

Meeting Minutes for January 28, 2021, [Zoom Meeting](#), at 9:00-10:30 a.m.

Zoom link:<https://zoom.us/j/93457903829?pwd=SFhwc1I0TFFCOVk2YjZLSFBVajJIUT09>

Passcode:515602

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Attendees: Brittney Richardson, Carine Surdey, Richard Griffis, Dave Ligeikis, Marty Guzzi, Marie Finelli, Larry Allen, Silvia Briga, Lynn Fedorchak, Brett Carter, Kerry Weber, Deena Price, Valerie Carnegie, Kim McLain, Fermin Romero, Ciara Cable, Ricky Oundo

Excused/Absent: Shelli Cordisco, Jackie Nichols, Cathy Williams,, Jason Smith, Lisa Antalek, Carol Ross

- I. **Call to Order**
- II. **Establishment of Quorum / Approval of Alternates**
 - A. No alternates
- III. **Adoption of Agenda**
 - A. Minutes approved, Kerry Weber mentioned to approve, Ciara Cable 2nd
- IV. **Approval of Minutes (12/17/2020)**
- V. **Chairperson Report/Updates**
 - A. Shared Governance Chairpersons
 - Have not met yet this semester
 - Still working through YVM topics
 - Stephanie Malmberg has new position and has vacated FCCC position
 - Still working on assessment recommendations
 - Testing about on campus COVID testing should be directed to Emergency Management
 - B. College Assembly Update
 - Budget update from Michael Sullivan- things are still pretty precarious, very dependent on on state aid and federal stimulus
 - Budget request instruction going out 2/1
 - Dr. Haynes welcomed Danielle Britton and stated search is underway for new AVP and Dean.
 - Middle States visit is March 29-31
 - Please remember to use campus clear
 - Dr. Drumm asked us to participate in weekly Covid testing if coming to campus.
 - C. Student Assembly Update
 - Nothing to report
 - D. Executive Council Update

- Dr. Ross was not present, Dr. McLain was asked to give report and stated we are submitting the Middle States self report by 2/8 and mentioned the mandatory testing mandate from SUNY

E. FCCC Update

- No update, switching delegate

VI. Reports from Committees/Working Groups

A. Technology Committee (Fermin Romero)

- Transitioning and redefining group and makeup- what is the purpose and goals of the group?

B. Distance Learning Steering Committee (Carine Surdey)

- Accessibility of digital content discussion, Examity workgroup and Examity to meet about each other's processes
- Still working on strategic plan

C. CPAC Update (David Ligeikis)

- Cleanup and reconditioning of water damage in Decker
- Ensuring all measures are in place for COVID-19- signage, tape on the floor, social distancing
- Office relocations mostly with the finance office
- Group has not met yet but will be meeting first to make sure there is proper representation.

VII. Ongoing Business

A. SG Assessment- Chair Term Limits

- Still ongoing

B. Interoffice Communication of New Hires- EC Memo

- Memo approved but have not heard any updates

VIII. New Business

A. CPAC restructuring

- COI must be part of the process in aiding in the restructuring process since CPAC is a standing committee of COI
- Dave and Brittney will be discussing to coordinate
- Question was asked about whether the committee was formed by COI or the Director of Facilities
 - a) Brittney and Carine believe it was set-up from COI
 - b) It is a standing committee of COI
- Dave wants a different role than just reporting to COI.

IX. Additional Items of Business

X. Adjournment- 9:32am

- A. Carine made motion to adjourn, Rich seconded.