
Procedure: Repeating Courses

Reference No.: 3.7

Authority: College President

Cross Reference: Policy 1.1

Approved: November 2, 1994

Revised:

Permission of a student's department chairperson or dean is required in order to repeat a course (passed or failed) more than once. All grades remain on a student's transcript. If a course is repeated, the higher grade will enter into the cumulative G.P.A.

A course in which a grade of "W" was received during a previous semester is not considered a repeat.