

# SUNY BROOME

## COUNCIL FOR OPERATIONAL ISSUES

**Minutes for November 3, 2022, Wales 203B and Zoom, 9:00-10:30 a.m.**

**College Vision:** Learning today, transforming tomorrow.

**College Mission:** SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

**Values:** INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

**Attendance:** David Ligeikis, Stephanie Malmberg, Conal Larkin, Rich Griffis, Silvia Briga, Jackie Nichols, Susan Wellington, Cathy Williams, Tairi Mead, Laura Hodel, David Zeggart, Howard Streby, Marty Guzzi, Ciara Cable, Deena Price, Shelli Reals, Colleen Cashman, Marie Finelli, Brittney Richardson, Larry Allen, Jordan Ramsey-student representative, Carol Ross-Scott

**Guest:** Marqui Bennett

**Alternate:**

**Absent/Excused:** Kim McLain,

**Call to Order** – 9:01 AM

**Establishment of Quorum / Approval of Alternates:**

**Adoption of Agenda**

Motion by Ciara; Second by Laura

**Approval of Minutes**

(10/20/2022) Howard motion, Jordan, second

## **Chairperson Report/Updates**

**Shared Governance Chairpersons – Brittney Richardson**

- Chancellor Awards

**College Assembly Update – (Erin Marulli):**

- Dr. Drumm, NYS Scholar Century Award
- Possible integration with Binghamton University
- Mike Sullivan submitted the annual report
  - Broome County four (4) proposals- updates
- Dr. Kelly - Registration opened on Monday
- Micro Credentials - a lot of focus on adult learners
- CPL over to BOT
- Open House on November 5, 2022 9-12
- Campus Wide - SPARK is back - January 18, 2023
  - Over 2,000 8th graders
  - Many community agencies
  - 18-20 rooms on campus booked

**Student Assembly Update – Jordan Ramsey**

- No meeting last week
- Students from the Senate attended the NACAB conference in Connecticut.
- Meeting today
  - Members of Convocation to attend

**Executive Council Update – Carol Ross-Scott**

- PTK - open
- Veterans Day celebration on Friday, November 11, 2022.
- Home games tonight (11/3/2022)
  - Women's Basketball 6pm
  - Men's Basketball 8pm

**FCCC Update – Brittney Richardson:**

- No news

**Reports from Committees/Working Groups –**

**Technology: Conal Larkin**

- Scott Beekman retiring in early January 2023

**Distance Learning Steering Committee – Stephanie Malmberg:**

- The DLC has not met; all focus has been on the migration and helping faculty prepare for it. The TRC continues to host office hours at least 4 days a week, as well as one-on-one appointments in various modalities to meet the needs of faculty. On November 7, 2022, we have evening office hours available from 5-7:30pm
- 147 trained Brightspace users. We have over 260 accounts created. We have approximately 100 folks on the spring schedule who have yet to request a Brightspace account, which is inclusive of folks teaching in all modalities, not just online.
- SUNY has requested we put a deadline on the course conversions. I will be communicating that date to the campus early next week as part of my Migration Monday Missive.
- Our method of communication is email; we have seen a critical mass of folks asking what next steps are once they have a Brightspace account; all of this information is communicated via email and I am also sending out a weekly email to reiterate the process. We also have a robust website where we publish all of this information.
- We cannot stress enough that we have approximately 6ish weeks until Blackboard goes dark. We believe we have a plan with SUNY for resolving incomplete grades; there are fewer existing incomplete grades than we originally thought, and we will need to work with those faculty who issue incomplete grade contracts for students for the fall semester.
- It is requested that all faculty on this body please bring this message to the folks in your areas.

**CPAC Update – Dave Ligeikis: same news as last week**

- Met last week
- Ongoing projects:
  - Received proposed contract for architectural design; others to look at before going to counsel for final.
- Maintenance working hard on preparing for Open House
  - Putting Marcom signs up
- Pavillion complete between Decker and AT
  - Registrar to manage space: 50-60 people max.
- Dave – a lot of stuff going on – contact him with any questions

### **Ongoing Business**

- Shared Governance work group
  - 4 committee members working on survey to employees to see who should be on the committee
- Your Voice Matters pushed back until spring

### **New Business**

- Open Enrollment for Employee Benefits until November 11, 2022
  - Go to Human Resources
- Visions - Veterans Expo Event
  - November 7, 2022; 3-7pm -
    - Broome tabling at event  
David Sedelmeyer, Asst. Director Financial Services/ Veteran and Military Affairs  
Susan Wellington, Asst. Director Admissions/ISSS  
Maragaret Sullivan Senior Staff Assistant/Admissions

### **Additional Items**

Athletics:

XC teams leaving for Nationals today - Holyoke-Westfield

Men XC - top 3

Women's XC - top 10

Broome will be hosting the NYSPHSAA Baseball Championship for 2023

### **Adjournment 9:20 AM**

Motion by Laura; second by Howard; carried

Next Meeting November 17, 2022

Respectfully submitted,

Susan L. Wellington

