



Council for Academic Issues

Meeting Agenda

Wednesday, 10 May 2023 – 3:00 PM to 4:30PM

ZOOM Link –

<https://zoom.us/j/92177383658?pwd=c0wrbUxiNXlRcGsvMWdjeHV2aTI5QT09>

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Purpose of CAI: The Council for Academic Issues is the body that makes recommendations directly to the College Assembly or the President relative to academic issues, policies, and standards as well as aspects of student life that relate to the educational process. Its scope and sphere of influence will be articulated in its standing/ad hoc committee structure and, as such, will have final recommending responsibilities and influence in the areas of activity central to the interests of the faculty and the academic program(s) of the College. In addition, the CAI will provide a forum for the consideration of other general academic matters of interest to the College community or academic issues affecting the institution.

Website: <https://www2.sunybroome.edu/shared-governance/>

Officers: Dr. Andrew Haggerty, Chair · VACANT, Recording Secretary · VACANT, Parliamentarian

- I. **Call to Order** _____ PM
- II. **Establishment of Quorum** (min. 13 voting members)
 - a. Approval of alternates – Name in Zoom chat if not present in room, & CAI member representing
1st motion: ____ 2nd motion: ____ In favor: _____
 - b. Guests – Name in Zoom Chat or please sign attendance sheet
- III. **Adoption of Agenda**

List changes (if applicable)
1st motion ____; 2nd motion ____; In favor: _____
- IV. **Approval of Minutes** – Wednesday, 8 March 2023
 - a. List changes (if applicable)
 - b. Minutes will include Zoom Chat and will appear after the meeting minutes
1st motion: _____ 2nd _____ In favor _____
- V. **Report from CAI Chair** – Andrew Haggerty
 - i. This is the final meeting of the semester – and of CAI
 - ii. CA report – Discussion of SA resolution (to be discussed in SA report); SG restructuring; passage of NY state budget
 - iii. SUNY Chancellor King 4/27/23 visit a success
- VI. **Report from VP of Academic Affairs** – Dr Kelly
- VII. **Report from Student Assembly (SA)** – Sasha Lofthouse
- VIII. **Report of Committees**

SHARED Governance

- a. **Academic Grievance Committee (AGC)**
 - i. Grievance has been lodged; committee is being convened
- b. **SUNY Awards Selection Committee** – Dani and Andrew have met and have contacted volunteers, will form ad hoc planning group
- c. **Faculty Council of Community Colleges (FCCC)** – Meetings in August; Andrew will attend as SG leader

IX. Standing Order of Business

a. Old Business

i. Shared Governance Assessment

- i. SG transition group to be formed – volunteers? Please distribute revised Constitution to constituents – BoT to vote on this

ii. AI Policy

- i. Proposed change to Academic Integrity policy

iii. Writing Group – Mary Seel

b. New Business

- i. **Credit for Prior Learning** – Danielle Britton

- ii. Other

- i. Remind students to register before they leave for the summer

X. Adjournment – 3:59 PM

1st motion: _____ 2nd motion: _____

NEXT CAI Meeting... well, here's the thing...



Council for Academic Issues Membership/Attendance (13 = quorum)

Student Assembly	Sasha Lofthouse	(Votes)	
Student Assembly	Dani Williams	(Votes)	
FT Instructional Faculty (Liberal Arts):	Steve Call	(Votes)	
FT Instructional Faculty (Liberal Arts):	Mary Donnelly	(Votes)	
FT Instructional Faculty (Liberal Arts); <i>CAI Chair</i> :	Andrew Haggerty	(Votes)	
FT Instructional Faculty (Liberal Arts):	Carla Michalak	(Votes)	
FT Instruct. Faculty (BPS):	Denise Wells (Mark Ryan alt Spring 23)	(Votes)	
FT Inst Faculty BPS	Colleen Regan	(Votes)	
FT Instructional Faculty (Health Sciences):		(Votes)	
FT Instructional Faculty (Health Sciences):	Kristin Hofer	(Votes)	
FT Instructional Faculty (STEM):	Christopher Kushner	(Votes)	
FT Instructional Faculty (STEM):	Jen Musa	(Votes)	
Adjunct Faculty:	(Vacant)	(Votes)	
Adjunct Faculty:	Robert Becker	(Votes)	
Dept. Chair (Liberal Arts):	Tim Skinner	(Votes)	
Dept. Chair (Business & Professional Services):	Gian Roma	(Votes)	
Dept. Chair (Health Sciences):	Tina Seedborg	(Votes)	
Dept. Chair (STEM)	Tracy Curtis	(Votes)	
FT Non-Inst Faculty:	Paul Bond	(Votes)	
FT Non-Inst Faculty:	Sarah Belancsik	(Votes)	
Staff Associate:	Erika Olenik	(Votes)	
Classified Service:	(Vacant)	(Votes)	
At Large:	Samantha Potter	(Votes)	
Division Dean:	Kim McLain (interim)	(Votes)	
Division Dean:	Jeffrey Anderson	(Votes)	
President's Taskforce on Diversity and Inclusion:	Scott Corley	(Votes)	
VP for Academic Affairs:	Penny Kelly	(Non-voting)	
Dean of Institutional Effectiveness and Enrollment Planning:	Kim McLain	(Non-voting)	
Distance Learning Steering Committee:	Stephanie Malmberg	(Non-voting)	
Parliamentarian:	(Vacant)	(Non-voting)	
Dani Berchtold			
Guest: Marty Guzzi			
Guest: Danielle Britton			
Guest:			

SHARED Governance

Guest:			
Guest:			
Guest:			
Guest:			
Guest:			