

**BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
October 23, 2008
Official**

MINUTES

- TRUSTEES PRESENT:** Robert Moppert, Chairperson, Vice Chair Angelo Mastrangelo, George Akel, Timothy Grippen, Zachariah Riley, Marc Newman
- TRUSTEES ABSENT:** Nicholas Serafini, Joyce Majewski, James Orband
- ALSO PRESENT:** Dr. Daniel T. Hayes, Grant F. Newton, Nancy LaBare, Elizabeth A. Wood, Richard David, Robert Behnke, Patricia O'Day

Chairperson Moppert called the meeting to order at 6:00 p.m.

1.0 APPROVAL OF MINUTES

Trustee Riley made a motion to approve the minutes of the September 18, 2008 Board of Trustees meeting. The motion was seconded by Trustee Grippen and the minutes were unanimously approved as written.

2.0 ACTION ITEMS

PREFERRED AGENDA ITEMS 2.1, 2.2 AND 2.3

2.1 Recommend Approval of Bid#09-1 to the College of Staten Island

The College of Staten Island is the sole source of service to provide study abroad programs that meet BCC's programmatic needs in Italy and Ecuador for the academic year 2008-09. The number of students enrolled in the program will determine the total contractual cost of services. The total recommended bid for study abroad programs with the College of Staten Island is not to exceed \$1,000,000.

2.2 Recommend Approval of Bid#09-2 to Council on Overseas Education

The Council on Overseas Education is the sole source of service to provide study abroad programs for BCC students wishing to study in Spain and Italy for the academic year 2008-09. Since the college does not know an exact number of participants until the summer enrollment period has ended, it is not possible to provide an exact cost. The recommended bid is not to exceed \$150,000.

2.3 Recommend Approval of Resolution Amending the Deferred Compensation Plan

The NYS Deferred Compensation Board (NYSDCB) requires us to amend and restate the Model Plan adopted effective December 7, 2007, which requires action in the form of a resolution by our Board of Trustees.

Trustee Grippen made a motion to approve Action Items 2.1, 2.2 and 2.3 on the Preferred Agenda. The motion was seconded by Trustee Riley. The motion was unanimously approved.

2.4 Recommend Approval of Resolution Honoring Alex S. DePersis

The Board of Trustees wishes to express their gratitude and deep appreciation on behalf of the College for the dedication, service and outstanding contribution Alex S. DePersis has shown as a member of the Broome Community College Board of Trustees.

Trustee Riley made a motion to approve Action Item 2.4, approval of revised position descriptions. The motion was seconded by Trustee Grippen and the motion was unanimously approved.

3.0 INFORMATION ITEMS

3.1 President's Report

Dr. Hayes discussed the Capital Construction Alternatives Presentation regarding the Science Building Project and three proposals that were presented to County Officials as it pertains to the Master Plan. The County has agreed to provide 11 million dollars toward the project, matching SUNY funds. Dr. Hayes would like to move forward with the project this year. Dr. Hayes was asked by County Executive Fiala to make a presentation to the Legislature regarding the project.

Discussion was held regarding the Science Building project.

Dr. Hayes reported that a delegation from Turkey visited the BCC campus and Binghamton University on October 12 and 13. They are interested in establishing cooperative programs with BCC in the nursing and engineering programs.

The College Council Initiatives Endeavors and Activities Report for the 2007-2008 year was included in the Board packet. The report includes an inventory of all the work and activity the College Council did last year, such as providing recommendations regarding the Alms House.

The SUNY Housing Survey was also included in the packet for information purposes.

A meeting was held on Monday, October 20 with United Development, who presented their plan for student housing near the campus. Town of Dickinson officials as well as residents attended the meeting.

Discussion was held regarding student housing on and off campus.

Dr. Hayes reported that the Public Affairs Office has won eight National Council for Marketing and Public Relations awards.

A letter was sent to Dr. Hayes by a parent thanking the BCC staff and faculty for the experience and education his son received.

Dr. Hayes read a letter to the editor that was recently in the Press & Sun Bulletin thanking BCC staff for their immediate action in response to a woman's husband who went into cardiac arrest at a recent hockey game on campus.

There are a number of BCC sports teams that will be traveling to Nationals. These teams include, Cross Country, Tennis and possibly the Women's Soccer Team.

Dr. Hayes has established a "President for a Day" lottery. The winning student will become the president of the College for the day on November 18, and in turn Dr. Hayes will become the student for the day. Dr. Hayes asked for two or three Board members to meet with the student on November 18. Proceeds of the lottery will go to a charitable organization on campus.

3.2 BCC Foundation Report

The October 2008 Foundation report to the Board was included in the Board package.

3.3 Capital Projects

Updates were given on various capital projects for October 2008 by Mr. Newton and a summary of these updates was included in the Board package.

3.4 Budget Transfers

Budget Transfers for September 2008 were reviewed by Mr. Newton.

3.5 Grant Approvals

Grants which were received in September 2008 were reviewed by Mr. Newton. A summary of grants was included in the Board package.

3.6 Investment Report

This report is routine and for informational purposes.

3.7 Personnel Activity Reports

These reports are routine (with planned activity) and for informational purposes.

3.8 Budget Update

This report is routine and for informational purposes.

Regina Losinger distributed and reviewed with the Board the 2009-2010 operating budget scenario and operating budget rules of thumb.

3.9 Press Clippings

This report is routine and for informational purposes.

Mr. David notified the Board that the Press & Sun Bulletin is doing an indepth story regarding the gentleman who went into cardiac arrest at a recent hockey game at the BCC Ice Center. The story should appear in the Sunday, October 26 edition.

4.0 COMMITTEE REPORTS

4.1 Minutes from Finance and Facilities Meeting of October 21, 2008

Vice Chair Mastrangelo submitted his Minutes for the October 21, 2008 meeting. The meeting was called to order at 7:30 a.m. and adjourned at 8:26 a.m.

5.0 COMMUNICATIONS

None

EXECUTIVE SESSION

Chairperson Moppert called for Executive Session to discuss personnel issues. At 6:55 p.m. A motion was made by Trustee Newman to adjourn to Executive Session and seconded by Trustee Akel. The motion passed unanimously.

Dr. Hayes, Grant Newton and Elizabeth Wood were asked to attend Executive Session.

Trustee Akel made a motion to end Executive Session at 7:13 p.m. The motion was seconded by Trustee Newman.

Trustees went into Executive Session at 6:55 p.m. The Executive Session ended at 7:13 p.m.

It was noted that a special meeting may be called in November, and it was requested by Board members that it be scheduled after November 19.

Trustee Akel made a motion to adjourn. The motion was seconded by Trustee Newman and the motion passed unanimously. The meeting adjourned at 7:15 p.m.

THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, DECEMBER 11, 2008, IN THE DECKER HEALTH SCIENCES CENTER BUILDING.

DINNER WILL BE SERVED AT 5:30 P.M. IN THE KLEE DINING HALL AND THE MEETING WILL BEGIN AT 6:00 P.M. IN D 201, HOYT/KLEE CENTER, DECKER HEALTH SCIENCES BUILDING