

## Student Assembly

2/5/2021 11:30 AM

Zoom Conference

### General Assembly Agenda

#### I. Call to Order

- Meeting was called to order at 11:30am by Ben Kircher

#### II. Roll Call

- Ben Kircher, Curtis Daniel, David Caouette, Tatianna Young, Mike Woodward, Gabriellah Ruark, Claudia Chermak, Avaris Banks, Ricky Oundo, Aseel Mohamed, Christina Thompson, Sandy Stephens, Mike Gole, Danielle Tierno

#### III. Approval of Agenda

- Approval of 1/29 Minutes and 2/5 Agenda
  - Motion to waive reading the 1/29/21 Meeting Minutes and 2/5/21 Meeting Agenda and approve without edits
    - Motion: Tatianna Young
    - Second: Curtis Daniel
    - Vote: 9 Yes, 0 No, 0 Abstain
    - Action: Motion carried

#### IV. Executive Reports/Updates

- President Update- CA
  - Shared Governance/CA
    - Down in funds
      - Much of that is from student enrollment
    - Hoping for funds from state
      - Will know more later
    - College Assembly this coming Monday
      - Tatianna is sitting in for him - giving report at beginning of meeting
        - Filling in for Ben when he can't be there
    - Ben will be doing Shared Chairs meeting and working with Maureen on timing of his report
  - Initiatives
    - Many have sent in their initiatives
      - If unsure, let Ben know your questions/thoughts
      - David can submit his as well
    - Working on the Student Outreach Survey
      - Claudia will share the original document with Ben
  - Elections/Positions
    - Mike looking at taking over VP of Academic Affairs position
      - Packets are due 2/12

- Elections run 2/15 through 2/19
    - Set up Zoom meeting so those running can talk about platforms
      - Zoom for students to hear from the candidates
      - Typically advertise when having it
      - All students invited to attend
      - Get 5 minutes to share platform and students can ask questions
      - Will have this 2/16 at noon
  - Trustee Update-F&F and BOT
    - Nothing to report
  - VP of Academic Affairs Update- CAI
    - Position is vacant
      - Mike is looking to fill this position
    - CAI
      - Were talking about Cares Act funding and how to spend it
      - The Student Relief Fund is open again
      - There are concerns with resources and support for students mental health
        - An anonymous report came in
        - Trying to put out awareness to students that services are available
        - Packet was put together and sent to students last semester
          - Can send that information out to people again
        - There is an ARO Office for students with disabilities
        - Mental health issues can be referred to Counseling Services
        - Can also refer students to Sandy or Danielle who will direct them where they need to go
        - Can submit a report through the SOC reporting form which goes to the Dean of Students
- VP of Student Affairs Update
  - No Update
- VP of Administrative Affairs Update- COI
  - COI didn't meet this week
  - Last week's discussion
    - Examity - some don't like it
      - Company is not based within school - has to be paid for
      - School covers costs of exams
    - There is a Tech committee looking at student issues
      - No one is on campus to assist
      - There is a subgroup dealing specifically with student issues while doing online classes
- Advisor Update

- The Buzz: Online Learning Spaces on campus
- Student Emergency Fund application is open
  - Just type this into the search on the Broome website
- Foundation Scholarship application is open
  - Lots of money to give out
- CircleIn: Tie in with classmates remotely and earn rewards

## V. New Business:

- Survey
  - Ben went over outreach survey
  - Google Forms gives the empirical data in the summary
  - Survey showed how many responded and the emails used to submit information
    - Thank you's were sent out to those that participated
  - For those that were dissatisfied with things, have the ability to reach out to them and see why
  - Can print the results and share them with anyone
  - Ben shared the form with Danielle and Sandy
    - Danielle will share this with the Dean of Students and go from there for how to present it to others
- Initiatives
  - Ben plans to take all of the initiatives submitted to create a form
    - Will have the assembly choose five to focus on first
      - Will try to get to all of them, but will prioritize them in case there isn't time
      - When sending them to him, include the write up
        - It helps to show your perspective
  - Initiatives submitted so far
    - Improved pedestrian safety
      - Getting to sidewalks from parking lots
      - Improved safety in parking lots
      - Connect lots 2 and seven
      - Designated pedestrian walking from areas of Lot 1
      - Add speed bumps/stop signs and indicators
    - Improved student organization
      - Standardize where due dates are place
      - Centralize information for students
    - SUNY Broome financial breakdown
      - Students able to see where their tuition dollars are spent
      - Transparency
    - Create an easy-to-use network
      - List of who to contact for different kinds of issues
      - FAQ's to important home pages
    - Make campus greener with environmental awareness on and off campus

- Make campus an environmentally friendly space
- More indoor plants in offices
- Recycling campaign
- All leading up to Convocation Day to correlate with guest speaker's topic
- FYI - there is a Sustainability Committee on campus
  - Ben can connect those interested in this with Robert Lofthouse
    - Send Ben an email
    - Would report back to Ricky
- Reduce number of automatic communications from SUNY Broome
  - Too many daily reminders about COVID and Campus Clear
  - One weekly email for general campus news and one for COVID-related information
    - Send out Monday so students can plan in advance
- Continue peer to peer calling
  - Does make a difference
- Student Engagement
  - Use the survey data to increase student engagement and meet their needs
  - Let them know that the data they submitted is making a difference
- Take down Examyty
  - Can be difficult for a student who already has anxiety-based issues
  - Outcry to take down examity
- Finances
  - Bring awareness to financial assistance for students
- OER Resources
  - Bring awareness to professors of what is available and comparable to what they are using
- Voter participation awareness
  - Show importance of voting and what that means
  - Be part of civic engagement
- Civic Engagement
  - Importance of having your voice heard
- Free speech awareness
  - Show we support voices being heard - in a peaceful manner
- Citizenship awareness and foreign student awareness
  - Show what is available to them for resources on and off campus
- ILOs
  - Continue working toward racial injustice as part of standing courses

- Public safety officers on campus
  - Create an awareness to hold them accountable for their actions
  - System for students to follow up if they feel they were treated unfairly
- Increase for student activities
  - Expand access to Madden Tournament
- One stop shop for information
  - Create a place on the website for student navigation

**VI. Ongoing Business**

- Food & Insecurities Committee Update
  - Possibly partnering with farmers market to allow students to buy food using gift cards
  - Hygiene Products very popular that were taken down to Housing
  - Food vouchers have been distributed to Health Science Departments
- Outreach Committee Update
  - Sent out an email to all SA members regarding Peer to Peer Calling this semester. Will be sending out an email every Wednesday around 12pm with new rows to call.
  - Michael G. and Ben are working to summarize the Outreach survey, will be pinpointing specific issues (trends we find) after the summary is sent out to administration.
  - Will figure out to get to admin
- Activity Committee Update
  - Meeting time changed from 10:30-11:30am Friday to Monday 10am.
  - Went through Survey responses regarding activities and brainstormed, sending out an email today with event ideas for committee members to pick from (whatever interests them).
  - Mentioned various times - email her availability if you can't make Monday at 10am
- OER/Book Committee Update
  - No Update
  - Will be reviewed to see if needed

**VII. Old Business:**

- none

**VIII. Announcements:**

- none

**IX. Open Forum:**

- Policy Committee opened by Ben and assigned to Aseel
  - Constitution and bylaws needs to be finalized before the end of the semester
    - Anyone interested in working on this committee, let Aseel know
- Other committees
  - If anyone is interested in starting a committee or task, let Ben know
    - A committee can be created
  - Don't forget that you have other committee responsibilities
    - Need additional people on current committees
- Library Committee
  - Curtis will email Erin at the library about the status of that committee and cc Ben
- Forms of communication
  - Right now main communication is through meetings and email
    - Advisors need to have access to any other types of communication
    - Needs to be able to be passed on to next assembly
  - Discord was recommended
    - Would have to use caution
    - It would be a professional room and communications would have to remain professional

## **X. Adjournment**

- Motion to adjourn the meeting
  - Motion: Mike Woodward
  - Second: Avaris Banks
  - Vote: 7 Yes, 0 No, 0 Abstain
  - Action: Motion carried