

**Executive Council
Minutes
April 16, 2018**

Members Present: Dr. Kevin E. Drumm, Dr. Francis Battisti, Michael Sullivan, Dr. Sesime Adanu, Dr. Carol Ross, Lynn Fedorchak, Jesse Wells

Members Absent: None

Others in Attendance: None

1. Student Success
 - There was not an Enrollment Planning Weekly Newsletter available for discussion
2. Communication
 - No new issues were discussed
3. Summer Vacation Schedules
 - No New discussion
4. Housing Update – Dr. Ross
 - Another letter will be sent to Spectrum
 - Dr. Ross discussed security at the residence hall
5. Assessment/Institutional Effectiveness– Dr. Adanu
 - Dr. Adanu reported that he is working with divisions regarding learning outcomes
 - A pilot test of the software will be taking place with Health Sciences
 - a. Performance Improvement Plan (PIP)
 - No new issues were discussed

Action Items

1. Personnel Planning
 - No new issues were discussed

Updates/Information Items

1. Budget – Mr. Sullivan
 - No New Issues were discussed

Updates/Information Items Continued

2. Maintenance and Facilities – Mr. Sullivan

- Dr. Drumm reported that he has spoken with Donna Lupardo and she believes she can get all or most of the funding for Carnegie. She asked that we send her any formal communication we have from SUNY or DOB regarding funding issues/problems
- Mr. Sullivan reported that the NYSERDA money for geo-thermal was approved last week
 - a. CPAC
 - No new issues were discussed

3. Academic Affairs Update – Dr. Battisti

- Dr. Battisti informed the Council that the Starfish Regional meeting is being held on campus today
- The Children's Fair was very successful; there was a lot of media coverage
- We have 89 employers for the Job Fair
- The students who were in Ireland gave their reports yesterday
- Finalizing the Culinary Program and will bet it to Albany
- Dr. Battisti will be attending the SURC Conference in Oneonta on Friday

4. Student Development and Diversity Update – Dr. Ross

- Dr. Ross stated that she is a guest lecturer at the BU Higher Education Program
- Dr. Ross had a good meeting with Deb concerning graduate assistance and internships
- Dr. Ross discussed DACA. She will speak to Marty Guzzi concerning DACA

5. Human Resources Update – Ms. Fedorchak

- No new issues were discussed

6. Other

- No new issues were discussed

The Next Executive Council meeting will be held Tuesday, April 24, 2018, in the Wales 107 Conference at 9:30 a.m.