

SUNY Broome College Assembly Minutes of the April 24, 2023 Meeting
Darwin R. Wales Center Room 203B and via Zoom

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Voting members present: Ryan Dempsey (for Randy Campbell), Julie Lakin, Stephanie Albitz, Karyn Moyer, Jeffrey Anderson, Andrew Haggerty, Brittney Richardson, John Covert (for Samantha Smith), Valerie Carnegie, and Erin Marulli.

Non-voting members present: Kevin Drumm, Penny Kelly, Carol Ross-Scott, Michael Sullivan and Penny DeFavero.

Member excused: Kim McLain

Members absent: Ethan Roselle, Kristen Bensen-Hause, Jason Smith, Lisa Antalek, Melissa Martin, Robert Lofthouse, and Chris Novitsky.

Guests present: Danielle Britton, Michael Stamets, Dani Berchtold, Mary Gilbert, and Stephanie Malmberg.

- Call to order: Erin called the meeting to order at 3:06 PM; quorum was not established.
- CA Report: Erin reported that the shared governance elections for fall have not been addressed as we want to wait for the changes to the bodies to go to the board in May or June. Then we will move to the two-body structure in the fall, and then have the shared governance elections.
- SA Report: There was no report.
- COI Report: Brittney reported that the issue of the name badge/ID badge requirement has been discussed. The conversations included safety issues, new employees, and the customer service standpoint.
The CPAC report from Dave included some big projects: the remodel of (Old) Science into student services, the architects looking at spaces in the library for art, and the Decker nursing renovation.

- CAI Report: Andrew reported that CAI discusses the FCCC resolutions. The attendance policy revisions were passed. One of the Your Voice Matters topics, Fast Forward classes; parents might object to the learning outcomes around DEI; how to support instructors in local districts, our own courses and the SUNY mandates. If a controversy arises we will need to address this.

- President's Report: Dr. Drumm reported that the name tag debate continues. It's a great idea if we can make it work. For branding and marketing there's nothing better than customer service. Name tags can help.

There's no state budget yet. Affordable housing is a big issue in the state and in the workforce. There's a 20% holdback for community colleges. Differential tuition is used for expensive programs; it doesn't change the financial aid package, so you can charge a little more for the more expensive programs.

The budget might take a couple more weeks.

- VPAFA Report: Michael noted that his presentation had been sent to the group earlier: the five-year sustainability plan and the operating budget for 2023-2024. The revenue is the most critical part, and is based on enrollment assumptions. The high school graduation rates are the biggest predictor. There are three additional years projected beyond the audited 2021-2022 year. The high school graduation rate is pretty flat with a ½% decline. There is 2% growth in the net FTE enrollment. We expect a modest increase in the fall with an additional fifty BAP students, bring the total to about 225. B2B will provide some additional growth along with our other top 10 enrollment initiatives. The retention rates improved and the 2% growth rate yearly over the next five years is attainable.

Enrollment drives revenue. About 40% of the revenue is from the state and county; about \$13 million the last three years. Less than a 1% change should occur over the next five years. The pressure is on the student tuition and fees more than the state and county support. The Federal stimulus funds will decrease 20% over the next five years: \$3.8 million in the current year, \$0 in 2026-2027 and \$2.4 million next year. Over 5 years a 20% average decline. All the pressure is on tuition, fees and other counties.

The expense forecast assumptions include payroll as 55% of the budget and fringe at almost 30%. The contractual area us getting a lot of pressure. 20% is utilities. There's been an 8%/year average percent change and a total expense increase of 1.6%.

The 2023-2024 proposed budget included an enrollment increase of 2.1%. The tuition increase is 3.64%; with state aid at 100% of floor and 2% increase in the sponsor share. With other fees and charges the total revenue decrease is 5.5%, requiring personnel and section optimization. Some modest reductions in sections: 72.5% net FTE. 70 – 72% is

a reasonable number. We've made some progress in optimizing sections within certain parameters.

2.75%/year increase in costs of part time and full time employees; there are 215 full time positions with a turnover average of 20-24 positions per year. Part of sustainability has to included some modest reductions in personnel through turnover.

This has been presented to the board and then presented to the County Executive for the sponsor share, and the recommendation goes to the legislative committee at the end of May and to the full legislature in June.

Capital repairs and renovations are \$350,000.

The multi-year plan is to address the reduction in Federal stimulus funding, and investment in initiatives to improve retention and enrollment, and to make us sustainable.

- VPAA Report: Dr. Kelly thanked everyone for Convocation Day; it was well attended and we had a great speaker. Thanks to shared governance for supporting student efforts.

Dr. Ross-Scott is holding an event with students tomorrow on campus climate.

We have a new Director of Admissions: Owen Conklin started today; looking forward to presence on campus.

Fast Forward committee is meeting with high schools and admissions on how we can make consistent guidelines and be more equitable. Creating a pipeline and pathways into SUNY Broome; they have one more meeting this year.

Pathways has two more meetings: May 1st and May 15th.

Onboarding and improving onboarding; building success teams; a financial literacy center on campus and ways to connect with 211.

Please encourage students to register before the summer; this helps retention and tracking.

Art Drawing in the upstairs of the library and the basement of the library for painting classes.

Tomorrow chairs and CPO on course fill rates; training tomorrow. CPL workgroup is presenting to the chairs. Following SUNY policy and hope to share with shared governance before next year.

Open House is Saturday; will see most of you there.

One Stop: services to students in one place. Decker: plans in the near future to help expand the nursing program. Dental Hygiene is to update the lab and also Rad Tech.

The Gen Ed and curriculum committees have done a tremendous amount of work to be ready for fall to meet the competency.

- VPSD/CDO Report: Dr. ross-Scott reported that the Munch and Lunch on inclusivity is tomorrow in Decker 201 at 12:45. Invisible diversity is very important. Wednesday is Kindness Day – stop by the student center. There is a Be Kind poster to color and it’s a day to remember to be extra kind. The student recognition ceremony is Wednesday at 6:00 PM in the gym. The fitness court is ready and operational. Encourage students to come to the MRC tomorrow at 4:00 to meet with the Chancellor. His priority is student success. Spring Fest news will be coming up; there will be more outside activities in May. The play is this weekend in The Little Theatre.

(Quorum was established at this point in the meeting.)

Stephanie moved to approve the agenda and Brittney seconded.

Brittney moved to approve the minutes of the April 10th meeting and Stephanie seconded. There were no objections to either motion.

- FCCC Report: There was no report; other discussion will be in New Business.
- Old Business: The restructuring workgroup’s recommendations were distributed. Are there any questions, or is there any feedback?
- New Business: At the last meeting Andrew and Erin went over the FCCC resolutions. The FCCC is looking for endorsement. Andrew moved to endorse the resolution on increasing access and Brittney seconded. After some brief discussion there was a vote: there was not a majority and the motion did not carry.

The second FCCC resolution, on protecting academic freedom, was discussed. Brittney moved to endorse the resolution and Andrew seconded. A vote was held and there were six members in favor; the motion carried and College Assembly endorsed the motion to endorse the FCCC resolution on the protection of academic freedom.

Amendments to the SUNY Broome campus governance constitution were discussed. Any member can propose to open the bylaws, so it will be up to the bodies to propose their own bylaws. The constitution can be changed with edits based on College Assembly’s recommendation.

Brittney moved to open the constitution to proposed edits. Stephanie seconded. A vote was held and seven were in favor; the motion carried.

The names will be changed to the new body structure and the proposed edits will be shared. We will vote on May 8th and it can then go to the board. Elections will be held in the fall by the bodies.

There was a reminder from Brittney that 2/3 of the body will need to vote at the next meeting.

In other new business there was a question: will there be any clarification to the community on the BU partnership? Dr. Drumm will speak with Harvey and Jess. It's not a merger, it's a partnership: BAP, B2B, etc.

There being no further business, the meeting was adjourned at 4:16 PM.

The next meeting is Monday, May 8, 2023 at 3:00 PM.

Respectfully submitted,
Penny DelFavero
College Assembly Secretary