purposes.

3.9 Press Clippings

This report is routine and for informational purposes.

4.0 COMMITTEE REPORTS

4.1 Minutes from Finance and Facilities Meeting of February 17, 2009

Vice Chair Mastrangelo submitted his Minutes for the February 17, 2009 Finance and Facilities meeting. The meeting was called to order at 7:30 a.m. Executive Session was called from 7:49 to 8:35 a.m. The meeting adjourned at 8:36 a.m.

5.0 COMMUNICATIONS

None

EXECUTIVE SESSION

Chairperson Moppert called for Executive Session to discuss personnel issues, negotiations and possible litigation. At 6:19 p.m. A motion was made by Trustee Riley to adjourn to Executive Session and seconded by Trustee Akel. The motion passed unanimously.

Dr. Hayes, Grant Newton, Rich David, Elizabeth Wood, Dr. Judy Siggins and Art Smith, Vice President of the BCC Foundation was asked to attend Executive Session.

Trustee Newman made a motion to end Executive Session at 7:20 p.m. The motion was seconded by Trustee Grippen.

Trustees went into Executive Session at 6:15 p.m. The Executive Session ended at 7:20 p.m.

Trustee Orband made a motion that the Board approves the College to enter into a possible agreement with Kroll's Fraud Solutions in an amount not to exceed \$114,000 contingent on the recommendation of Bob Behnke and James Orband after consultation with the President of the College and the Chairman of the Board of Trustees. The motion was seconded by Trustee Majewski and the motion passed unanimously.

Trustee Mastrangelo made a motion to adjourn. The motion was seconded by Trustee Riley and the motion passed unanimously. The meeting adjourned at 7:21 p.m.

THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, MARCH 26, 2009, IN THE DECKER HEALTH SCIENCES CENTER BUILDING.

DINNER WILL BE SERVED AT 5:30 P.M. IN THE KLEE DINING HALL AND THE MEETING WILL BEGIN AT 6:00 P.M. IN THE LIBOUS ROOM.