SHARED Governance

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Council for Academic Issues
Meeting Agenda
Wednesday, 30 November 2022 – 3:00 PM to 4:30PM
ZOOM Link -

https://zoom.us/j/99362793770?pwd=TmNVMmsvcmxpRFdhZFJIMUN4VjFBZz09

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College Vision: Learning today, transforming tomorrow.
College Mission: SUNY Broome Community College supports all members of the
learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.
Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY
Purpose of CAI: The Council for Academic Issues is the body that makes recommendations directly to the College Assembly or the President relative to academic issues, policies, and standards as well as aspects of student life that relate to the educational process. Its scope and sphere of influence will be articulated in its standing/ad hoc committee structure and, as such, will have final recommending responsibilities and influence in the areas of activity central to the interests of the faculty and the academic program(s) of the College. In addition, the CAI will provide a forum for the consideration of other general academic matters of interest to the College community or academic issues affecting the institution.
Website: https://www2.sunybroome.edu/shared-governance/
Officers: Dr. Andrew Haggerty, Chair · VACANT, Recording Secretary · VACANT, Parliamentarian

I. **Call to Order** - _____PM

II. **Establishment of Quorum** (min. 13 voting members)
   a. Approval of alternates – Name in Zoom chat if not present in room, & CAI member representing
   1_{st} motion:_____ 2_{nd} motion:_____In favor: _____
   b. Guests – Name in Zoom Chat or please sign attendance sheet

III. **Adoption of Agenda**
   a. List changes (if applicable)
   1_{st} motion:_____ 2_{nd} motion:_____In favor: _____

IV. **Approval of Minutes** – Wednesday, 14 Sept 2022
   a. List changes (if applicable)
   b. Minutes will include Zoom Chat and will appear after the meeting minutes
   1_{st} motion:_____ 2_{nd} motion:_____In favor: all_____

V. **Report from CAI Chair –** Andrew Haggerty
   i. College Assembly 11/14/2022 meeting – passed FCCC budget resolution
   ii. Spring schedule set, sent via email
   iii. Your Voice Matters – Chared Governance changes -- this Thursday, 12/1, 11AM, via Zoom: https://zoom.us/j/93651524457?pwd=b1Q2K2VlblRmVUNXVGtXeEtpRVBmUT09
   iv. SG restructuring survey to be sent out
   v. Conversation about Service Learning from 2 meetings ago to be opened during New Business.

VI. **Report from VP of Academic Affairs** – Dr. Penny A. Kelly, VP of Academic Affairs

VII. **Report from Student Assembly (SA)** – Antonia McCormack

VIII. **Dr. Drumm**: Report on

IX. **Report of Committees**
  a. **Academic Grievance Committee (AGC)** –
      1. Grievance has gone forward to the Ad Hoc Committee.
  b. **SUNY Awards Selection Committee** – Nominations announced for Chancellor's Awards: Kate Taylor - Professional Service; Maureen Breck - Professional Service; Maria Montemagno - Teaching

  c. **Faculty Council of Community Colleges (FCCC)** – Dr. Mary Donnelly

X. **Standing Order of Business**
  a. **Old Business**
      i. **Shared Governance Assessment**
          1. Your Voice Matters, survey
  b. **SA Resolution on Convocation**
  c. **New Business**
      i. **SA resolution**: Re: Convocation. "The Council for Academic Issues of Broome Community College endorses the Resolution of the Student Assembly regarding equal representation on the Convocation Committee."
      ii. **Maja Szostak:** Admissions Policy and Ex-Offender Procedure
      iii. **Writing Emphasis update**
          1. Next meeting is next week: topic, avoiding plagiarism

      iv. **Service Learning: revitalization**
      v. **Student learning assessment**
      vi. **Schedule of meetings.** Do we need so many?
      vii. **Request for presentation on Academic Master Plan**

XI. **Adjournment -_____PM**
    1st motion:_____2nd motion:_____In favor:_____

NEXT CAI Meeting: Wednesday, 14 December, from 3:00 PM – 4:30 PM – W203B & Zoom:
https://zoom.us/j/99632471181?pwd=ZThmSERCWVNja0N5T3B1Tk85NmFCQT09

Council for Academic Issues Membership/Attendance (13 = quorum)			
Student Assembly	Antonia McCormack	(Votes)	X
Student Assembly	(Vacant)	(Votes)	
FT Instructional Faculty (Liberal Arts):	Steve Call	(Votes)	X
FT Instructional Faculty (Liberal Arts):	Mary Donnelly	(Votes)	X
FT Instructional Faculty (Liberal Arts); *CAI Chair:*	Andrew Haggerty	(Votes)	X
FT Instructional Faculty (Liberal Arts):	Carla Michalak	(Votes)	X
FT Instruct. Faculty (BPS):	Denise Wells (Mark Ryan alt Fall 22)	(Votes)	Z
FT Inst Faculty BPS	Colleen Regan	(Votes)	X
FT Instructional Faculty (Health Sciences):		(Votes)	Z
FT Instructional Faculty (Health Sciences):	Kristin Hofer	(Votes)	
FT Instructional Faculty (STEM):	Christopher Kushner	(Votes)	X
FT Instructional Faculty (STEM):	Jen Musa (Melissa Glenn alt Fall 22)	(Votes)	X
Adjunct Faculty:	Lisa Antalek	(Votes)	
Adjunct Faculty:	Robert Becker	(Votes)	
Dept. Chair (Liberal Arts):	Tim Skinner	(Votes)	X
Dept. Chair (Business & Professional Services):	Gian Roma	(Votes)	Z
Dept. Chair (Health Sciences)*:*	Tina Seedborg	(Votes)	
Dept. Chair (STEM)	Tracy Curtis	(Votes)	Z
FT Non-Inst Faculty*:*	(Vacant)	(Votes)	
FT Non-Inst Faculty*:*	Sarah Belancsik	(Votes)	Z
Staff Associate:	Erika Olenik	(Votes)	Z
Classified Service:	(Vacant)	(Votes)	
At Large:	Samantha Potter	(Votes)	Z
Division Dean:	Kim McLain (interim)	(Votes)	Z
Division Dean:	Jeffrey Anderson	(Votes)	Z
President's Taskforce on Diversity and Inclusion:	Scott Corley	(Votes)	Z
VP for Academic Affairs:	Penny Kelly	(Non-voting)	
Dean of Institutional Effectiveness and Enrollment Planning:	Kim McLain	(Non-voting)	Z
Distance Learning Steering Committee:	Stephanie Malmberg	(Non-voting)	Z
Parliamentarian:	(Vacant)	(Non-voting)	
Dani Berchtold			

SUNY Broome CAI Fall 2022

SHARED Governance

Guest:			
Guest:			
Guest:			
Guest:			
Guest:			
Guest:			