SUNY BROOME

COUNCIL FOR OPERATIONAL ISSUES

Approved Minutes for September 17, 2020, [Zoom Meeting,](https://zoom.us/j/92171704816) at 9:00-10:30 a.m.

Zoom link: https://zoom.us/j/92171704816

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement. **Values:** INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Attendance: Brittney Richardson, Carine Surdey, Richard Griffis, Shelli Cordisco, Dave Ligeikis, Hans Van Houten, Marty Guzzi, Larry Allen, Ashley Blackwell, Lynn Fedorchak, Jackie Nichols, Cathy Williams, Kerry Weber, Jason Smith, Ciara Cable, Lisa Antalek, Deena Price, Valerie Carnegie, Kim McLain, Carol Ross **Alternates:** Fermin Romero (Technology Committee) **Guests**: Stephanie Malmberg, Gina Chase

I. **Call to Order - 9:02**

II. **Establishment of Quorum / Approval of Alternates**

- Quorum established, Fermin Romero for John Petkash (for today – may be permanent replacement for Technology Committee Representative)

III. **Adoption of Agenda**

- Adopted

IV. **Approval of Minutes (05/07/2020)**

- Still retrieving minutes from 5/7
- No changes to minutes from 9/3

V. **Chairperson Report/Updates**

A. Shared Governance Chairpersons

- SG Chairs are working with HR and ITS to update faculty email distribution lists to make sure they are up to date.
- Exploring ways to best vote anonymously via zoom
  - Breakout room or google forms
- Updates to SG Website
  - Dates of meetings
  - Adding Zoom links
  - Concern about Zoom links being public facing (Zoom Bombing)
  - Maybe put behind MyCollege authentication?
- SG Leaders forum

B. College Assembly Update

- Michael Sullivan giving update on CARES funding spending to CA

- COI members will be invited to that meeting
- Academic Affairs Master Plan being shared with Shared Governance

C. Student Assembly Update

- Ricky Oundo —SA first meeting is today. Will have more updates after that

D. Executive Council Update

- Focus is on COVID testing — establishing a smooth process
    - First pilot testing - all negative
    - Chancellors visit yesterday — another pool pulled together and sent to Upstate - awaiting results
    - Official program for testing starting next week
    - Employees as well as student in on campus classes
    - Wastewater testing will begin in Student Village
    - As a community we are doing well in social distance, mask wearing, etc.
- Addressing the impact of retirement incentive on budget and personnel
    - Determine how to fill vacancies as well as maintain operations

VI. Reports from Committees/Working Groups

A. Technology Committee (John Petkash)

- Have not met

B. Distance Learning Steering Committee (Carine Surdey)

- Have not met since last COI Update
- Working on Best Practices for remote instruction
- Campus is working on Spring schedule to minimize changes
- Marty emphasizes that once registration opens to student there will be no changes to the schedule for fall.

C. CPAC Update (David Ligeikis)

- Much turnover on CPAC
    - Putting a restructuring plan in place for that committee
    - Will bring plan to COI next meeting
- Pool testing - and wastewater testing of water from Student Village
    - Wastewater testing to compliments pool testing
    - Water testing twice a week once Auto Sampler is in place
    - If wastewater shows sign of COVID, Student Village tested
- Old science and student services
    - Work done on windows and exhaust fans installed to increase fresh air flow • Fans may be noisy, but they are necessary for air exchange
- Update on Wales Building
    - No heat or air - working on it — due to change in temperature

VII. Ongoing Business

A. Intercampus communication for new hire or position change (Lynn Fedorchak)

- No update - many changes right now with separation incentive
- Will revisit when things settle

B. SLAC Memo from CAI
- SLAC — historically collected assessment results and had responsibilities that are no longer necessary for that group due to Nuventive
- Do we need another assessment committee?
- SLAC has been dissolved so that is not a question
- CAI would like to create a new committee to promote assessment
  - Does COI endorse this?
  - Is this within COI's purview?

C. Recordings of CA meetings
- Since COI voted to not record meetings, no SG meetings will be recorded

D. Joint FCCC-UFS VNC Resolution
- Vote of no confidence — some campuses have chosen to endorse, but not all
  - Concern of repercussions, press releases, response from local communities
  - Specific examples of campuses that have voted to endorse have already been published on Wikipedia
  - What is the fine print?
  - Largely symbolic vote - Goal of the resolution is to give unified voice for community colleges • The FCCC resolution stems from political appointments causing tension – With this one, there was no national search
  - Flip side is we are in a pandemic, there was an immediate need, search would be costly •
Ciara makes motion to vote whether or not to endorse the FCCC resolution.
  - Kerry Weber seconds
- Brittney will send out Google form for voting
  - Yes = Endorse
  - No = Do not endorse
  - Abstain

VIII.New Business

- Fermin - Parking lot WiFi equipment has been ordered
  - Wifi will be in Lot 1
  - This is completely separate from eduroam
  - Should be here by 28th of September
- Eduroam summary:
  - Allows students from other campuses to federate into our wifi
  - We are working towards, but not there

IX.Additional Items of Business

- Efficiency of COI Meetings – Kim
  - How can we make this more efficient so that items do not stay on agenda in perpetuity? • Need more closure
  - Body need to make a motion to bring something to a vote
- COI Still missing a parliamentarian

• Brittney will reach out for volunteers

X.Adjournment - 9:49

Next Meeting: Thursday October 1, 2020