



COUNCIL FOR OPERATIONAL ISSUES

Draft Minutes for February 11, 2021, [Zoom Meeting](#), at 9:00-10:30 a.m.

Zoom link:

<https://zoom.us/j/97684338537?pwd=cktnSWkwVUphMXNBY045MTdhZG5Jdz09>

Passcode: 690981

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement. **Values:** INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Attendees: Brittney Richardson, Carine Surdey, Richard Griffis, Shelli Cordisco, Dave Ligeikis, Marty Guzzi, Larry Allen, Silvia Briga, Brett Carter, Jackie Nichols, Cathy Williams, Kerry Weber, Jason Smith, Lisa Antalek, Deena Price, Valerie Carnegie, Kim McLain, Fermin Romero, Ciara Cable, Carol Ross, Ricky Oundo, Lynn Fedorchak

Absent/Excused: Marie Finelli

I. Call to Order 9:02 am

II. Establishment of Quorum/Approval of Alternates

A. No alternates

III. Adoption of Agenda

A. Adopted without additions or changes

IV. Approval of Minutes (1/28/2021)

A. Minutes approved - Carine Surdey motion to approve, Valerie Carnegie 2nd

V. Chairperson Report/Updates

A. Shared Governance Chairpersons

- Discussion regarding Your Voice Matters
- Michael Sullivan and Larry Allen are working on a budget for a professional development event
- Discussion on ways to say thank you to coworkers
- Mission and Vision posters are available in the Executive Suite; contact Diana Lenzo
- Updated policies have been sent out
- Discussion regarding term limit options

B. College Assembly Update

- Dr. Drumm reported that Covid testing and vaccine distribution is going well
- Enrollment dip is occurring at most community colleges
- Michael Sullivan reported that budget forms have been sent out, due back by March 1st
- Still waiting on stimulus and New York State budget information
- Dr. Haynes reported that interviews are underway for the AVP/Dean opening
- Dr. Haynes discussed the 7 week schedule proposal with more information coming
- Enrollment Management has been meeting with local high schools to boost enrollment

- Met with Bachelor Partnership Program; Empire State might have an office located on campus
- Dr. Ross spoke regarding Black History Month; interviewing Black alumni will be a focus
- Concern about the mental health of our students
- Flu vaccine is available; call x5181 to make appointment

C. Student Assembly Update

- Student Activities Day is 2/11/21
- Reaching out to the Farmer's Market regarding student access

D. Executive Council Update

- Testing and Covid vaccine discussed
- Everyone should review Middle States document, because they could speak with anyone during their visit March 29-31, 2021; contact Kim if you have any questions
- Student Village Chop is a cooking competition at the Culinary Arts building planned for the end of March; it will be streamed

E. FCCC Update

- Mary Donnelly is the new delegate

VI. Reports from Committees/Working Groups

A. Technology Committee (Fermin Romero)

- Print Policies are being reviewed

B. Distance Learning Steering Committee (Carine Surdey)

- Has not met since last COI meeting
- Strategic Plan, Best Practices, and Digital Accessibility were discussed
- DeQue University Achievement Certificate is available

C. CPAC Update (David Ligeikis)

- Office reconditioning is occurring in Decker, Student Services and Old Science Buildings
- Working on contracts for roofing and paving
- Kim Mclain will assist with the restructuring of CPAC

VII. Ongoing Business

- Shared Governance term limit recommendations were approved
- New hires will be announced once a month after the BOT meetings. The Interoffice Communication of New Hires item will be removed from the agenda - Motion by Lynn Fedorchak, Cathy Williams 2nd

VIII. New Business

- Ricky Oundo asked about the Navy and Marines recruiting on campus; Dr. Ross will contact Gina Chase

IX. Additional Items of Business

- None

X. Adjournment: 9:34

- A. Motion to adjourn from Kerry Weber, Fermin Romero 2nd

Next Meeting: Thursday February 25, 2021