

**Executive Council
Minutes
Tuesday, April 5, 2022
Wales 107 Conference room -9:30 a.m.
College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Haynes, Lynn Fedorchak, Michael Sullivan, Jesse Wells, Dr. Kim McLain, Diana Lenzo
Others Present: Nick Brey

EMMO Update

Mr. Brey reported there are no updates. The SUNY Safety monitor meeting is now every other week.

Student Success

The Enrollment Newsletter was distributed. Enrollment numbers are up in all areas. A bit of a decrease in Broome County applications. Inquiries are up 13% compared to last year. There are renewed inquiries from local High Schools about Instant Accepts events and more requests from parents and guidance counselors to have some evening events.

Communication

No items for discussion.

Action Items

Personnel

No items for approval.

Policy and Procedures – for review

A new Animal policy is for EC review. This will be enforced by Campus Safety. This needs to go to Shared Governance. Legal has already reviewed it. Approval of both items is pending feedback.

- SS8004 Animal(s) Policy
- SS8004.1 Animals(s) Procedure

Summer Hours – Communication from last year will be sent to Executive Council by Ms. Lenzo.

Updates/Information Items

Institutional Effectiveness

Dr. McLain reported the final IPEDs spring survey was submitted. This encompassed Human Resources, Finance, the Library, and fall enrollment. The TRC continues to offer clean-up course sessions for the pending LMS migration. They have been extremely well attended. SEM is making progress and developing strategies.

Finance and Facilities

The meeting with County officials was on Friday, April 1. The group presented the budget, sustainability plan, and nursing update. The meeting went extremely well. The college is only asking for 1% in Sponsorshare. Mr. Sullivan thanked Dr. Haynes for her contribution to the meeting. ESPA and the FA are heading to an impasse. Mr. Sullivan will work with key stakeholders. The GUILD agreement was ratified and will go to Board for approval. He will present the Sustainability plan to Board next week.

Student Development and Diversity Update

Broome participated in its first track and field competition and did a decent job. A few women qualified for the National competition. It is a start and students are excited. If the college can afford it, lacrosse may be offered again. There are 17 teams in the league. Softball and baseball season started. The BAGSAI field is losing its contract with the county. The bias incident was settled. The activities fee topic will go to COI to remind them that student activities fees are to be used for students only.

Academic Affairs Update

Dr. Haynes reported that the Administration is invited to the Your Voice matters event as the topic will be the restructuring of Shared Governance. The spring schedule is close to being finished. The New Director of ITS, Conal Larkin, started yesterday. Convocation Day is next Tuesday.

Human Resources Update

Human Resources had nothing new to share.

Other

The Student Village Chopped Event went very well. Dr. Drumm attended the Men of Color summit which was very good. Dr. Ross-Scott commented that BU and SUNY Broome may partner to have a Women's Summit and work on getting more students involved in the summit.

**The next Executive Council meeting is scheduled for Tuesday, April 12, 2022, at 1:00 p.m.
Wales 107 Conference Room**