

**BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES**

March 26, 2009

Official

MINUTES

TRUSTEES PRESENT: Angelo Mastrangelo, Vice Chairperson, George Akel, Timothy Grippen, Zachariah Riley, James Orband, Joyce Majewski, Margaret Coffey

TRUSTEES ABSENT: Robert Moppert, Nicholas Serafini and Marc Newman

ALSO PRESENT: Dr. Daniel T. Hayes, Grant F. Newton, Nancy LaBare, Julie Peacock, Elizabeth A. Wood, Richard David, Robert Behnke, Patricia O'Day

Vice Chairperson Mastrangelo called the meeting to order at 6:05 p.m.

Vice Chairperson Mastrangelo welcomed new Board of Trustee member Margaret Coffey to Broome Community College and to the Board.

1.0 APPROVAL OF MINUTES

Trustee Orband made a motion to approve the minutes of the February 19, 2009 Board of Trustees meeting. The motion was seconded by Trustee Akel and the minutes were unanimously approved as written.

2.0 ACTION ITEMS

PREFERRED AGENDA ITEMS 2.1, 2.2 and 2.3

Vice Chairperson Mastrangelo postponed voting on, Item 2.1, Recommend Approval of Candidates for Sabbatical Leave, until after Executive Session.

2.1 Recommend Approval of Resolution for Candidates for Sabbatical Leave

Article 15 (Sabbatical Leave) of the Faculty Association contract calls for a joint committee consisting of one member from the Administration, the Faculty Association, and the Board of Trustees to make final recommendation to the BCC Board of Trustees on approval of sabbaticals. In accordance with this contractual language, the Sabbatical Committee consisted of Administrative representative, Julie Peacock, Interim Vice President for Academic Affairs; Board of Trustees representative, Robert Moppert, Chair and Margaret Wingate, Faculty Association President. The Sabbatical Committee recommended to the Board of Trustees that Anna C. Halligan be granted Sabbatical – Fall 2009, Luis F. Moreno be granted Sabbatical – Fall 2009 and Christopher Origer be granted Sabbatical – Fall 2009. A listing of the Sabbatical Applicants was attached.

Trustee Orband made a motion to approve Action Item 2.1, approval of a resolution for Candidates for Sabbatical Leave. The motion was seconded by Trustee Akel and the motion was unanimously approved.

2.2 Recommend Approval of Resolution for Granting Emeritus Status

Under BCC Policy 1.17, the Board of Trustees grants emeritus status to members of the college professional staff according to the specified procedures. It was recommended that the Board of Trustees approve the resolution granting emeritus status to Karen Goodman.

Trustee Majewski made a motion to approve Action Item 2.2, approval of a resolution for Granting Emeritus Status. The motion was seconded by Trustee Akel and the motion was unanimously approved.

Dr. Hayes stated that Chairperson Moppert will make the presentation to Karen Goodman at the April 23, 2009 Board of Trustees meeting.

2.3 Recommend Approval of Resolution for Six-Year Capital Improvement Program Request for Years 2010-2015

As part of Broome County's budget process, Broome Community College is required to submit a Six-Year Capital Improvement Program for consideration. The list of projects includes ongoing needs and the Campus Master Plan addressing the future of the campus. It was recommended that the Board of Trustees approve the Six-Year Capital Improvement Program request for years 2010-2015.

Trustee Riley made a motion to approve Action Item 2.3, approval of a resolution for Six-Year Capital Improvement Program Request for Years 2010-2015. The motion was seconded by Trustee Orband and the motion was unanimously approved.

3.0 INFORMATION ITEMS

3.1 President's Report

Dr. Hayes presented his March 2009 President's Report to the Board.

Dr. Hayes informed the Board that the Middle States preliminary visitation by team chair, Dr. Carol Eaton has been scheduled for Friday, October 23, 2009 and the dates of the actual visit of the team will be Sunday, March 21st through Wednesday, March 24, 2010. Dr. Hayes encouraged the members of the Board to attend opening interviews on Sunday, March 21, 2010 as well as the exit interviews on Wednesday, March 24, 2010 at 10:00 a.m.

The College has submitted a number of names to be considered for various Chancellor's Awards for Excellence as well as for a Distinguished Teaching Professorship. The results of the nominations should be announced by SUNY in the month of May.

BCC also has three students who will receive the Student Chancellor's Award at a special ceremony in Albany on April 7, 2009.

Dr. Hayes commended the College personnel that worked on the implementation of the SUNY recommendation to authorize the College to permit only five companies to offer SUNY approved tax deferred investment vehicles to employees.

A Retirement Recognition Event is scheduled for Wednesday, April 22, 2009 from 5:00 p.m. to 9:00 p.m. in the Student Dining Hall. This event recognizes individuals who are retiring after a lifetime of service to Broome Community College as well as honor our SUNY Chancellor Award nominees. Dr. Hayes invited and urged all of the Board members to attend.

Student Convocation was held on Tuesday, March 17, 2009 featuring poet Carolyn Forché as well as a number of activities going on throughout the day. This is a special event for the College and this year 700 people attended Convocation. Dr. Hayes encouraged all of the Board members to attend the event next year.

3.2 BCC Foundation Report

Dr. Judy Siggins presented the March 2009 Foundation report to the Board and a copy of this report was included in the Board package.

Dr. Siggins announced that Natalie Thompson, Director of Alumni Affairs won an award from SUNY QUAD for the alumni magazine BROOME. Ms. Thompson has also been elected to serve on the SUNY QUAD Board.

3.3 Capital Operations Activity/Capital Project Change Orders

Updates were given on various capital projects for March 2009 by Mr. Newton and a summary of these updates was included in the Board package.

3.4 Budget Transfers

Budget Transfers for February 2009 were reviewed by Mr. Newton.

3.5 Grant Approvals

There was no grant activity during the month of February.

3.6 Investment Report

This report is routine and for informational purposes.

3.7 Personnel Activity Reports

These reports are routine (with planned activity) and for informational purposes.

3.8 Budget Update

This report is routine and for informational purposes.

Dr. Hayes discussed the 2009-2010 Proposed Operating Budget Scenario that was handed out to each Board member. The College will recommend a budget of 0% in terms of expenditure increases and will be asking the County for a contribution.

Also distributed were tuition rates during the current year in surrounding areas. Broome Community College is the lowest compared to the closest colleges to us.

3.9 Press Clippings

This report is routine and for informational purposes.

3.10 2009 Candidates for Professional Recognition Increment

Grant Newton reviewed the Professional Recognition Increment for Carine Surdey

3.11 Distance Learning Report by Julie Peacock

Julie Peacock gave a presentation on Distance Learning. The presentation included a brief history on Distance Learning on campus, estimated income and projected growth.

4.0 COMMITTEE REPORTS

4.1 Minutes from Finance and Facilities Meeting of March 24, 2009

Vice Chair Mastrangelo submitted his Minutes for the March 24, 2009 Finance and Facilities meeting. The meeting was called to order at 7:31 a.m. Executive Session was called from 7:32 to 8:15 a.m. The meeting adjourned at 8:45 a.m.

5.0 COMMUNICATIONS

None

EXECUTIVE SESSION

Vice Chairperson Mastrangelo called for Executive Session to discuss personnel issues. At 6:33 p.m. A motion was made by Trustee Grippen to adjourn to Executive Session and seconded by Trustee Akel. The motion passed unanimously.

Dr. Hayes, Grant Newton and Elizabeth Wood were asked to attend Executive Session.

Trustee Riley made a motion to end Executive Session at 8:04 p.m. The motion was seconded by Trustee Akel.

Trustees went into Executive Session at 6:33 p.m. The Executive Session ended at 8:04 p.m.

Trustee Akel made a motion to adjourn. The motion was seconded by Trustee Grippen and the motion passed unanimously. The meeting adjourned at 8:11 p.m.

THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, APRIL 23, 2009, IN THE DECKER HEALTH SCIENCES CENTER BUILDING.

DINNER WILL BE SERVED AT 5:30 P.M. IN THE KLEE DINING HALL AND THE MEETING WILL BEGIN AT 6:00 P.M. IN THE LIBOUS ROOM.