

**Executive Council  
Minutes  
Wednesday, March 9, 2022  
Wales 107 Conference room – 3:00 p.m.  
College Vision: Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Haynes, Lynn Fedorchak, Michael Sullivan, Dr. Kim McLain, Diana Lenzo  
Members Excused: Jesse Wells  
Others Present: Nick Brey

**EMMO Update**

Mr. Brey had no new information or updates to relay to the group.

**Student Success**

Mr. Wells was excused from the meeting. The Enrollment Newsletter was distributed.

**Communication**

No issues to discuss.

**Action Items**

**Personnel**

No items for approval

**Policy and Procedures**

No items for review or approval.

**Updates/Information Items**

**Institutional Effectiveness**

Dr. McLain reported they are moving forward with Program Reviews. The SEM workgroup will start looking at the goals for this project.

**Finance and Facilities**

Mr. Sullivan reported that Finance and Budget are getting reports ready for BOT and F&F next week. Capital Improvement projects will be submitted to the County for approval. The college is close to a tentative agreement with the GUILD. He will report on the college's 5-year Sustainability Plan in April. HEERF III Stimulus funds are due to expire May 1, however, the Federal Government may extend that date until 2023.

**Student Development and Diversity Update**

Dr. Ross-Scott did not have a lot to report. She is completing the search paperwork for the Director of Athletics position.

**Academic Affairs Update**

Dr. Haynes is working on the development of the schedule. The summer draft schedule is due to the deans this Friday. The fall draft schedule is due to the deans the following Friday. Dr. Haynes shared the final draft of the Academic Master Plan.

**Human Resources Update**

The FA canceled negotiations with the college this week. Ms. Fedorchak had no additional information on when the next meeting with the ESPA group would be.

**Other**

**The next Executive Council meeting is scheduled for Tuesday, March 15, 2022, at 9:30 a.m.  
Wales 107 Conference Room**