

Circulation Desk
LRC/Library
Broome Community College

Copyright Compliance Acceptance

Please allow 24 hours to have material placed on reserve (excluding weekends)
Submitted material will not be processed unless this form is completely filled out.

Instructor: _____ **Department:** _____ **Phone Ext:** _____
(please print) *Last Name* *First Name*

Course Title: _____ **Number & Section:** _____

Starting Date: _____ **Date to be removed:** _____ (must adhere to copyright guidelines)

*Password _____ (limit 12 characters / no spaces)

***YOU are responsible for informing your students of this password**

Please sign and return to the Circulation Desk

The copyright compliance acceptance form must be signed for every course for which you have requested reserve services.

COPYRIGHT WARNING

The copyright law of the United States (title 17. US code) governs the making of photocopies or other reproductions of copyrighted material. Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specified conditions is that the photocopy or other reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses a photocopy or reproduction for purposes in excess of "fair use", that user may be liable for copyright infringement.

In accepting material for Reserve the library assumes that the use falls within the Fair Use provision of Section 107 of the U.S. Copyright Law (Title 17, US Code).

I understand the requirements of copyright compliance and to the best of my knowledge the planned use of the material is consistent with the Fair Use section of the Copyright Law and I assume the responsibility for any necessary permission. I realize that I may be responsible for any infringement of the Copyright Act of 1976 that results from my noncompliance.

Signature

Date

For Office Use Only

Date Received: _____

Received by: _____