

**Executive Council
Agenda
Tuesday, January 16, 2024
Wales 107 Conference room – 9:30 a.m.
College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Tony Hawkins, Dr. Carol Ross-Scott, Dr. Penny Kelly, Laura Hodel, Michael Sullivan, Jesse Wells, Diana Lenzo

President's Report

Discussion on the process of weather-related closing/emergencies. There is a meeting today planning the F-S assembly. Dr. Hawkins will start meeting with Supervisors on a monthly basis. Dr. McLain will be administering the employee satisfaction survey. There will be a discussion today about the development of the strategic planning website. Dr. Hawkins is now a member of the BC Arts Council and Community Foundation.

Action Items

Policy Review - none

Personnel - approved

PAR 2025-06 Supplemental Support Services Coord

Dr. Carol Ross-Scott

Nick Brey joined the meeting to discuss the process of weather-related closings and remote work.

Updates/Information Items

Enrollment Update

The Enrollment Newsletter was distributed. Enrollment is down 3.9%. FTEs are at a negative 6.3%. Calls are going out to interested students in housing. Eight students were referred to EOP. Litecast will be talking with MARCOM about the Career Coach software to support the enrollment van and coaches. There is a career assessment toll being used in all areas and High School counselors. Community groups can access this.

Finance and Facilities

All responses for Moody's have been submitted. Department budget instructions have been distributed. Due Feb 16h. (Dr. Hawkins would like a meeting to strategize the capital/facilities projects.)

Student Development and Diversity

CDO retreat last week. It was a great meeting. PTODI will use same framework as SUNY is using. EOP – the virtual program starts today.

Academic Affairs

The master schedule has been distributed. Continuing students improved since last year. Pathways retention groups will be meeting after Faculty return to campus.

Human Resources and Student Finances

Outreach to students who owe money for tuition bills. There were a very high number of non-matriculated students on the de-reg listing.

Other

**The next Executive Council meeting is scheduled for Tuesday, January 23, 2024 at 9:30 a.m.
Wales 107 Conference Room**