

**Executive Council
Agenda
Tuesday, August 8, 2023
Wales 107 Conference room – 9:30 a.m.
College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Tony Hawkins, Dr. Carol Ross-Scott, Dr. Penny Kelly, Laura Hodel, Michael Sullivan, Jesse Wells, Diana Lenzo

Motimatic Demo

Erin Stine and Dana Curtis presented the Motimatic platform.

Student Success

The Enrollment Newsletter was distributed. Enrollment is down but up 24 students. Registered students are at 104 vs 113 from 2023. BAP applications are up 250 compared to 197. The Competitive Health Sciences applications are increasing. Accepts to registered rate is doing well. The Enrollment Van is almost ready

President's Report

- Sr. Vice Chancellor Linderman was very complimentary about the college operations. The Executive Council and Representatives of Student Success were wonderful. These are great resources and support for students.
- Faculty Staff Assembly - August 24 8:30 a.m. to noon
 - i. Phones will be covered by Ellucian, take out containers will be available along with live streaming. No music performer, instead will have a student panel.
- Thanks to the VPs for input for Dr. Hawkins's Bot Report

Action Items

Ellucian

EC reviewed the contract with Ellucian that will provide IT services and support. This will provide 1 on-site personnel who will start on September 5th

Personnel - approved

- PAR 2023-117 Stu Rec Spec to Secretary
- PAR 2023-75 Secretary IT
- PAR 2023-119 Office Manager DOS

Policy and Procedures

IT9003 Incident Report Policy – *this is a first read and has been reviewed by legal.*

Suggestions were incorporated into this draft. Dr. Kelly would like this policy held for more information

- Review of Policy and Procedures

This is a spreadsheet of all the campus policies and procedures to be reviewed at the Policy Review meeting on August 31st.

Updates/Information Items – no updates today

**The next Executive Council meeting is scheduled for Tuesday, August 15, 2023 at 10:00 a.m.
Wales 107 Conference Room**