



Council for Academic Issues

Meeting Minutes

Wednesday, 12 April 2023 – 3:00 PM to 4:30PM

ZOOM Link –

<https://zoom.us/j/94471797544?pwd=QWdKeXRZK25Jb0dlRmQrUGJqSGhDdz09>

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Purpose of CAI: The Council for Academic Issues is the body that makes recommendations directly to the College Assembly or the President relative to academic issues, policies, and standards as well as aspects of student life that relate to the educational process. Its scope and sphere of influence will be articulated in its standing/ad hoc committee structure and, as such, will have final recommending responsibilities and influence in the areas of activity central to the interests of the faculty and the academic program(s) of the College. In addition, the CAI will provide a forum for the consideration of other general academic matters of interest to the College community or academic issues affecting the institution.

Website: <https://www2.sunybroome.edu/shared-governance/>

Officers: Dr. Andrew Haggerty, Chair · VACANT, Recording Secretary · VACANT, Parliamentarian

I. Call to Order – 3:05

II. Establishment of Quorum (min. 13 voting members)

- a. Approval of alternates – Name in Zoom chat if not present in room, & CAI member representing
1st motion: _____ 2nd motion: _____ In favor: _____
- b. Guests – Name in Zoom Chat or please sign attendance sheet

III. Adoption of Agenda

List changes (if applicable)

1st motion Tim Skinner : 2nd motion Sarah Belancsik : In favor: _____

IV. Approval of Minutes – Wednesday, 8 March 2023

- a. List changes (if applicable)
- b. Minutes will include Zoom Chat and will appear after the meeting minutes
1st motion: Carla Michalak 2nd motion Tim Skinner In favor _____

V. Report from CAI Chair – Andrew Haggerty

- i. Back to two week schedule: final meetings Wednesday, April 26; Wednesday, May 10
- ii. Student evaluation of instructors committee – Faculty Association lead (also CAI Chair)
- iii. CA report – Discussion of FCCC resolutions; SG restructuring
- iv. Your Voice Matters: was 6 April 2023 – minutes circulated; school districts concerned over DEI LOs and pushback from parents – to be brought up at Fast Forward meeting
- v. SUNY Chancellor King will be on campus on 4/27/23 – schedule will be shared when made

VI. Report from VP of Academic Affairs – Dr. Penny A. Kelly, VP of Academic Affairs

Pushing registration; COVID vaccine mandate is gone – no holds
Convocation is Tuesday 4/18; anticipate an open meeting after to debrief



VII. Report from Student Assembly (SA) – Sasha Lofthouse (excused)
No report

VIII. Report of Committees

a. Academic Grievance Committee (AGC)

i. None

b. SUNY Awards Selection Committee – process is ongoing

c. Faculty Council of Community Colleges (FCCC) –

i. Resolution on “Inclusive Access”; Bookstore program that campuses have initiated – charging student fees directly for course materials

ii. Resolution on “Academic Freedom” – came up at Your Voice Matters, protection of professors controlling what they teach; academic programming to show commitment (Banned Books week in October)

CAI will support CA in supporting these resolutions

IX. Standing Order of Business

a. Old Business

i. Shared Governance Assessment

i. 3 body structure proposal – share with constituents to get feedback

- Student Assembly
- College Senate – merge CA with COI
- Academic/Faculty Senate

Concerns shared around consistency of record keeping and overall continuity/communication

Ask constituents when they think this new structure should go into effect

Assessment committee will have to work out how the transition will look

Changes will need to go through Shared Governance and then approved by Board of Trustees

ii. Information Literacy

i. IL Committee has been invited to attend the 4/26 meeting

iii. Attendance policy – changes are good, will take electronic vote to approve

iv. AI Policy. To be discussed 4/26

b. New Business

i. None

X. Adjournment – 4: PM

1st motion: _____ 2nd motion: _____

NEXT CAI Meeting: Wednesday, 26 April

<https://zoom.us/j/94471797544?pwd=QWdKeXRZK25Jb0dlRmQrUGJqSGhDdz09>



Council for Academic Issues Membership/Attendance (13 = quorum)

Student Assembly	Sasha Lofthouse	(Votes)	
Student Assembly	Dani Williams	(Votes)	X
FT Instructional Faculty (Liberal Arts):	Steve Call	(Votes)	
FT Instructional Faculty (Liberal Arts):	Mary Donnelly	(Votes)	
FT Instructional Faculty (Liberal Arts); <i>CAI Chair</i> :	Andrew Haggerty	(Votes)	X
FT Instructional Faculty (Liberal Arts):	Carla Michalak	(Votes)	X
FT Instruct. Faculty (BPS):	Denise Wells (Mark Ryan alt Spring 23)	(Votes)	
FT Inst Faculty BPS	Colleen Regan	(Votes)	X
FT Instructional Faculty (Health Sciences):		(Votes)	-
FT Instructional Faculty (Health Sciences):	Kristin Hofer	(Votes)	Z
FT Instructional Faculty (STEM):	Christopher Kushner	(Votes)	X
FT Instructional Faculty (STEM):	Jen Musa	(Votes)	
Adjunct Faculty:	Lisa Antalek	(Votes)	
Adjunct Faculty:	Robert Becker	(Votes)	
Dept. Chair (Liberal Arts):	Tim Skinner	(Votes)	X
Dept. Chair (Business & Professional Services):	Gian Roma	(Votes)	Z
Dept. Chair (Health Sciences):	Tina Seedborg	(Votes)	
Dept. Chair (STEM)	Tracy Curtis	(Votes)	
FT Non-Inst Faculty:	(Vacant)	(Votes)	-
FT Non-Inst Faculty:	Sarah Belancsik	(Votes)	Z
Staff Associate:	Erika Olenik	(Votes)	Z
Classified Service:	(Vacant)	(Votes)	-
At Large:	Samantha Potter	(Votes)	Z
Division Dean:	Kim McLain (interim)	(Votes)	Z
Division Dean:	Jeffrey Anderson	(Votes)	Z
President's Taskforce on Diversity and Inclusion:	Scott Corley	(Votes)	
VP for Academic Affairs:	Penny Kelly	(Non-voting)	X
Dean of Institutional Effectiveness and Enrollment Planning:	Kim McLain	(Non-voting)	X
Distance Learning Steering Committee:	Stephanie Malmberg	(Non-voting)	Z
Parliamentarian:	(Vacant)	(Non-voting)	-
Dani Berchtold			X
Guest: Mary Guzzi			Z
Guest: Danielle Britton			
Guest: Brittany Richardson			Z

SHARED Governance

Guest: Erin Marulli			Z
Guest:			
Guest:			