

SUNY BROOME

(POLICY)

Policy:	Positions (Change in Position Description and/or Title)	Policy No.:	PA3004
Authority:	SUNY Broome Community College Board of Trustees		
Policy Owner	President	Responsible Party:	VP Admin & Finance
Approved:	February 28, 1991		
Revised:			

The Board of Trustees shall approve the creation or substantive modification of position descriptions and/or titles in the unclassified professional services (all positions except those in Civil Service).

Such actions shall require the additional approval of the Chancellor of the State University of New York.

The President shall establish procedures necessary to affect changes specified in this policy as well as all other personnel change requests.

Action <i>(Created, Reviewed, Retired)</i>	Date	Initials	Position Title
<i>Updated Classification (1.13)</i>	03/25/2020	KP	<i>Secretary – VP Student Development</i>