

**Executive Council  
Minutes  
February 28, 2017**

**Members Present:** Dr. Kevin E. Drumm, Dr. Francis Battisti, Debbie Morello, Michael Sullivan, Dr. Sesime Adanu, Lynn Fedorchak, Jesse Wells

**Members Absent:** None

**Others in Attendance:** None

1. Student Success

- The Enrollment Planning Weekly Newsletter was distributed and discussed
  - Dr. Drumm questioned if we actually lost 300 students from last week.
    - Mr. Wells will check Fast Forward and the trailer courses and get back to the Council

2. Communication

- Dr. Battisti discussed the article that stated the College is up 13% in enrollments. Staff and faculty are questioning if money taken from their budgets will be reinstated
- Continuing Education online courses were discussed and the concern from faculty that some of the College's credit courses are not being taken due to similar courses offered through Education to Go courses
  - Ms. Morello stated that we run 65 courses through Education to Go and she is willing to pull some of these courses that may compete with credit courses
  - Ms. Morello will commit to advertising online credit courses for fall online and will provide a list of Education to Go customers to Mr. Wells
- Dr. Battisti discussed the strategy/process concerning negotiations. Guild and Faculty Association negotiations will begin in January
- Discussion was held concerning Regional Community Colleges. The Governor believes that colleges working together is better than colleges competing with each other

3. Housing Update – Ms. Morello

- Ms. Morello asked Dean Schuhert to offer a stipend to Ms. Washington to be in housing until a replacement for Jarvis is hired. Ms. Morello also wants to hire a Senior R.A. Dean Schuhert is working out the details for this
- Ms. Morello reported an incident involving SUNY Broome students that were found with property not belonging to them. These are not housing students. The College is doing due diligence investigating this
- Discussion was held concerning the NJCAA Hockey Championship game and the attack on the referee by an Erie Community College student

4. Assessment/Institutional Effectiveness – Dr. Adanu

a. Performance Improvement Plan (PIP)

- Dr. Adanu distributed and discussed the Progress Report on SUNY Broome's Performance Improvement Plan (PIP) to SUNY Provost
  - Changes were suggested and Dr. Adanu will update the report with the changes before the March 2<sup>nd</sup> meeting with the Provost
  - Dr. Drumm suggested using the differentiator tag line of "Science of Success (SOS)"

**Action Items**

1. Personnel Planning

- No new issues were discussed

**Updates/Information Items**

1. Budget – Mr. Sullivan

- No new issues were discussed

2. Maintenance and Facilities – Mr. Sullivan

a. CPAC Update – Mr. Sullivan

- No new issues were discussed

3. Academic Affairs Update – Dr. Battisti

- Dr. Battisti reported that the people who attended the ATD (Achieving the Dream) Conference in San Francisco stated that it was very successful

4. Student and Economic Development Update – Ms. Morello

- Ms. Morello stated that the dedication for the Incubator Opening is April 18<sup>th</sup> at which the President will be speaking
- The name of the Start Up New York company is Southern Tier Technologies

5. Human Resources Update – Ms. Fedorchak

- Ms. Fedorchak reported that we have two finalists for the Vice President search

**Updates/Information Items Continued**

6. Other

- No new issues were discussed

**The Next Executive Council meeting will be held Tuesday, March 7, 2017, in the Wales 107 Conference at 9:30 a.m.**