

Council for Academic Issues

September 28, 2016
Wales 203B
Minutes of Meeting

Attendance: Jeremiah Godfroy, Mary Donnelly, Mary Seel, Scott Corley, Brian Loy (alternate for Gian Roma), Mark Ryan, Diane Kelly, Tairi Mead, Joe Julian (alternate for Joan Lubar), Lisa Strahley, Rey Wojdat, Timmy Bremer, Lisa Hughes, Scott Kavulich, Sue Slivan, Katie Bucci, Beth Mollen, Francis Battisti, Robert Greaves.

Guests: Dani Berchtold, Rachael Hagerman, Sesime Adanu, Penny DelFavero

Members Excused: Henry Bartlett, Denise Abrams, Major Barnett, Diana Lenzo, Amy Brandt

Members Absent: Rasheed Mclean, Dawn Kutz

- I. **Call to Order** - The meeting was called to order at 3:04 PM.
- II. **Establishment of Quorum/Approval of Alternates** - Quorum was established and alternates approved: Joe Julian for Joan Lubar and Brian Loy for Gian Roma. Gian Roma has resigned. His resignation has been accepted and Brian Loy will complete his term. A point of order was raised. The bylaws state that vacancies are to be filled by election or appointment from their constituencies. There was further discussion on the vagueness of the language in the bylaws. There was a recommendation that the subcommittee clarify the language in the bylaws. The authority may not lie with the dean. The BPS faculty can have an election to fill the vacancy. After further discussion it was decided that the committee will review the bylaws.
- III. **Adoption of Agenda** - The proposed agenda was approved. Donna Rehak is out and will be at the next meeting.
- IV. **Approval of Minutes** – September 14, 2016 - Minutes were approved as electronically submitted.
- V. **Announcements/Correspondence**
 - a. Strategic Plan: Sesime would like shared governance to participate in the data collection for the strategic plan. He is looking for input from shared governance

on our goals and objectives for the next five years. Middle States requires renewal and updating of the strategic plan to focus on our priorities. A SWOT analysis could be done in meetings but due to the timeframe, instead of brainstorming as a group it may be better to come up with individual ideas. There is an online form for SWOT as well; this can be used to collect and aggregate information for our goals and objectives. The form could be distributed to the shared governance chairs, to be distributed to their respective groups. The group members could then share the form with their constituencies. We will then look for main themes and top priorities.

October 19th and November 2nd have been scheduled for the strategic plan discussion at CAI. The goal is to integrate the master plans into the strategic plan. Data is being gathered, and the last strategic plan is being looked at along with the PRR.

- b. As a point of information, an email came from a student concerning the “rampant technology use or addiction” in the classroom and that this is a concern for the professor. SUNY Broome should issue a memo on this, according to the student. There are two issues here: academic freedom and that faculty have been fighting the good fight for years. We are looking at this at Dr. Drumm’s suggestion. There is no campus-wide cell phone use policy. One student has complained. Should we poll the students? It does impact students, but it is not our job to make students focus. This could become an issue if we make it one. It should be referred to student assembly. A discussion on procedure ensued. Does a letter from a student to the President mean that an issue comes to shared governance? Do we want a complaint from one person to come to shared governance via this pathway? Do we want to set this precedent?
Last year we had a similar situation. A survey could mitigate it. Academic freedom drives the answer. Student Assembly may discuss it, but they are not being charged with it. According to the bylaws anyone may have five minutes for anything. This is a legitimate academic issue. The complaining student could also be directed to Your Voice Matters.

VI. CAO/Chairperson Report/Updates

a. **CAO:** Francis Battisti:

Articulations: Katie Bucci is coordinating. We have articulations with Cornell, Cortland, Morrisville, Marywood, Canton and Oneonta.

Research: The CCURI (Community College Undergraduate Research Institute); we were asked to join. Putting a committee together; will be in place by Friday. Funding for things initiating here.

Facilities plan: meetings on October 25th. Two times; one for faculty and one for students. Thursday is the culinary ribbon cutting. The Mechanical Building will be done in the spring.

Next week the core and data teams will meet as part of the Achieving Success initiative. More faculty members are needed.

The enrollment plan and marketing plan are being worked on. An executive summary will be going to the chairs. Funding is always an issue. Marketing dollars need to be included in planning.

Achieving the Dream – people can't articulate what it is. Achieving the Dream was organized twelve years ago. Developmental courses were being questioned. It has evolved in its mission. It is now about equity and the massive differences. The organization defines success. Two years ago we talked about joining. We were already doing Imagine Success on our own; it became clear we needed assistance with our process. Our graduation rate is higher than the other member schools, but we can do better. This is about the creation of our own standards and it is not top down, it is faculty driven. We can always do better.

There was discussion on the way it was pushed past shared governance. It is another new shiny thing that is duplication of what we already do. We are dealing with two huge new populations and are being asked to supply data and to count everything.

Some of this we need to move beyond.

The essential step of buy-in was missed. There was also discussion on the difference between outcome and output, and the cost of services from the outside that we could have done ourselves. This is the cause of the budget shortfall.

There was discussion on the relationship of enrollment to new initiatives.
Assessment was also discussed.

- b. **CA:** Met Monday. The SUNY Voluntary Framework for Accountability and the IDA groundbreaking were discussed. The basketball court is under construction and the SWOT analysis will be done via shared governance. The dates for Your Voice Matters are November 1st and November 8th. The SG chairs will discuss whether administrators should attend or not. It was noted that administrators welcome the discussions and feedback.
- c. **FCCC:** Rachael will be at the FCCC plenary next week.
- d. **SLAC:** There are three professional development offerings in the TRC on unit assessment and SLAC reporting. October 7th is a program review session and November 4th is a fill out your form day for SLAC. Need assistance with a plan for SLAC assessment. Please contact Rachael if there are any questions or if you need any help.

VII. Reports from Committees/Working Groups

- a. **SG Chairs:** Met and reviewed an email from a student
- b. **Textbook Committee:** Dosimeters were not ordered for Rad Tech students; or the order couldn't be filled due to a non-payment issue. This has gone to Debbie. Chris Baumbach is not here. The next meeting is October 18th from 10 – 11 in L105. In need of a BPS rep.

VIII. Chancellor's Awards: The orientations have been held. The email has not gone out yet.

IX. New Business:

- a. **Bylaws Subcommittee:** This is a working group to review the bylaws. Brian, Rey, Bob and Mark will serve on this committee. There was some discussion on the charge to the committee. Will be looking at these issues: terms and terms of chair.
- b. **Student concerns on skunks.** This is a very real issue when on campus at night.
- c. **Adjunct Council Presentation:** October 15th there will be a series of workshops from 8:30 until 1:30. The annual conference is open to full time and adjuncts. The open house is in B224 this Friday from 11 until 3.

- X. Adjournment** - meeting adjourned at 4:34 pm
- XI. Next meeting is Wednesday, October 5, 2016**

Respectfully submitted,

Penny DeFavero, College Assembly Secretary

Shared Governance Chairs has not met since last CAI meeting
No referrals due to no meeting