



COUNCIL FOR OPERATIONAL ISSUES

MINUTES for October 21, 2021, In-Person and Zoom Meeting

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Attendance: Fermin Romero, Rich Griffis, David Ligeikis, Marie Finelli, Marty Guzzi, Larry Allen, Silvia Briga, Lynn Fedorchak, Colleen Cashman, Elle Yatsuk, Kilian Okech, Jackie Nichols, Cathy Williams, Kerry Weber, Jason Smith, Ciara Cable, Deena Price, Kimberly McLain, Carol Ross-Scott

Alternates: N/A

Absent/Excused: Carine Surdey, Shelli Reals, Lisa Antalek

Guests: Tadd Kruse, Michelle Anderson

Call to order – 9:05am call to order Brittney.

Agenda Adoption – Motion by Marie Finelli second Ciara Cable; carried.

Approval of Minutes (10/7/21) – Motion by Ciara Cable; second by Cathy Williams

Shared Governance Chairpersons Report –from Brittney Richardson:

- Elections information will be sent out tomorrow on position open at large – Susan wellington self-nominated – put to vote – voted in
- Your voice matters is next Thursday via zoom – no real topics, it will be an open forum and open for all.
- Erin finalized your voice matters polls – will be sent out asap
- Focus had advertised chancellor award nomination – send in nominations
- Shared gov assessment update- Chairs met and will develop a focus workgroup. Need to determine who will be involved, more info to come – chairs will meet on Friday
- Reviewing survey feedback – Andrea is working with FCCC on what other SG looks like at other institutions
- Reminder – some people aren't sure who their constituents are, it is on the membership list at the end of the agenda

CA Update –Brittney Richardson:

- Vote on 2 year changes in bi-laws and made a motion to approve a workgroup

Student Assembly update – Kilian Okech and Elle Yatsuk

- Sending out a wifi survey
- Trees on campus – seeking guidance on tree planting or rule – Dave will reach out to them
- Looking for new senators

- There is another meeting today
- Fermin addressed survey regarding wifi offering help and made it clear that SV has different wifi than campus. He also offered assistance with the survey.

Fermin Romero's email address romerof@sunybroome.edu

Executive Council Update – by Dr. Carol Ross-Scott:

- Introduced Dr. Tad Kruse new interim AVP/DOS and discussed the transition with new positions that are currently in the search process. AVP/DOS, Director of Student Activities, and Student Rights and Responsibilities Coordinator.
- Car Boot sale on Saturday 10/23/21, vendors will be on site, all profits will go to the student emergency fund.
- Please support our student athletics – Women's Soccer is advancing into post season play and Women's Volleyball remains undefeated and is also advancing. 11/2 is the first home game for both men's and women's basketball teams.
- Winding down with the COVID vaccination verification process – students cannot negotiate with faculty to move to online classes. Exemptions are closed and some students have been withdrawn from classes.

FCCC Update - None

Tech Committee Update – by Fermin Romero:

- Still going through restructuring.

Distance Learning Steering Committee Update – by Carine Surdey:

- No update.

CPAC Update – by Dave Ligeikis:

- Met last week discussed structure moving forward and will bring to COI for final approval.
- IT generator was successfully installed on Columbus Day.
- Pavement project has begun and will progress throughout the semester including sidewalks and resurfacing of parking lots. Landscaping is still on going.
- Patios outside the lower part of the library are mostly finished.
- Working on reconditioning and updating Titchener classrooms.
- Looking for a location on campus or SV to put multipurpose room. Will be looking for feedback of ideas as to what that will look like and where it will be located.

Ongoing Business

- SG chair term proposal – can come off agenda
- Bi-laws were sent out and the changes were highlighted in red. 1st change was for 2 year term. Changes in chair elect and chair term time allowance

- Motion to vote changes – Ciara Cable; second Larry Allen - moved to vote on the changes. 2 year term vote approved. Vote for 2nd item – network/telecommunications ITS rep; Fermin Romero, 2nd Ciara Cable – passed by vote
- Issue #53 – submit and issue – processing offices contact form – highlights different processing offices contact info to be available once approved it will be sent out campus wide. Colleen Cashman asked for clarification as to what the form was for – Brittney explained that it’s similar to the deans and chairs list. Colleen and Dr. Ross-Scott requested that Athletics and DOS area should be added, those areas will be added by Brittney.
- Badges – Ciara Cable requested that this item be kept with COI to vote on rather than move it to CA. If there is enough interest then it will be moved to vote in COI – badges reflect campus accomplishments and alumni status. Cathy Williams raised a question, agrees with Ciara to work on recommendations. Cathy stated that directory is available to public and has questions regarding private info, can people opt out of the badges? Ciara stated that it would info that is already there regarding awards or status that would be created into a badge and any other info would need to be vetted. Kerry Weber mentioned that the directory is outdated and needs to be updated. Kerry asked who is responsible to provide the info for the update. Ciara stated that each department is responsible to send the updates to Rhoda. Dr. Ross-Scott will bring it to EC to remind other VP’s to check their directory info.
- Animal Policy draft – collection of feedback addressed earlier in meeting; feedback will be accepted until 10/22 and all feedback will be sent to Dr. ross by Monday

New Business

- Remote working policy
- Lynn: open enrollment for benefits 10/25-11/5 certain benefit you must enroll in every year is health ins opt-out and flex spending. Emails will be going out regarding this
- Cathy: announcement to remind people 2nd chance scholarships 11/29 application deadline 35 scholarships total – only scholarship this fall
- Open house 11/6 – if you would like to table for this event please fill out the tabling form, let Brittney know or the open house committee.

Distance learning steering committee update – Kim McLain

- The committee met yesterday and reviewed the Distance Learning Policy, refining it. This was shared with CAI yesterday afternoon and the refined policy was sent back to both committees to request an endorsement.

Motion to adjourn – 9:52 AM by Larry Allen, seconded by Colleen Cashman.

Respectfully submitted,

Marie Finelli