

NAME _____

CWID _____

SKIL—BUSINESS SKILLS
 (Certificate Program)

MATRICULATION FALL 2005 TO SPRING 2007

ALL students take the core courses and then complete at least an additional 15 credit concentration in their area of interest.

Students must meet any course prerequisites as outlined in the General Catalog.

IP	C	CORE COURSES:		CR.
		BUS 100	ACCOUNTING I	4
		BUS 112	QUANTITATIVE BUSINESS METHODS	3
		BUS 118	BUSINESS LAW I	3
		BUS 141	MARKETING	3
		BUS 107	FRESHMAN EXPERIENCE	1
IP	C	CONCENTRATION IN ACCOUNTING:		CR.
		BUS 101	ACCOUNTING II	4
		BUS 200	INTERMEDIATE ACCOUNTING I	4
		BUS 205	COST ACCOUNTING	4
		BUS 210	MANAGERIAL ACCOUNTING	4
		CST 105	COMPUTER APPLICATIONS	3
IP	C	CONCENTRATION IN CUSTOMER SERVICE:		CR.
		BUS 129 or BUS 269	¹ CONSUMER BEHAVIOR or BUSINESS REPORTS & COMPUTER COMM.	3
		BUS 152	SELLING FUNDAMENTALS	3
		BUS 214	CUSTOMER SERVICE	3
		BUS 297	CO-OP WORK EXPERIENCE	3-4
		BUS 267	RETAILING IN A SERVICE ECONOMY	3
IP	C	CONCENTRATION IN FINANCIAL SERVICES:		CR.
		BUS 131	PERSONAL FINANCE	3
		BUS 135	INVESTMENTS	3
		BUS 172	NYS LIFE, ACCIDENT, & HEALTH PRE-LICENSING	2
		BUS 183	SECURITIES TRAINING 6/63	3
		BNK 184 or BUS 184	SECURITIES PRACTICUM	4
IP	C	CONCENTRATION IN FOOD SERVICE SUPERVISOR:		CR.
		BHM 110	SANITATION AND SAFETY	3
		BHM 125W	HOSPITALITY LAW	3
		BHM 201	INTERNSHIP	3
		BHM 216	QUANTITY FOOD PRODUCTION	3
		BHM 235	HOTEL/RESTAURANT COST CONTROL	4
		BUS 248	HUMAN RESOURCE MANAGEMENT	3

¹ SELECTION TO BE MADE BASED ON ADVISEMENT

IP In Progress Indicate term codes in the appropriate box above.
 C Complete

THIS FORM IS FOR REFERENCE ONLY. THE OFFICIAL CONTRACT IS THE PROGRAM DISPLAY IN THE COLLEGE CATALOG.

NOTES:

REVIEWED BY:

 Advisor

 Date

 Advisor

 Date

 Advisor

 Date

 Advisor

 Date