

**Executive Council  
Minutes  
Tuesday, January 17, 2023  
Wales 107 Conference room – 10:00 a.m.  
College Vision: Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Members Present:** Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Kelly, Laura Hodel, Michael Sullivan, Jesse Wells, Diana Lenzo

### **Student Success**

The enrollment newsletter was distributed. Enrollment numbers were negative based on last year's numbers. The group discussed SUNY's new enrollment initiative regarding service areas for the general SUNY application. Outreach continues to students who may be missing parts of their housing and Financial Aid packets.

### **Communication**

No items to discuss.

### **Action Items**

#### **Personnel - approved**

- PAR 2023-05 FT Adjunct – History, Phil & Soc Sci
- PAR 2023-06 FT Adjunct – Nursing
- PAR 2023-07 FT Adjunct – Nursing
- PAR 2023-08 FT Adjunct – Nursing
- PAR 2023-09 FT Adjunct – Nursing
- PAR 2023-10 FT Adjunct – Nursing
- PAR 2023-11 FT Adjunct – Dental Hygiene

### **Policy and Procedures**

No items for review or approval.

### **Updates/Information Items**

#### **Finance and Facilities**

Capital project requests were due on Friday to M. Chiao. The monthly budget forecast will be updated with spring numbers for the current budget for the January BOT. Payroll is completing all bargaining unit contracts' retro payments. Finance is updating the multi-year sustainability plan with a forecast of the current FY and next FY. Board agenda items are due Thursday.

#### **Student Development and Diversity Update**

The men's Basketball team lost over the weekend and the team is down to 5 players. The women's team won against Adirondack. The student vaccine protocol has not changed and they must have a vaccine before registering. Housing is at 198 students after drop/add with 21 in danger of being dropped for financial issues. Move-in day is Saturday. SUNY is hosting title IX training this week.

#### **Academic Affairs and Institutional Effectiveness Update**

Dr. Kelly is attending two division meetings this am. Tomorrow is the SPARK event, the snow date is Friday. Faculty Staff Assembly on Thursday.

**Human Resources and Student Finance Update**

There is Title IX training today and Thursday in Decker 201. The training will be migrated to Brightspace. Book vouchers are available for qualified students who will also get an email notification. Financial Aid is working with housing students to finalize their aid packages. New employee orientations are scheduled.

**Other**

Dr. Drumm met with the new Chancellor and BU President Stenger this morning. He is very interested in the idea of integrating aspects of the two colleges. The Chancellor will be hiring a new assistant council who will head up a task force on innovation. BU and BCC will be the first focus group. The new Chancellor is a very unique person, open and nice

**The next Executive Council meeting is scheduled for Thursday, January 24, 2023 at 10:00 a.m.  
Wales 107 Conference Room**