

**Executive Council  
Minutes  
Tuesday, May 9, 2023  
Wales 107 Conference room – 10:00 a.m.  
College Vision: Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Members Present:** Dr. Kevin Drumm, Dr. Carol Ross-Scott, Laura Hodel, Michael Sullivan, Diana Lenzo  
**Members Absent:** Jesse Wells and Dr. Penny Kelly (counselor breakfast)

### **Student Success**

The Enrollment Newsletter was distributed. Enrollment is up 10.04% and total FTE is up 15.33% compared to last year.

### **Communication**

Dr. Drumm had a call with the Chancellor and other college Presidents about the budget last night. He called out Broome as re-inventing ourselves with progressive ideas.

### **Action Items**

#### **Personnel - approved**

- PAR 2023-46 Director Marketing & Communication

**Policy and Procedures** - put on May 16, 2023 agenda as Dr. Kelly is excused from today's meeting.

- Second and Final Review – revised AA4006.3 Attendance Regulations Procedure  
Dr. Penny Kelly
- Second and Final Review – new AA4010 Grading Scale Policy Dr. Penny Kelly
- First Review – new AA4011 Travel Policy and  
AA4011.1 – AA4011.6 Travel Procedures Dr. Penny Kelly

### **Updates/Information Items**

#### **Finance and Facilities**

The final audit by Bonadio has been filed with clearinghouse. There is a CFO call today with SUNY on the budget. There is an allocation of \$75M in transformation money in the budget. HEERF funding balance expires by June 30, 2023. Final negotiations are happening with Ellucian on the price and scope of their work in the IT Department. Mr. Sullivan is waiting to see what the County will do with the proposed 2% sponsorshare request. RFP for architect services for Student Union going out.

#### **Student Development and Diversity Update**

There are 104 deposits for housing. Current students will be doing outreach to incoming housing students. Dr. Ross-Scott met with Food services people. They would like to re-open the Titchner cafe and move it downstairs. Their contract will not be extended past 2028. Another priority for Dr. Ross-Scott is working with Michelle Anderson and Marquis Bennet for fall childcare. Student Activities are ramped up. The Foundation Awards are tonight. Spring Fling in Quad.

#### **Academic Affairs and Institutional Effectiveness Update**

Dr. Penny Kelly was excused and was attending the Counselor Breakfast.

**Human Resources and Student Finance Update**

The Presidential search is complete. There has been a good turnout at the public forums. BAP deposits are at 278 students. The college will still accept deposits up to 300 students. B2B - has another 25-30 potential students. The current class of BAP is 178. Summer payment arrangements are due tomorrow.

**Other**

No items for discussion.

**The next Executive Council meeting is scheduled for Tuesday, May 16, 2023 at 9:30 a.m.  
Wales 107 Conference Room**