



## COUNCIL FOR OPERATIONAL ISSUES

Approved Minutes for October 8, 2020, [Zoom Meeting](#), at 9:00-10:30 a.m.

Zoom link:<https://zoom.us/j/92171704816>

**College Vision:** Learning today, transforming tomorrow.

**College Mission:** SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement. **Values:** INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

**Attendees:** Brittney Richardson, Carine Surdey, Richard Griffis, Shelli Cordisco, Dave Ligeikis, Marty Guzzi, Hans Van Houten, Larry Allen, Ashley Blackwell, Lynn Fedorchak, Brett Carter, Jackie Nichols, Cathy Williams, Kerry Weber, Jason Smith, Lisa Antalek, Deena Price, Valerie Carnegie, Kim McLain, Fermin Romero

**Excused/Absent:** Ciara Cable

**Guests:** Gina Chase

### I. Call to Order

### II. Establishment of Quorum / Approval of Alternates

- 9:01
- No Alternate
- Guest: Gina Chase

### III. Adoption of Agenda

- N/A

### IV. Approval of Minutes (10/01/2020)

- Correction noted
- Approval of minutes

### V. Chairperson Report/Updates

#### A. Shared Governance Chairpersons

- N/A

#### B. College Assembly Update

- Remember to use campus clear app to report symptoms of COVID - 19
- Review policy regarding reporting to EOC

#### C. Student Assembly Update

- Elections have concluded - Two VP and Senators
- Call for additional candidates please send them to Ricky
- Planning to bring a food truck to campus for students who cannot access food on campus
  - Cannot access food pantry
- Cathy Williams - Clarify about "Food Truck"
  - Food Truck meaning Produce - Food Back of Southern Tier
  - Student Emergency Funds - Perhaps funding could supplement grocery

food store cards - this would require them going to physically go to the store.

- Food and security committee
  - Looking at ways to reduce food insecurity on campus
  - Student assembly looking for creative ways for food to get to the students
  - Looking at ways to supplement the two meals at the dining hall a day
  - Food Pantry on campus is limited
    - What is the nature of the limitation of the Food Pantry on Campus
    - Rather than duplicating efforts wanting to look for using resources in the community rather than using the limited food pantry
    - Using 211 more frequently - notifying students on how to access 211
    - Student Village - the kinds of foods the students are looking for are not what students are looking for such as produce. The Food pantry is not able to provide fresh or frozen foods.
    - Possible move away from oncampus closet and use the resources in the community
      - Meal Vouchers in Dining for Commuter students
      - Strong interest and request from the student body
    - Location of the food pantry on campus
      - Not in the best spot
      - Issue during COVID - being a student assembly run resource cannot be run efficiently - types of foods are not balanced
      - Issue beyond space & location
  - Food vouchers have been sent to Shelly Cordisco

#### D. Executive Council Update

- Entering renegotiations with American Food and Vending as the current contract is not sustainable
- Food Vouchers
  - FSA is taking a hit for 50-60K negotiation for Food Vouchers
- Looking at increasing hours into the evening for snacks and food availability in the dining hall
- COVID testing on campus - going to have to ramp up. More information will be made available after the executive council.
- Middles states Kim Mclain
  - Review Standards 1-3 out of the total 7 Standards
  - Friday 4-5 will be reviewed
  - Following friday 6-7 will be reviewed
  - Selfstudies team leader will receive a draft of the Self-Study for review and to provide feedback.
  - Document will go out to campus for review
  - Student Forum and Two Faculty Staff Forums to review the self study

and answer questions

## **VI. Reports from Committees/Working Groups**

### **A. Technology Committee**

- Still has not met

### **B. Distance Learning Steering Committee (Carine Surdey)**

- Continue work on Distance Learning Strategic Plan for the next 3-5 years
- Best Practices for remote instruction planning for a similar Spring 2021 schedule
- Orientation revamp to improve student resources for online learning
  - Formed a workgroup to work on this outside of the DLSC

### **C. CPAC Update (David Ligeikis)**

- Continued work on the reorganization of CPAC
- Staff has not been on campus due to COVID
- Continued work on small repairs on campus
- Second wastewater testing has come back negative
  - First two weeks have been negative for COVID-19

## **VII. Ongoing Business**

### **A. Intercampus communication for new hire or position change (Lynn Fedorchak)**

- N/A

### **B. SG Assessment**

- Chairs discussed the Assessment plan for clarification
  - Call for comments or recommendations from COI
  - Length of the Chair position in particular
  - Review the document provided to SG
    - Recommendation to create a uniform Agenda Template
  - Clarification about the role of SG
    - Recommendation that the kick off be mandatory for representatives
  - Review of committee
    - Assessment add to Chair description of duties
- Feedback or reactions, thoughts or motions on the floor to what has been proposed for improvement of the system based on the recommendations
- Keep as a running agenda item

### **C. SUNY Broome EIT Accessibility Plan**

- Kim McClain - Presented to SG for notification to the campus
  - Has not yet received any questions
  - If you have question please reach out to Kim

## **VIII. New Business**

- Parking Lot Wifi -
  - Mounting bracket on backorder
  - Update will be provided from Fermin Romero next time COI meets

#### **IX. Additional Items of Business**

- Ricky S/A - Madden Tournament
  - Asking for help setting up the tournament
  - Fermin will connect with Ricky and ESports Coach
- Second Chance Scholarship Application is open - Foundation
  - Anticipation to notify students before Holiday Break
  - Asking for help from Faculty and Staff with Letters of Recommendation as a required part of the application
    - Application due near Thanksgiving Break

#### **X. Adjournment**

- Cathy Williames motion to adjourn the meeting
  - Kerry Weber Second
- Adjourned 9:36AM

Next Meeting: Thursday October 22, 2020