

**Executive Council
Minutes
May 15, 2017**

Members Present: Dr. Kevin E. Drumm, Michael Sullivan, Debbie Morello, Dr. Sesime Adanu, Lynn Fedorchak, Jesse Wells

Members Absent: Dr. Francis Battisti

Others in Attendance: None

1. Student Success

- The Enrollment Planning Weekly Newsletter was distributed and discussed
 - Ms. Morello asked that research be done on continuing students to see if one of the reasons that they are not registering is that they are on academic dismissal
 - Mr. Wells will investigate this
 - Dr. Drumm asked that a breakdown of continuing students be done in each department and program to find out where the bleed is
 - Mr. Wells discussed the need for a CRM on campus that needs to be integrated with Banner. We need a common system that tracks students from advising through registration. We need to know who is scheduled to be advised and if they're having issues getting advised
 - Discussion was held concerning remedial courses and the Bridge Program
 - Dr. Drumm stated that SUNY is considering a grant to go after Navigator. Mr. Wells said that SUNY is also looking at Hobson Radius for multi campus use

2. Communication

- No new issues were discussed

3. Housing Update – Ms. Morello

- There are 224 deposits for housing

4. Assessment/Institutional Effectiveness – Dr. Adanu

- Dr. Adanu reported that there is progress on the Strategic Plan and a clean draft should be ready by the end of this month
- a. Performance Improvement Plan (PIP)
 - No new issues were discussed

Action Items

1. Personnel Planning
 - No new issues were discussed

Updates/Information Items

1. Budget – Mr. Sullivan
 - Mr. Sullivan reported that in the current year budget there will be some reduction in summer course sections
 - The County is inclined to give us a 1% increase for next year's budget. This has not been formalized yet
2. Maintenance and Facilities – Mr. Sullivan
 - a. CPAC Update – Mr. Sullivan
 - No new issues were discussed
3. Academic Affairs Update – Dr. Battisti
 - Dr. Battisti will update the Council at the next meeting
4. Faculty Staff Assembly (Thursday, August 24th) – Dr. Battisti
 - No new issues were discussed
5. Student and Economic Development Update – Ms. Morello
 - Ms. Morello will be meeting with Joe O'Connor concerning the Public Safety area. We may need to have more safety officers and have an officer and a safety officer on each shift
 - Ms. Morello and Scott Schuhert are meeting with Student Assembly Executive Board members regarding the Student Activities budget
 - Dr. Drumm stated that it needs to be a collaborative budget
6. Human Resources Update – Ms. Fedorchak
 - No new issues were discussed
7. Other
 - No new issues were discussed

The Next Executive Council meeting will be held Tuesday, May 23, 2017, in the Wales 107 Conference at 9:30 a.m.