

**BROOME COMMUNITY COLLEGE
BOARD OF TRUSTEES
December 11, 2008
Official**

MINUTES

TRUSTEES PRESENT: Robert Moppert, Chairperson, George Akel, Nicholas Serafini, Joyce Majewski, Timothy Grippen, Zachariah Riley, James Orband

TRUSTEES ABSENT: Angelo Mastrangelo, Marc Newman

ALSO PRESENT: Dr. Daniel T. Hayes, Grant F. Newton, Nancy LaBare, Julie Peacock, Elizabeth A. Wood, Richard David, Robert Behnke, Patricia O'Day

Chairperson Moppert called the meeting to order at 6:05 p.m.

1.0 APPROVAL OF MINUTES

Trustee Riley made a motion to approve the minutes of the October 23, 2008 Board of Trustees meeting. The motion was seconded by Trustee Grippen and the minutes were unanimously approved as written.

2.0 ACTION ITEMS

PREFERRED AGENDA ITEMS 2.1, 2.3, 2.4, 2.5 and 2.6

Trustee Grippen made a motion to remove, from the Preferred Agenda, Item 2.2, Recommend Approval of Demolition of the Alms House. Trustee Serafini seconded the motion and it was unanimously approved.

2.1 Recommend Approval of Extension of Interim President Appointment

By means of Resolution # 1025 of June 24, 2008 the Board of Trustees authorized appointment of Dr. Daniel T. Hayes as Interim President for the period July 1, 2008 through December 31, 2008 with the option to extend the appointment for an additional six month term. It was recommended that the Board of Trustees approve the extension of Dr. Daniel T. Hayes as Interim President of Broome Community College.

2.2 Recommend Approval of Demolition of the Alms House

The Broome Community College Board of Trustees approved its 2009-2014 Capital Improvements Plan at its April 24, 2008 meeting which included the Demolition of the Alms House and agreed to seek viable Expressions of Interest for the Rehabilitation, Renovation and Occupancy of the Alms House. No Expression of Interest that adequately addressed the issue of restoration funding and other potential College uses of land on which the Alms House is located was received in response to the request issued in March of 2008 by the November 26, 2008 deadline. The college is obligated to comply with the mandate from the NYS Office of Fire Prevention and Control to have by January 31, 2009 a plan for the renovation or demolition of the building. It was recommended that the Board of Trustees approve the demolition of the Alms House.

Trustee Majewski made a motion to approve Action Item 2.2, approval of resolution to demolish the Alms House. The motion was seconded by Trustee Serafini and the motion was unanimously approved.

2.3 Recommend Approval of Amendment to BCC Policy 1.27, Naming of College Spaces for Recognition Purposes

On March 28, 1996, the Broome Community College Board of Trustees adopted and approved Policy 1.27, Naming of College Spaces for Recognition Purposes. It is proposed that the Naming of College Spaces for Recognition Purposes Policy, reference number 1.27 be amended to include, In situations judged exceptional by the Board of Trustees, and with the passage of six months from the time the exception is brought to the Board's attention, the Trustees may at their discretion elect to name BCC facilities and locations on the basis of contributions other than financial. It was recommended that the Board of Trustees approve the amendment to Policy 1.27.

2.4 Recommend Approval of Resolutions for Emeritus Status

Under BCC Policy 1.17, the Board of Trustees grants emeritus status to members of the college professional staff according to the specified procedures. It was recommended that the Board of Trustees approve the resolutions granting emeritus status to Bentzil Kasper and Barbara Nilsen.

2.5 Recommend Approval of Revised Job Description

Under BCC Policy 1.13, the Board of Trustees shall approve the creation or subsequent modification of position descriptions and/or titles in the unclassified professional service according to specified procedures. It was recommended that the Board of Trustees approve the following revised position description: Director of the Learning Resources Center and Learning Assistance Center.

2.6 Recommend Approval of Resolution for Unpaid Leave of Absence for Catherine Schuldt

The Board of Trustees acts in accordance with the terms of the BCC Faculty Association labor contract to approve a request for unpaid leave for an employee in that bargaining unit. It was recommended that the Board of Trustees approve an unpaid (FMLA eligible) leave of absence from November 24, 2008 to November 25, 2008 to Catherine Schuldt, Clinical Nursing Skills Instructional Specialist, Nursing Department.

Trustee Majewski made a motion to approve Action Items 2.1, 2.3, 2.4 and 2.5, 2.6 on the Preferred Agenda. The motion was seconded by Trustee Akel. The motion was unanimously approved.

2.7 Recommend Approval of Resolution for BCC Women's Soccer Team

In 2005, Trustee Robert Moppert requested that our BCC athletes be recognized for national accomplishments. Therefore, it was decided that, at year's end, the Trustees would honor that year's student athletes who earn NJCAA All American recognition and/or win national competitions. It was recommended that the Board of Trustees approve the resolution for the BCC Women's Soccer Team.

Trustee Grippen made a motion to approve Action Item 2.7, approval of the resolution for the BCC Women's Soccer Team. The motion was seconded by Trustee Orband and the motion was unanimously approved.

2.8 Recommend Approval of Resolutions for Women's Soccer Team Coaches

In 2005, Trustee Robert Moppert requested that our BCC athletes be recognized for national accomplishments. Therefore, it was decided that, at year's end, the Trustees would honor that year's student athletes who earn NJCAA All American recognition and/or win national competitions. It was recommended that the Board of Trustees approve the resolution for the BCC Women's Soccer Team Coaches.

Trustee Serafini made a motion to approve Action Item 2.8, approval of a resolution for the BCC Women's Soccer Team Coaches. The motion was seconded by Trustee Grippen and the motion was unanimously approved.

2.9 Recommend Approval of Resolution for BCC Women's Cross Country Team

In 2005, Trustee Robert Moppert requested that our BCC athletes be recognized for national accomplishments. Therefore, it was decided that, at year's end, the Trustees would honor that year's student athletes who earn NJCAA All American recognition and/or win national competitions. It was recommended that the Board of Trustees approve the resolution for the BCC Women's Cross Country Team.

Trustee Orband made a motion to approve Action Item 2.9, approval of resolution for the BCC Women's Cross Country Team. The motion was seconded by Trustee Grippen and the motion was unanimously approved.

2.10 Recommend Approval of Resolution for BCC Women's Cross Country Team Coach

In 2005, Trustee Robert Moppert requested that our BCC athletes be recognized for national accomplishments. Therefore, it was decided that, at year's end, the Trustees would honor that year's student athletes who earn NJCAA All American recognition and/or win national competitions. It was recommended that the Board of Trustees approve the resolution for the BCC Women's Cross Country Team Coach.

Trustee Majewski made a motion to approve Action Item 2.10, approval of resolution for the Women's Cross Country Team Coach. The motion was seconded by Trustee Akel and the motion was unanimously approved.

2.11 Recommend Approval of Resolutions for Nationally Recognized Student Athletes

In 2005, Trustee Robert Moppert requested that our BCC athletes be recognized for national accomplishments. Therefore, it was decided that, at year's end, the Trustees would honor that year's student athletes who earn NJCAA All American recognition and/or win national competitions. The following students were to be recognized: Sarah Furminger, Tori Matt, Katie Schild, Calli Karl, Taylor Woodcock, Michelle VanOstrand and Jeffery Smith.

Trustee Majewski made a motion to approve Action Item 2.11, approval of resolutions for nationally recognized student athletes. The motion was seconded by Trustee Akel and the motion was unanimously approved.

3.0 INFORMATION ITEMS

3.1 President's Report

Dr. Hayes presented his President's Report to the Board highlighting several items.

Dr. Hayes received a letter from Interim SUNY Chancellor John Clark announcing his resignation. It will be a challenge to find a person willing to take on the responsibility of the Chancellor's position.

The Schenectady Dormitories have been put on hold due to the current economy.

Dr. Hayes mentioned the presentation United Development held with the Town of Dickinson and community members on Monday evening. They have been trying to find a design that the Town and neighbors would approve. Trustee Grippen stated that the neighbors did not seem to be opposed to dorms being constructed on College property. Dr. Hayes stated that United Development would prefer to build on the Boland Track because it would be less costly for them and would probably realize a greater profit. He also stated that the College needs to look at on campus solutions as well. Dr. Hayes will discuss on campus dorms with United Development at the next meeting he has with them.

SUNY Initiative recognizing retirees was included in Dr. Hayes's report. It was also mentioned that the BCC College Council has been working on a retirement recognition program as well.

Dr. Hayes attended the Entrepreneurial Assistance Program Graduation on Tuesday evening. He praised the program and its participants. Dr. Hayes recommended that members of the Board of Trustees may want to attend the next graduation ceremony and will notify them when the next graduation is scheduled.

There is a Board of Trustee vacancy and it is in the hands of the State to fill this position. He has notified County officials that we do need a name submitted so we can move the process forward.

3.2 BCC Foundation Report

Dr. Judy Siggins presented the December 2008 Foundation report to the Board and a copy of this report was included in the Board package

3.3 Capital Projects

Updates were given on various capital projects for November 2008 and December 2008 by Mr. Newton and a summary of these updates was included in the Board package.

3.4 Budget Transfers

Budget Transfers for October 2008 and November 2008 were reviewed by Mr. Newton.

3.5 Grant Approvals

Grants which were received in October 2008 and November 2008 were reviewed by Mr. Newton. A summary of grants was included in the Board package.

3.6 Investment Report

This report is routine and for informational purposes.

3.7 Personnel Activity Reports

These reports are routine (with planned activity) and for informational purposes.

3.8 Budget Update

This report is routine and for informational purposes.

Dr. Hayes reported that we are waiting for Governor Paterson's proposal for next year's budget and we are expecting cuts. We will be looking at three different components of strategy over the next several months. 1) We will have to make some cut next year. We don't know what they are yet but hopefully they will be minimal. 2) We will have to use more of our College fund balance. 3) We will be investigating what would be an affordable tuition increase for next year.

3.9 BANNER Overload Compensation

Mr. Newton reviewed the proposed Banner Overload payments for this semester.

3.10 Annual Report for Fiscal Year Ending 2007-2008

A copy of the BCC Annual Report for Fiscal Year Ending 2007-2008 was included in the Board of Trustees package for information.

3.11 Annual Report Faculty-Student Association

As required by the Faculty-Student Association's Bylaws, a copy of the Faculty-Student Association Annual Report, including the Management Letter, was included in the Board of Trustees package for information.

Dr. Hayes stated that they are concerned regarding the \$174,000 deficit the Child Care Center is experiencing. He has appointed an ad hoc committee consisting of individuals that serve on the FSA board to take a look at the situation and develop recommendations to best manage and eventually eliminate the deficit.

3.12 Press Clippings

This report is routine and for informational purposes.

Mr. David reported that more stories are being done regarding the significance and role the College plays in the community and that is a definite shift we have been trying to move toward.

4.0 COMMITTEE REPORTS

4.1 Minutes from Finance and Facilities Meeting of December 9, 2008

Chairperson Moppert reviewed the Minutes for the December 9, 2008 meeting. The meeting was called to order at 7:30 a.m. and adjourned at 8:58 a.m.

5.0 COMMUNICATIONS

Greater Binghamton Modeling and Simulation Coalition Brochure was included in the Board packages

EXECUTIVE SESSION

Chairperson Moppert called for Executive Session to discuss personnel issues. At 6:43 p.m. A motion was made by Trustee Majewski to adjourn to Executive Session and seconded by Trustee Akel. The motion passed unanimously.

Dr. Hayes, Grant Newton and Elizabeth Wood were asked to attend Executive Session.

Trustee Akel made a motion to end Executive Session at 6:53 p.m. The motion was seconded by Trustee Newman.

Trustees went into Executive Session at 6:43 p.m. The Executive Session ended at 6:53 p.m.

Recommend Approval of Resolution Approving An Agreement with the Faculty Association of Broome Community College for September 1, 2008 through August 31, 2009

Trustee Grippen introduced and made a motion to approve a resolution approving an agreement with the Faculty Association of Broome Community College to extend the Collective Bargaining Agreement for the period September 1, 2008 through August 31, 2009. Chairperson Moppert seconded the motion. The motion was defeated, 5-2.

Trustee Akel made a motion to adjourn. The motion was seconded by Trustee Orband and the motion passed unanimously. The meeting adjourned at 6:55 p.m.

THE NEXT FULL BOARD OF TRUSTEES MEETING IS SCHEDULED FOR THURSDAY, JANUARY 22, 2009, IN THE DECKER HEALTH SCIENCES CENTER BUILDING.

DINNER WILL BE SERVED AT 5:30 P.M. IN THE KLEE DINING HALL AND THE MEETING WILL BEGIN AT 6:00 P.M. IN THE LIBOUS ROOM.