



COUNCIL FOR OPERATIONAL ISSUES

Approved Minutes for October 22, 2020, [Zoom Meeting](#), at 9:00-10:30 a.m.

Zoom link:<https://zoom.us/j/92171704816>

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement. **Values:** INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Attendance: Ashley Blackwell, Lynn Fedorchak, Brett Carter, Catherine Williams, Ciara Cable, Deena Price, Fermin Romero, Rich Griffis, Kerry Weber, Kim McLain, Larry Allen, Dave Ligeikis, Lisa Antalek, Marie Finelli, Marty Guzzi, Ricky Oundo, Carol Ross, Shelli Cordisco, Jason Smith, Val Carnegie, Jackie Nichols

Guests: Sandy Stephens

I. Call to Order

II. Establishment of Quorum / Approval of Alternates

- Marie Finelli will be taking the place of Health & Safety

III. Adoption of Agenda 9:03

IV. Approval of Minutes (10/08/2020)

V. Chairperson Report/Updates

A. Shared Governance Chairpersons

- Date set for your voice matters
- Nominations for Chancellor's Award
- Shared governance Assessment Document
- Planning for Spring - Dates will be made available ASAP

B. College Assembly Update

- Working with the Bookstore to ease the process of purchasing books,
- course waivers for students across campus
- Music Practice room done
- Balance budget for last year has been balanced
- Spring schedule will be released soon

C. Student Assembly Update

- Student Assembly finished retreat
 - Food Pantry committee working on food vouchers for students in dorms
 - Madden Tournament - Marketing the Event

D. Executive Council Update

- Flu Shot clinic Week of Nov. 2nd dates and times will be announced, appointments required
- Testing for COVID, COVID management has been going well
- Discuss phasing personnel back to campus

- BU is scheduled to return to campus today
- 1390 Executive Order and diversity training
 - Discussion of the impact and definition
 - Title 4 funding
- Genda Compliance - regarding preferred name and preferred designation ○
 - How that impacts students and the institution
 - Legality around preferred designation and required designation
 - Working with Marcom and IT and when implementation is ready more information will be made available.

VI. Reports from Committees/Working Groups

A. Technology Committee

- Working on restructuring - have not met
- Ricky notifying of Wifi issues on campus - unable to attend classes due to wifi connectivity issues
 - Asking Ricky to send a detailed message so they can address the issue

B. Distance Learning Steering Committee (Carine Surdey)

- No report this week

C. CPAC Update (David Ligeikis)

- Ongoing projects across campus
- Music Audition room - construction should be complete at the end of October Certificate of Occupancy
- Heat pump work in a number of building
- AT Building window replaced
- Decker student Center roof work
- Photography Lab ventilation update
- Exterior Student Services and Old Science
- Changing the color of the panels on Student Services and Old Science buildings to transition match the rest of the campus
 - Additional space around the library and Natural Science Center
 - Shrubs removed around Public Safety benches will be installed
- Convert mulch to stone around campus
 - Continuing minor renovations with in student services and old science
 - Finance area

VII. Ongoing Business

A. Intercampus communication for new hire or position change (Lynn Fedorchak)

- No update

B. SG Assessment- Chair Term Limits

- Recommendation #5: Term of chair does not seem sufficient is there support for recommendation to change the term to two years
- Would extend the time commitment
- Feedback -
 - Extending it to two years would be helpful
 - Chairs should meet and discuss logistic options or a group of

past chairs to develop a logistics plans

VIII. New Business

A. Fall 2020 Your Voice Matters- November 19, 2020 11:00am

- November 19th @ 11am (Thursday)
- Theme - Focus on Issues with teaching or working in a virtual setting B.

Transcripts (Ricky Oundo)

- Update at next meeting

IX. Additional Items of Business

- Memo in response to Executive Order Diversity training
 - Personally if you want to sign the order
- **Lynn Fedorchak - Open enrollment is open for 2021**
 - Virtual platform extension to three weeks
 - All forms available in mycollege in the Employee tab - HR tab
 - Flex spending or health insurance opt out - need to be completed and submitted every year.
 - All campus announcement - and SUNY Broome today newsletter
 - Question x5319 or email HR@sunybroome.edu

X. Adjournment

- Motion to adjourn Kerry Weber
- Second approved 9:32

Next Meeting: Thursday November 5, 2020

<https://zoom.us/j/92171704816>