

SUNY Broome College Assembly Minutes of the January 23, 2023 Meeting
Darwin R. Wales Center Room 203B and via Zoom

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Voting members present: Ethan Roselle, Randy Campbell, Julie Lakin, Stephanie Albitz, Karyn Moyer, Jeffrey Anderson, Andrew Haggerty, Brittney Richardson, Samantha Smith, Melissa Martin, Valerie Carnegie, Chris Novitski, Kimberly McLain and Erin Marulli.

Non-voting members present: Kevin Drumm, Penny Kelly, Carol Ross-Scott, Michael Sullivan and Penny DeFavero.

Members absent: Kristen Bensen-Hause, Jason Smith, Lisa Antalek and Robert Lofthouse.

Guests present: Stephanie Malmberg, Michael Stamets, Marquis Bennett, Danielle Britton, Dani Williams, Nick Wagner, Alejandro Chaverria, Jeremy Santos, Laura Hodel, Danielle Berchtold, and Michele McKay.

- Call to order: Erin called the meeting to order at 3:02 PM and welcomed everyone back. Brittney moved to approve the agenda and Ethan seconded; there were no objections. Brittney moved to approve the December 12th meeting minutes and Ethan seconded. There were no objections.
- CA Report: Erin reported that she has sent out the calendar invite for the restructuring workgroup. The survey went out and is due back the end of January.
- SA Report: Ethan reported that they are working on increasing awareness of Student Assembly on campus. They have taken some head shots for the bulletin boards near the office and they are going to do some interviews.
A graphics request was submitted for a friendlier-looking hornet logo to put on buttons to distribute to students; they have the button-maker.
They will be tabling on Wednesdays and Fridays from 3 until 5 and the Instagram is up. The Facebook page is getting there.
Toys for Tots went well.

There was a resolution to get a budget approval for increasing hours.
They lost three members of SA; will get those numbers back up.
The discussion in SA is on being there for students.
They are working on a survey for Prof. Haggerty on the Diversity, Equity and Inclusion outcomes and what the students currently think about the instruction.

- COI Report: Brittney reported that COI is meeting Thursday.

There was an issue submitted via the online form on the reservation system being decentralized. A draft recommendation will be reviewed on Thursday.
SPARK went absolutely wonderful. Thanks to all who were involved.

- CAI Report: Andrew reported that the diversity outcomes survey is yet to be done; there is a lot to work on in the task force initiative. The diversity and inclusion task force hasn't met yet.

- President's Report: Dr. Drumm heard good things about SPARK.

At the faculty/staff assembly he updated everyone on the first steps on integration, focusing on expanding the Binghamton Advantage program to offer housing over here. The question for BU is: how many offers do they have to make to get the numbers here? Since COVID we have one hundred beds free. The number of offers by BU have to be higher to get the one hundred students here. We're working with the counselors to encourage students who could be BU material into the pipeline.

Most students commute. Growing the initial tier to 225. The Chancellor and board like the idea of future collaborations. The big advantage is bringing the University name to SUNY Broome. We will be a project for the SUNY innovation team.

The Boland land contract is out; there are no plans for the property or development at this time. The likelihood of more dorms is low; it would be better suited to environmental studies and botany classes. It's an investment for the future.

Dr. Drumm was interested in what Student Assembly wants to do with the logo. There was some discussion on the history of the logo. A survey was done and students chose the hornet.

- VPAFA Report: Michael reported that the financial audit for fiscal year 21-22 is being completed by Bonadio; they were on campus last week. The target for the audited statements is the March board meeting.

Every 4 – 5 years the external auditor reviews IT operations; will be conducting that review of all IT operations over the next four to six months.

The governor gave her state of the state to follow will be the governor's budget for 2023-2024; this should be out February 1st. This will better identify state aid for community colleges and other funding initiatives in the state of the state.

Later this week the budget forecast for 2023 is to reflect the need for Federal stimulus funds; this will leave less than \$3 million in the Federal stimulus amount; about \$2.9 million for next year's (2023-2024) budget.

For capital projects less than \$100,000, the departments' requests have been submitted for review. The capital plan will go to the board of trustees at the February meeting.

The County's requests for capital projects are due the end of February for the County's FY 2024 (calendar) year.

For our operating budget, Larry will send out (to the directors, departments and deans) the budget instructions and forms, to be prepared in February and then back to Larry in early March. In April the draft budget goes to the board of trustees and in May to the executive committee, then to the legislature in June. The final version is submitted in June.

On Wednesday Larry and I will offer training for any last-minutes capital project requests and budget with the academic division.

There's been a lot of activity in HR with the three bargaining agreements and in Payroll to reflect the current pay rates. The Guild and FA retro payments are all complete, and ESPA will get their first retro pay this Friday, and their second retro pay goes out in February.

- VPAA Report: Dr. Kelly reported that faculty and the advising center have been busy with last-minute students registering. The re-register rates are pretty good; there was a lot of work put in prior to leaving so we could get them hooked before they go.

SPARK was a great event; students looked like they really enjoyed it. It's challenging with eighth graders and didn't seem to be chaotic.

Beth Richards is the new Assistant Dean of Academic Services. She's meeting a lot of people and you will meet her soon if you haven't already.

While searches are underway for an admissions director many have stepped up. We also are looking for a web developer and an IT position. LinkedIn has been helping us get applicants.

Fast Forward is being revisited so we're being consistent across the board; a working group of faculty will meet February 6th.

I met a student at SPARK who benefitted from Fast Forward; Matt from BOCES offered her a job.

BlackBoard is gone. Brightspace is so far, so good. It's been well organized and it's run smoothly. Thanks to Stephanie Malmberg, Carine, Colleen, Susan Warner and Christina Hasemann.

Ken Marble, Christina Martey-Ochola and I met with Owego and manufacturing programs, to connect with the high schools and employers. There's lots of need in manufacturing and health care jobs.

BrightSpace help is available for students.

- VPSD/CDO Report: Dr. Ross-Scott reported that SUNY nominations are being sought for the CEI and Justice Fellows program. Applications are due March 31, 2023; please let her know if you're interested.

Welcome Week: Student Activities has a lot going on so look for that.

Intramurals: we have bowling, soccer, volleyball, and basketball.

A note is going out to the club advisors regarding stipends.

We're proud of the work of Student Assembly. Their meetings are Fridays at 4:00. Let their E board know if you want to present.

220 students moved back in to housing.

Emergency grant requests will not be received until after the census.

Book gift cards are available for students in good academic standing, but not if they already have a book voucher on file.

- FCCC Report: Mary was not present but she will be sending a report.

- Old Business:

1. Restructuring: the invites have gone out and the survey has a January 30th deadline.

2. The convocation committee resolution: they are still talking. Students felt unheard for a long time.

Convocation is supposed to have a common theme for all majors so everyone will feel welcomed. We don't have a lot of time left, and we don't know what programs to do. We only have the feedback of one student rep. We want to help, but they are taking up the whole table. It feels almost disrespectful.

The convocation committee has been invited to a Student Assembly meeting to discuss and that was declined. Hopefully we can talk more with the committee soon.

Dr. Kelly will put together a meeting on this subject.

- New Business:

AI Chat: anyone who writes about education is aware of this. Chats are being used by students to write their pieces. We need to add something to the syllabi; this is a college-wide issue. Not just our college; some colleges are switching back to blue book and handwriting. We want to make sure this is on our radar. It's probably better suited to CAI and should be integrated with the academic honesty policy. Andrew will put this on the CAI agenda for Wednesday.

This will take a lot of conversations as there are no real answers. AI is only going to get smarter.

There being no further business, the meeting was adjourned at 3:54 PM.

The next meeting is Monday, February 6, 2023 at 3:00 PM.

Respectfully submitted,
Penny DeFavero
College Assembly Secretary