
Procedure:	Admissions Procedure for Persons Previously Convicted of Criminal Offenses and for Persons Presently on Parole or Probation	Reference No.: 4.7.5
Authority:	College President	Cross Reference: Policy 1.2
Approved:	May 14, 1990	
Revised:	December 14, 1994 November 27, 2002 (and retitled)	

This procedure was developed with consideration for and adherence to New York State Correction Law.

1. No application for admission to SUNY Broome Community College shall be denied by reason of the applicant having been previously convicted of one or more criminal offenses unless:
 - A. there is a direct relationship between one or more of the previous criminal offenses and the SUNY Broome Community College campus community; or
 - B. the granting of admission to SUNY Broome Community College would involve an unreasonable risk to property or to the safety or welfare of specific individuals, the campus community, or the general public.
2. An Admissions Committee composed of the Director and Assistant Director of Admissions and the Vice President responsible for Student and Economic Development will review applications of individuals in this category and reach an admissions decision.

Among those factors that will be included in the admissions decision are:

- A. The bearing, if any, the criminal offense or offenses for which the person was previously convicted would have on his/her fitness or ability to function successfully in the educational setting of this campus.
- B. The time which has elapsed since the occurrence of the criminal offense or offenses.
- C. The age of the person at the time of occurrence of the criminal offense or offenses.

- D. The seriousness of the offense or offenses.
- E. Any information produced by the applicant, or produced on the applicant's behalf, in regard to his/her rehabilitation and good conduct.
- F. The legitimate interest of the College in protecting property, the safety and welfare of specific individuals, or the general public.
- G. A certificate of relief from disability or good conduct issued to the applicant, which shall create a presumption of rehabilitation in regard to the offense or offenses specified therein.