

Council for Academic Issues

February 15, 2017

Wales 203B

Minutes

**Attendance**

Jeremiah Godfroy, Rasheed McLean, Henry Bartlett, Mary Seel, Scott Corley, Brian Loy, Mark Ryan, Holly Jones, Denise Abrams (Chair), Diane Kelly, Tairi Mead, Joan Lubar, Lisa Strahley, Timmy Bremer, Lisa Hughes, Scott Kavulich, Dawn Kutz, Amy Brandt, Beth Mollen

**Guests**

Gian Roma, Rachael Hagerman, Sesime Adanu, Dani Berchtold

**Members Absent**

Major Barnett, Rey Wojdat, Robert Greaves, Francis Battisti

**I. Call to Order**

Call to order at 3:02 p.m.

**II. Establishment of Quorum/Approval of Alternates**

Quorum was established and Joyce Prindle was approved for Mary Donnelly

**III. Adoption of Agenda**

Approved

**IV. Approval of Minutes—Feb. 1, 2017**

Approved

**V. Announcements/Correspondence/Reminders**

1. Your Voice Matters meeting tomorrow Feb. 16 at 11:00 in D 201 for faculty
2. Your Voice Matters meeting on Feb. 23 at 11:00 am in AT 200 for students
3. Need permanent parliamentarian

**VI. CAO/Chairperson Report/Updates**

**a) CAO: Francis Battisti/Danielle Berchtold**

None

**b) CA: Denise Abrams**

1. Performance indicator analysis was presented
2. Capital projects to start in spring and other projects to start soon

**c) FCCC: Rachael Hagerman – FCCC Resolutions & Endorsements**

1. Gender neutral bathrooms issue came up
2. Vote was taken on all three FCCC resolutions and they were endorsed

**d) SLAC: Rachael Hagerman**

1. Continued work on assessment
2. Thinking about and preparing for next Middle States visit
3. Discussion about providing assessment information on the SUNY Broome website

**VII. Reports from Committees/Working Groups**

**a) SG Chairs**

1. Issues related to students with disabilities and elevators in some on campus buildings
2. Process is moving forward on Chancellor's award

**b) Textbook Committee**

None

**c) By-laws Committee**

1. Found policy to fill sudden vacancies on CAI. By-laws are updated and available on SG website
2. Issue of voting status of SG chairs should be addressed. Chairs are non-voting, so who represents the interests of their constituencies on various SG bodies in matters that are voted on?
3. Bylaws committee to convene a meeting to discuss Chairpersons constituency vote.

**d) Study Abroad Subcommittee**

In an information gathering phase at this time

**VIII. Old Business**

**a) Applied Learning – Dani Berchtold & Beth Mollen**

1. Should applied learning be a graduation requirement?
2. Continue to seek responses to this question from stakeholders
3. More meetings planned so feelings can be expressed
4. BPS, Liberal Arts, and STEM encourages applied learning but do not support it as a graduation requirement
5. 100% have the option to participate in applied learning at SUNY Broome
6. Much discussion related to voting on applied learning as a requirement vs. being encouraged took place
7. Vote on applied learning was taken—motion to recommend/encourage applied learning but not make it required for graduation—vote carried to support this statement

**b) Southern Tier Regional Community College Council (STRCCC) Plan—Gian Roma**

1. Last year met once—talked about workforce training
2. Crafted a plan for Southern Tier Region Workforce Development Education and Training programs
3. CAI wants more information and/or clarification from Gian related to the STRCCC Plan.

**c) Room capacity issue**

No way to add another table to CAI meeting room. No other rooms available at CAI meeting time that are appropriate in size and configuration.

**IX. New Business**

**a) Retention Analysis— Sesime Adanu**

1. Discussed declining enrollment between spring 2016 and fall 2016
2. Survey done to find out why students did not return from spring 2016 to fall 2016
3. Percentage distributions related to student retention were presented

**b) Performance indicators/analysis—Lisa Strahley**

1. SUNY now requires performance improvement plans
2. SUNY Provost asks, “What makes your campus unique?”
3. They want institutions to find their niche
4. Possible movement to focus on regional campuses
5. Motion to hold special meeting next week about this topic at 3:00 p.m. on Wednesday—  
motion did not carry
6. Will use Google document to communicate and talk about this in the next meeting

**X. Adjournment**

Meeting adjourned at 4:48 p.m.

Next meeting on Wednesday, March 1, 2017

Respectfully submitted,

Henry Bartlett