

SUNY Broome College Assembly Minutes of the February 24, 2023 Meeting
Darwin R. Wales Center Room 203B and via Zoom

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Voting members present: Ethan Roselle, Randy Campbell, Stephanie Albitz, Jeffrey Anderson, Brittney Richardson, Samantha Smith, Melissa Martin, Valerie Carnegie, Robert Lofthouse, Chris Novitski, Kim McLain and Erin Marulli.

Non-voting members present: Kevin Drumm, Penny Kelly, Carol Ross-Scott, Michael Sullivan and Penny DeFavero.

Member excused: Julie Lakin, Andrew Haggerty.

Members absent: Kristen Bensen-Hause, Karyn Moyer, Jason Smith, Lisa Antalek.

Guests present: Nick Wagner, Laura Hodel, Danielle Britton, Stephanie Malmberg, Michael Stamets, Jeremy Santos, Dani Berchtold and Diana Lenzo.

- Call to order: Erin called the meeting to order at 3:06 PM when quorum was established. Randy moved to approve the agenda and Ethan seconded; there were no objections. Randy moved to approve the February 6th meeting minutes and Ethan seconded. There were no objections.

- CA Report: Erin had nothing to report.

- SA Report: Ethan reported that Student Assembly and the Convocation Committee are teaming up for the workshops. He's appreciative of the convocation team.

The Broome Zoom was fun and they were able to give feedback to help make the campus more attractive.

Some of the campus clubs are vacant and there are unused stipends from both semesters. They are working on putting those stipends toward new clubs, events or trips.

Student Assembly will be tabling again, with the Broome Hornet buttons and the cyber-friendly gloves. They are almost full for senator seats.

They want to buy a console for party games for students, to hang out and play party games. They're not sure if it should be a Switch or a PC.

It looks like it's going to be a fun semester.

There will be a Civitas presentation from Erin on Friday; it has replaced Starfish and the leaders need to know how to use it. Ethan will connect with Venessa on the success center.

- COI Report: Brittney reported that in Dave's CPAC report the Student Services and (Old) Sciences bathrooms are out to bid. This should be done over the summer with construction going on in all bathrooms. They will all be shut down with the exception of the gender-neutral restroom in (Old) Science.

The Decker nursing revamp group is meeting every two weeks.

Architects are looking at moving the art spaces to the library and there will be an electric vehicle garage in the new Student Center. (Old) Science will become a Student Union and there will be a one-stop shop in Wales for student services.

An issue was submitted to COI that the signage is out of date; some of the buildings don't exist anymore. Matt Ebbers did an inventory of the campus signs. Dave and his team are bringing the project to fruition.

The scholarship application is open; please remind current students to apply. Please encourage them. There are two weeks left.

Public Safety reported on an increase in pedestrian accidents and issued a reminder that the campus speed limit is 20 mph. Please be careful in the parking lots.

Marie is offering workplace violence and active shooter trainings. These are important trainings; please reach out to Marie if interested or sign up on the website.

The digital sign issue is the power but they are working on it. They will get the digital part working.

There was a question on the active shooter training and if any drills are included. There are not any drills, it's classroom training like the Title IX training.

- CAI Report: Andrew was excused. Erin reported that CAI is discussion new grading and syllabus policies, and getting feedback from the campus.

- President's Report: Dr. Drumm reported that the enrollment report shows a large number but pretty much flat. The concurrent enrollment may bring it up. Fast Forward is coming in as they enroll by class and not individually. Several enrollment initiatives are in the hopper. It would be good to start growing again. Thanks to everyone involved in enrollment.

They're working on the state budget. When he first arrived there was a 15% and a 5% cut in the funding due to the recession. The state has never restored that 20%. Before COVID we were at the 2010 level of state funding. It's been twelve years with no

increase. The counties didn't cut us. In 2012-2013 the counties started adding something to the subsidy. Lea Webb is on the Higher Ed committee and that will help. Akshar was 110% supportive. Lea is part of the majority as well as Donna Lupardo. Thank her when you get the chance. The nursing simulator lab doesn't count toward clinical hours. Thanks Donna for her advocacy. Lea has gotten the message. A hiring freeze is being talked about in executive council. We don't want layoffs if we can avoid them. The costs of energy have skyrocketed; heating oil costs 50% more. Our new contracts are in place and the state doesn't recognize increases in contractual costs. We need IT staff and other critical positions so some would have to be refilled. A hiring freeze could avoid layoffs.

The room reservation committee (Jesse, Laura, Athletics, CE, and Student Activities) is going to come up with a central point for reservations. It's a small committee. For the signage there's a plan in place but we can't get the parts. The digital sign out front needs to be replaced. It's sad to see the blank screen.

- VPAFA Report: Michael reported on the capital improvement plan 2024-2029 which had been distributed electronically prior to the meeting. For Broome County the fiscal year is the calendar year.

Capital requests were reviewed by the County Executive and then went to the legislature in November or December for the legislative decision on 2024. These were presented to the board of trustees and approved last week or the week before. The department requests were due in December and submissions were due in January. The executive team spent the month touring the areas. Most major improvements are currently funded or in the plan to be funded if the state approves the budget. The BAP expansion project is included. The 2024 total is \$13.5 million; 50% is state funding and the rest is the County request. There was \$950,000 in County funding in the last capital plan. There is also foundation support, the college's and others, and the match from Federal funding.

This is separate from the operating budget. Several projects will include significant energy aspects; will include energy efficiency and support the operating budget. Capital projects such as paving, etc., take some pressure off the operating budget.

Michael invited Dr. Kelly to speak to some of the initiatives.

The deans worked closely with the faculty and got the capital requests. We're trying to remain competitive and make the students want to come here. We're focusing on technology and upgrading our classrooms. Fourteen or fifteen classrooms will have new technology and other new equipment.

Health Sciences/Decker renovations: dental hygiene needs upgrading; it looks nice but the equipment is all outdated. The same is true in Rad Tech.

The AT building needs lighting. AT 100-200 needs to be upgraded for STEM enrollment. The library needs to be upgraded to a modern facility with better technology; it should be a hub of activity for students.

The theater is outdated and very dark; we need to do something. Would love to see it completely updated.

The Business Building roofs, lighting and disability things are needed with modernized classrooms.

Michael reported that once this is submitted to the County it's reviewed along with the requests from other County departments. The Broome County legislature's decision will be made in November or December and is also provided to SUNY. A final request in December to be included in the governor's budget for 2024-2025 for critical major improvements.

The monthly budget forecast is about the same: \$3.8 million in stimulus funds to balance; \$2.9 million for future years; no change to the forecast.

Reminder: all departments' deadlines for proposed budget 23-24 are due to Larry Allen by March 1st; please get those in.

The state budget has 20% set aside for all community colleges' state aid. The prudent thing for the college is to implement a hiring freeze with state aid reductions. At a higher level the finance office is estimating next year's budget and next month we'll be updating the financial sustainability plan. The Federal stimulus funding is limited; how will we be able to balance the budget? The pressure is on student tuition, fees and chargebacks. There is pressure on the expense side of the budget. The stimulus funds are running out and there are potential state aid cuts. This means we should slow down hiring except for critical and essential and implement the freeze very soon based on the trend data. Two to three full time positions turn over every month. Trying to manage the largest cost to the college, payroll and benefits, will put us in a better position. If implemented this will be communicated to the departments.

- VPAA Report: Dr. Kelly reported that they're trying to build on the strategic enrollment management plan; it's been distributed so everyone should have it.

Cathy Williams asked the Rotary to have the deans present at their meetings, on programs that partner with the community. Michael Stamets presented and made a crème brûlée in the kitchen there.

Christine Martey-Ochola presented on STEM and Kim McLain presented on Health Sciences.

People don't know a lot about what we do.

Tuesday night there was a STEM event in partnership with BOCES, BU and employers for seventh and eighth graders and their parents. There was great representation.

Ethan spoke about convocation day. There was quite a rift at the beginning of the semester and it's great to hear Ethan is excited about it.

In the Broome Zoom the students were helpful about what they see going on at SUNY Broome and how to change things.

The travel course policy was endorsed by CAI with a lot of help from the Foundation. Some travel will be to the Everglades, London and Literature, Ireland and Literature, and the COIL group to Mexico.

The chairs are working on the year-long schedule which should be done in a couple of weeks for the summer and fall. The spring will be done at another time and next year students will be able to register for the entire year.

- VPSD/CDO Report:

Dr. Ross-Scott reported that we are moving in high gear to retain cohorts and working to make sure things are in place; there are two hundred thirty-five residents.

We will be turning (Old) Science into a Student Union; the vacated spaces are now turning into student spaces to make them more comfortable and welcoming.

Track and field and softball may share with BU.

Black History Month webinars had little to no attendance.

March 8th is a diversity dialog sponsored by the chamber; the speaker is Scott Corley. It would be great if the campus could support.

A Lunch and Learn is planned for April with voices of first generation students; as you know we have many. We're hoping people will be interested.

- Old Business:

The restructuring workgroup continues to meet and is putting together a recommendation with timelines set up. The recommendation will come to CA in April. It's very exciting.

Student Assembly and Convocation Committee have had some good discussions and we can remove that from our agenda.

There are still open seats on CA.

There being no further business, the meeting was adjourned at 4:02 PM.

The next meeting is Monday, March 6th, 2023 at 3:00 PM.

Respectfully submitted,
Penny DeFavero
College Assembly Secretary