

**Executive Council  
Minutes  
Tuesday, May 17, 2022  
Wales 107 Conference room – 9:00 a.m.**  
College Vision: **Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Members Present:** Dr. Kevin Drumm, Dr. Penny Haynes, Lynn Fedorchak, Michael Sullivan, Jesse Wells, Dr. Kim McLain, Rhoda Neal

**Others Present:**

**EMMO Update**

No items for discussion.

**Student Success**

Most BAP advising and registration taking place in June. J. Wells will meet with G. Chase for any further advising and registration communication needs.

**Communication**

Dr. Drumm received an email from a student regarding the Honors Program. Dr. Haynes will look into the situation.

**Action Items**

**Personnel - approved**

PAR 2022-24 Technical Assistant IIA (Media Services)

PAR 2022-25 Technical Assistant IIA (Media Services)

**Policy and Procedures**

Revised FI6003 Operating Budget Transfer Policy. M. Sullivan is realigning policy to budget to make more presentable to Board. Executive Council approved for May Board of Trustees.

**Updates/Information Items**

**Institutional Effectiveness**

Final Pathways meeting went very well. The graduate survey was sent out to students. CircleIn student and faculty surveys in progress.

**Finance and Facilities**

The roofing bids are in for the Business Building and Student Center. M. Sullivan will be meeting with the bank next week to discuss the refinancing of the Student Village. There will need to be a lease between the college and the Housing Corporation for office space in the Student Village. J. Wells is working with five agencies for marketing and advertising.

**Student Development and Diversity Update**

No items for discussion.

**Academic Affairs Update**

Dr. Haynes has been reviewing schedules as enrollment is only up 80%. M. Snyder has been working hard in getting stuff done before her departure from the college. The final Pathways meeting was held on May 16, 2022 and Dr. Haynes was very impressed on the outcome of what is being done for the programs.

**Human Resources Update**

C. Cashman has accepted the Director of Athletics position. ESPA negotiations are meeting July 18 and 19, 2022. The FA mediation is set for July 26, 2022.

**Other**

No items for discussion.

**The next Executive Council meeting is scheduled for Tuesday, May 24, 2022, at 10:00 a.m.  
Wales 107 Conference Room**