

SUNY Broome College Assembly Minutes of the February 6, 2023 Meeting
Darwin R. Wales Center Room 203B and via Zoom

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Voting members present: Ethan Roselle, Randy Campbell, Stephanie Albitz, Karyn Moyer, Jeffrey Anderson, Andrew Haggerty, Brittney Richardson, Samantha Smith, Melissa Martin, Valerie Carnegie, Robert Lofthouse and Chris Novitski.

Non-voting members present: Penny Kelly, Carol Ross-Scott, Michael Sullivan and Penny Delfavero.

Member excused: Julie Lakin, Erin Marulli, Kevin Drumm.

Members absent: Kristen Bensen-Hause, Jason Smith, Lisa Antalek and Kimberly McLain.

Guests present: Nick Wagner, Laura Hodel, Danielle Britton, Stephanie Malmberg, Marquis Bennett and Michael Stamets.

- Call to order: Brittney filled in for Erin and called the meeting to order at 3:01 PM, and welcomed everyone back. Randy moved to approve the agenda and Ethan seconded; there were no objections. Randy moved to approve the January 23rd meeting minutes and Andrew seconded. There were no objections.

- CA Report: Erin was excused; there was no report.

- SA Report: Ethan reported that the executive board has been elected and there are more open seats for senators. Sasha Lofthouse is a new VP as is Alejandro. Student Assembly met with convocation committee members, Professors O'Heron and Shirley and offered volunteers from Student Assembly to help with the workshops.

- COI Report: Brittney reported that COI is meeting Thursday.

A recommendation on revisiting the reservation procedures was voted on and passed along to Executive Council.

Dave's CPAC report included the replacement of locks on all the buildings, the roofing projects and bids out for renovations.

The date for Open House is April 29th; Brittney will send out the tabling form.

- CAI Report: Andrew reported that the last CAI meeting was snowed out. There is a new issue to be discussed: the use of artificial intelligence in writing college essays. CAI will be coming up with guidelines for dealing with AI, and Dr. Kelly will be sending some articles to CAI for information.

- President's Report: Dr. Drumm was excused; there was no report.

- VPAFA Report: Michael reported that the monthly budget forecast through the end of December had been distributed electronically prior to the meeting. It's roughly the same forecast; we still need \$3.8 million in Federal stimulus funds, and \$2.9 million will be needed next year.

The weekly information on spring enrollment, compared to last year, is about flat. This is positive news. Fast Forward enrollment is still occurring, and could increase. These are encouraging figures.

The SUNY statement on the governor's state budget was also distributed prior to the meeting. The recommendation was 100% of the floor for community colleges. We can usually opt for 100%. Costs are going up across the budget. The flat state aid for several years creates challenges. There is \$75 million in new funding; these are transformational funds, replacing a \$60 million fund that had been dedicated only to the four-years in the current budget year. Will be losing part of the \$60 million, and will have to see guidelines on part of the \$75 million, and if that is to be competitive or allocated.

We recommended some capital requests and the governor approved four projects for about \$2 million, 50% from the County or other match and \$1 million from the state. Among these are the Nursing Phase II, the final Music Suite projects and other infrastructure.

The proposed college budget for fiscal year 2023/2024 has started. Larry sent out the requests and instructions to all the departments; these are due March 1st. The timeline is included. March is the review at the dean and VP level; then it goes to the board of trustees in April, and to the County on May 1st. The sponsor amount is determined and then a recommendation goes to the County legislature. June 1st the final by the County legislature goes back to the board of trustees for adoption.

Capital project budget requests are starting. The departments submitted their capital requests (due in January) to the leadership meeting. Recommendations will be submitted to the board of trustees. Capital requests are submitted as part of the County process around March 1st. They are reviewed over the summer and included in the County Executive's budget and capital plan in September. They go to the legislature for review in the fall and the final action takes place in December.

There was a question regarding possible influence on the state regarding the budget; lobbying, etc.

The FCCC advocates strongly though SUNY, to both SUNY and the governor's office. It was noted that an advocacy group has been retained. The community colleges haven't fared as well at the state level during budget processes.

Individuals always have opportunities as appropriate to contact the county or the state. The capital ask is significant this year.

Our FCCC delegate is Mary Donnelly. A resolution will come to CA, some time after April. The FCCC is a major force in advocating.

There was another question on flat enrollment. This means no increase or decrease using comparative data. Compared to last spring, the estimated FTE number is about the same as last year at this time.

- VPAA Report: Dr. Kelly noted that advocating is already in progress with Build Back Better.

The chairs did good work on the schedule and we have fewer under-enrolled classes. Trips for classes are back in the class schedules.

The capital requests used a good thought process.

We ticked up in retention for fall to spring. A lot of good work from people in those areas.

The Fast Forward work group is aligning programs with the high schools and the counselors; creating the pathway to get to SUNY Broome. The committee on Fast Forward will look at how to make it more equitable; the group met today.

The Food Science program got approved by SUNY and State Ed. It will be in place next fall.

The strategic enrollment management plan is complete; there will be a Broome Zoom on that on Wednesday the 12th.

We're planning the fall and spring schedule; putting out the full year so students can plan better.

We're accepting Binghamton High School via College Express on Thursday. We've already done it with Windsor and with Deposit this year. Binghamton is this week. It's a good opportunity and partnership.

Friday Student Assembly met with Convocation Committee. It went well and the students are very active and moving forward in a positive direction.

- VPSD/CDO Report:

Dr. Ross-Scott reported that for Black History Month there will be a lunch and learn on February 15th addressing micro-aggressions.

On the 23rd there will be a meeting on the strategic enrollment management plan hearing the voices of black students.

PTODI is discussing the strategic plan.

February 27th is the BU Athletic Conference celebrating women. If any female student athletes are interested let Kim know. This is open to anyone with interest.

There are two more home games: Feb. 11th and Feb. 15th: basketball. It would be good if there was more support.

- Old Business:

The restructuring group met Friday. A good timeline has been developed. We will vote on it and conclude by the end of this semester.

There are still open positions on CA, listed on the agenda.

There being no further business, the meeting was adjourned at 3:44 PM.

The next meeting is Friday, February 24, 2023 at 3:00 PM.

Respectfully submitted,

Penny DeFavero

College Assembly Secretary