

Council for Academic Issues

August 30, 2017
Wales 203B
0Minutes

Attendance

Patti Evans, Henry Bartlett, Mary Seel, Joyce Prindle, Brian Loy, Kristen Yetter, Denise Abrams, Diane Kelly, Tairi Mead, David Brown, Joseph Julian, Rey Wojdat, Susan Seibold-Simpson, Timmy Bremer, Lisa Hughes, Stephanie Malmberg, Dawn Kutz, Amy Brandt, Beth Mollen, Francis Battisti, Charles Petrolawicz

Members Excused

None

Members Absent

Minhyung Park, Cameron Terenzetti, Mark Ryan, Jason Detrani, Scott Kavulich, Susan George

Guests

Dani Berchtold, Rachael Hagerman, Holly Jones

I. Call to Order

Call to order at 3:00 p.m.

II. Establishment of Quorum/Approval of Alternates

Quorum was established

III. Adoption of Agenda

Adopted and approved

IV. Approval of Minutes—May 17, 2017

Minutes approved

V. Announcements/Correspondence/Reminders

a) Introduction of new members:

David Brown, Jason Detrani, Joseph Julian, Stephanie Malmberg, Susan Simpson, Rey Wojdat, Kristen Yetter, and Joyce Prindle

VI. Report of EVP/CAO

Francis Battisti/Danielle Berchtold

Continue to work on aircraft maintenance program for the county, county requested this program College is a part of the performance improvement fund

CEA still being pursued, going to tour Morrisville's center
Carnegie building downtown still being worked on board will meet in September to approve funding and what will be there
Incubator opening in September, one class being held there now, decisions still to be made about what will be there
Looking at the academic dismissal process
Much happening in the division of business and elsewhere in the college
SUNY incentivizing OER (Open Education Resource) materials to save students money on books
Possibility of doing a capital campaign for the college's foundation

VII. Old Business

a) Ed2Go Memorandum of Transmittal—Denise Abrams

CAI recommends that Ed2Go not be offered by this institution, has been signed by Dr. Battisti

b) Vote on amendment:

i. Original amendment: In case of a tie the resolution should be found in the constituency of the group they will represent.

ii. Suggested clarification: In the case of a tie in a Shared Governance election vote for a CAI representative position, the resolution should be found in the constituency of the group the representative will represent. **Vote was taken and (ii) carried**

VIII. New Business

a) Call for nominations for Chancellor's award for Excellence in Adjunct Teaching

This call will be sent out soon and a committee will be needed for review

b) Running agenda item regarding assessment of Shared Governance

Shared Governance will be added as a regular agenda item

IX. Reports from Committees/Working Groups/Chairperson Report/Updates

Issue came up about final registration week that was not final

Nothing to show that final registration week works in any particular way

All of the same problems occurred just the same

Final registration week that is not final is wrong

Push prior to final registration week to cut courses then needed to add courses

No reduction in workload experienced in some departments the first week of classes with the usual requests from students

Deregistration was moved later so students had less time to attempt to reschedule classes

Chairs should be notified when things are changed related to deregistration

Real burden on chairs

Waitlist was also a big issue for the registrar's office

Juggle between treating students as customers and student

Contractual issues related to things being done two weeks out since faculty are not required to be here

Deans need to communicate more with chairs when dealing with dropping and adding courses
Students who register late tend to be unsuccessful
People who worked the week before who were not on contract were paid to do so
Chairs were paid according the others were paid for advising
As we decrease sections there will be fewer adjuncts
Are we doing advising on this campus effectively
We could have a much better advising system

X. Adjournment

Meeting adjourned at 4:05 p.m.

Respectfully submitted,
Henry Bartlett

Issues/Concerns	Referred To: