Council for Academic Issues
Meeting Agenda
Wednesday, 10 May 2023 – 3:00 PM to 4:30PM
ZOOM Link –
https://zoom.us/j/92177383658?pwd=c0wrbUxiNXlRcGsvMWd
jeHV2aTI5QT09

College Vision: Learning today, transforming tomorrow.
College Mission: SUNY Broome Community College supports all members of the
learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the
provision of innovative academics, transformative student support, and meaningful civic and community engagement.
Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY
Purpose of CAI: The Council for Academic Issues is the body that makes recommendations directly to the College
Assembly or the President relative to academic issues, policies, and standards as well as aspects of student life that
relate to the educational process. Its scope and sphere of influence will be articulated in its standing/ad hoc committee
structure and, as such, will have final recommending responsibilities and influence in the areas of activity central to the
interests of the faculty and the academic program(s) of the College. In addition, the CAI will provide a forum for the
consideration of other general academic matters of interest to the College community or academic issues affecting the
institution.
Website: https://www2.sunybroome.edu/shared-governance/
Officers: Dr. Andrew Haggerty, Chair · VACANT, Recording Secretary · VACANT, Parliamentarian

I. **Call to Order** _____ PM

II. **Establishment of Quorum** (min. 13 voting members)
   a. Approval of alternates – Name in Zoom chat if not present in room, & CAI member representing
      1_{st} motion: _____ 2_{nd} motion: _____ In favor: _____
   b. Guests – Name in Zoom Chat or please sign attendance sheet

III. **Adoption of Agenda**
      List changes (if applicable)
      1_{st} motion _____: 2_{nd} motion _____: In favor: _____

IV. **Approval of Minutes** – Wednesday, 8 March 2023
   a. List changes (if applicable)
   b. Minutes will include Zoom Chat and will appear after the meeting minutes
      1_{st} motion: _____ 2_{nd} _____ In favor _____ __

V. **Report from CAI Chair –** Andrew Haggerty
      i. This is the final meeting of the semester – and of CAI
      ii. CA report – Discussion of SA resolution (to be discussed in SA report); SG restructuring; passage
         of NY state budget
      iii. SUNY Chancellor King 4/27/23 visit a success

VI. **Report from VP of Academic Affairs –** Dr Kelly

VII. **Report from Student Assembly (SA) –** Sasha Lofthouse

VIII. **Report of Committees**

    a. Academic Grievance Committee (AGC)
        i. Grievance has been lodged; committee is being convened
    b. SUNY Awards Selection Committee – Dani and Andrew have met and have contacted volunteers, will form ad hoc planning group
    c. Faculty Council of Community Colleges (FCCC) – Meetings in August; Andrew will attend as SG leader

IX.   **Standing Order of Business**

    a. Old Business

        i. Shared Governance Assessment
            i. SG transition group to be formed – volunteers? Please distribute revised Constitution to constituents – BoT to vote on this
        ii. AI Policy
            i. Proposed change to Academic Integrity policy
        iii. Writing Group – Mary Seel

    b. New Business
        i. Credit for Prior Learning – Danielle Britton

        ii. Other
            i. Remind students to register before they leave for the summer

X.   **Adjournment –** 3:59 **PM**
1st motion:_____2nd motion: _____

NEXT CAI Meeting… well, here's the thing…

Council for Academic Issues Membership/Attendance (13 = quorum)

Student Assembly	Sasha Lofthouse	(Votes)	
Student Assembly	Dani Williams	(Votes)	
FT Instructional Faculty (Liberal Arts):	Steve Call	(Votes)	
FT Instructional Faculty (Liberal Arts):	Mary Donnelly	(Votes)	
FT Instructional Faculty (Liberal Arts); *CAI Chair:*	Andrew Haggerty	(Votes)	
FT Instructional Faculty (Liberal Arts):	Carla Michalak	(Votes)	
FT Instruct. Faculty (BPS):	Denise Wells (Mark Ryan alt Spring 23)	(Votes)	
FT Inst Faculty BPS	Colleen Regan	(Votes)	
FT Instructional Faculty (Health Sciences):		(Votes)	
FT Instructional Faculty (Health Sciences):	Kristin Hofer	(Votes)	
FT Instructional Faculty (STEM):	Christopher Kushner	(Votes)	
FT Instructional Faculty (STEM):	Jen Musa	(Votes)	
Adjunct Faculty:	(Vacant)	(Votes)	
Adjunct Faculty:	Robert Becker	(Votes)	
Dept. Chair (Liberal Arts):	Tim Skinner	(Votes)	
Dept. Chair (Business & Professional Services):	Gian Roma	(Votes)	
Dept. Chair (Health Sciences)*:*	Tina Seedborg	(Votes)	
Dept. Chair (STEM)	Tracy Curtis	(Votes)	
FT Non-Inst Faculty*:*	Paul Bond	(Votes)	
FT Non-Inst Faculty*:*	Sarah Belancsik	(Votes)	
Staff Associate:	Erika Olenik	(Votes)	
Classified Service:	(Vacant)	(Votes)	
At Large:	Samantha Potter	(Votes)	
Division Dean:	Kim McLain (interim)	(Votes)	
Division Dean:	Jeffrey Anderson	(Votes)	
President's Taskforce on Diversity and Inclusion:	Scott Corley	(Votes)	
VP for Academic Affairs:	Penny Kelly	(Non-voting)	
Dean of Institutional Effectiveness and Enrollment Planning:	Kim McLain	(Non-voting)	
Distance Learning Steering Committee:	Stephanie Malmberg	(Non-voting)	
Parliamentarian:	(Vacant)	(Non-voting)	
Dani Berchtold			
Guest: Marty Guzzi			
Guest: Danielle Britton			
Guest:			

Shared Governance

Guest:			
Guest:			
Guest:			
Guest:			
Guest:			