



REGISTRATION NOTICE – SPRING 2010

Registration for currently enrolled students is
October 26 through December 18

BUSINESS AND PUBLIC SERVICES DIVISION

Spring 2009 registration is scheduled to begin on October 26, 2009, for all currently enrolled students in the **Business & Public Services Division**. You guarantee yourself the best possible schedule by registering early during this time period. Student account bills for the Spring 2010 semester are due before January 6, 2010.

The Spring 2010 schedule of classes will be available online beginning October 19 at www.sunybroome.edu. Please click <http://www.sunybroome.edu/academics/takeaclass/> to view the most current schedule and make a tentative schedule for yourself including, course section numbers, and bring it with you to your advisement session. Log onto your *BCC Today* account to find the name of your advisor and check for any holds that will prevent you from registering for classes. Contact your advisor to make an appointment beginning **October 19, 2009**.

Advisor assignments are posted in the Business Building, first floor wall, and can also be checked on *BCC Today*. If you are enrolled in Business 107 Freshman Experience, your instructor will guide you through the advisement and registration process. You must have your advisor's signature on your Student Registration form to register for the Spring 2010 semester.

Opportunities for advisement and registration after December 18 will be limited. We encourage you to make advising appointments early.

BCC to Excelsior Transfer Students – For information regarding the BCC/Excelsior transfer program or to register for Spring 2010 classes through this program, please call Staff Associate Laura St. George in Continuing Education at 778-5364 or email stgeorge_1@sunybroome.edu.

Fall 2009 graduates must file a graduation application form by October 15, 2009; Spring 2010 graduates by March 15, 2010. Forms are available in the Registrar's Office, SS 105, or online at either www.sunybroome.edu/services/registrar/ or *BCC Today*.

****Grades may be accessed through BCC Today ****

CLASSES BEGIN TUESDAY, JANUARY 19, 2010

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