

**Executive Council
Agenda
Tuesday, February 16, 2022
Wales 107 Conference room – 1:30 p.m.
College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Haynes, Lynn Fedorchak, Michael Sullivan, Jesse Wells, Dr. Kim McLain, Diana Lenzo
Others Present: Nick Brey

EMMO Update

Vaccine boosters are now trackable through the SUNY Portal. The number of students not in compliance will change every day due to the dates of their 2nd vaccines. Robocalls and emails are going to non-compliant students. The response has been very positive.

Student Success

The Enrollment Newsletter declined again. Fast Forward registration numbers will continue until mid-March.

Communication

Nothing to report.

Action Items

Personnel - approved

PAR 2022-12 Custodial Worker

Policy and Procedures

No items for approval or review.

Updates/Information Items

Institutional Effectiveness

The last of the winter IPED Surveys were submitted. Drs. Malmberg, McLain, and Haynes met with SUNY on the migration of Blackboard/Brightspace. The results of the survey from the fall 2021 Hyflex students were distributed. Overall, the results show this type of learning platform is very successful and students would like more Hyflex course options. The results will be shared with the Distance Learning group this afternoon. There will be a call out to faculty to offer Hyflex fall courses.

Finance and Facilities

Budget and Finance has the final draft budget for Dr. Drumm's review. The timeline of this will go to the Board of Trustees in March. An update to the Sustainability Plan and monthly Forecast is being finalized. A preliminary look at capital project requests has been made and will be prioritized. Refinancing of the Student Village is being developed. The feasibility plan needs to be updated. A solid marketing plan also needs to be developed.

Student Development and Diversity Update

Student Chancellor Award nominees have been submitted. The first AVP/DOS interview is tomorrow. The Woman & Men's basketball teams lost their games against Jefferson. The last game will be at Carrier Dome next week.

Academic Affairs Update

PROSTAR articulations are being developed by M. Stamets for the Culinary program which will expand our area of outreach. There will be a PROSTAR conference at the CEC. The first Culinary Advisory committee meeting will be in March. The Academic Leadership is working on the fall schedule and reaching out to chairs. The Pathways Committee has 10 working groups that will be reviewing their programs. Financial Concerns and Onboarding working group have also been added. The onboarding group will look at current processes. A committee will be formed to address the Strategic Enrollment Management (SEM) initiative from SUNY.

Human Resources Update

NYS extended the NY Hero Act until March 17th which allows employers to pay employees with active COVID while in quarantine. Negotiations for ESPA are on March 3, the FA is on March 8. United Way Campaign will run Feb 14 - Mar 4, 2022. It will be advertised in the Hive HQ/campus-wide several times.

Other

No items for discussion.

**The next Executive Council meeting is scheduled for Tuesday, February 22, 2022, at 9:30 a.m.
Wales 107 Conference Room**