

COUNCIL FOR OPERATIONAL ISSUES

Minutes for April 17, 2022, Wales 203B and Zoom, 9:00-10:30 a.m.

College Vision: Learning today, transforming tomorrow.

College Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Attendance: Brittney Richardson, Fermin Romero, David Ligeikis, Marty Guzzi, Colleen Cashman, Kerry Weber, Ciara Cable, Jackie Nichols, Susan Wellington, Howard Streby, Cathy Williams, Shelli Reals, Lynn Fedorchak, Deena Price, Kim McLain, Carine Surdey,

Absent/Excused: Marie Finelli, Elle Yatsuk, Lisa Antalek, Carol Ross-Scott, Rich Griffis,, Silvia Briga, Priscilla Ortiz, Larry Allen,

Call to Order – 9:05AM – Brittney Richardson

Establishment of Quorum / Approval of Alternates- no alternates, Ciara motion, Marty second, Kerry abstained

Adoption of Agenda

Motion by Howard. second by Colleen, Kerry abstained:

Approval of Minutes (03/31/2022)

· motion by Howard, second by Ciara; carried.

Chairperson Report/Updates

Shared Governance Chairpersons – Brittney Richardson:

College Assembly: Erin Marulli

Waiting for budget to come out for __ project plan.

Student Assembly Representation:

Howe Caverns was a successful trip

Hershey Park on May 10, 2022

Narcan Training was a successful event held in the Multicultural Room

Resolution when students prefer spring break:

The Chairs are relating with the students

Executive Council Update – No Update:

FCCC Update – Mary Donnelly:

Plenary

Reports from Committees/Working Groups –

Technology: Fermin Romero - No Report

Distance Learning Steering Committee – Carine Surdey:

We are in cohort 2 - early May is the kick-off- configure system; late May early June is training; Cohort 1 (faculty) is in training now.

Cohort 2 - upcoming courses going live in the fall

CPAC Update – David Ligeikis:

Installed solar-powered Pedestrian crossings; push button: 30 second flashing. This will give traffic indication that pedestrian is in roadway

Summer to start milling/paving- May 1st is when asphalt company opening.

Renovation work completed in Financial Services, Student Accounts, and Registrar's Office.

Outside pavilion

HVAC ___ draining started

Business Building - roof bidding set to start soon.

Complete proposal for bathroom in Science Building/Student Services \

Ongoing Business

Your Voice Matters

A. Faculty Senate: SG represents rest of campus -Can we have one? How?

COI represents faculty now; get feedback; send an email on what COI would like to see;

Instead of reinventing the wheel - look at other campuses that have both (faculty/academic) other- Non-faculty

Pedagogical issues come up a lot; non-faculty do not say much; faculty only makes sense.

In Your Voice Matters - said faculty have no mechanisms to address across campus. (push for faculty senate).

Only faculty voices in bargaining unit only - not really faculty

Teaching platform across campus for Pedagogical

Restructure committee - all for it - who should be sitting on the group - teachers only - no administration (a bad idea)

Policy topics:

No space for faculty (not entirely accurate/ academic committee / curriculum committee - not being used effectively.

College Assembly

VP, president representation from all across campus - not working as it should

Bring COI and CAI together as college assembly:

Have a few proposed models - who is sitting- election: bring something back to college assembly with an idea.

B. Foundations to creat campus wide employee recognition not to replace any other event.

VIP - Very Inspirational Person - all nominations from peers across the campus.

Set up the program - will be ongoing basis (each month compile all nominations (wufoo form)

Offer a shout out - anonymous - why this person being recognized.

Recognition only: surprise with a token/gift - picture taken, brief statement.

There are 8 nominations already since yesterday (April 13, 2022)

Lots of stories of goodness/hope.

Have a website with all people nominated to look at for publication- good news.

This may help with recruitment overall - students/employees. This is not the Spirit Award - everyone is a winner.

Student Assembly has suggestion boxes across campus.

Don't do too much at one time - see how the recognition goes (REMOVE FROM AGENDA - ALL IN AGREEMENT)

C. Academic Calendar

- a. Got some good feedback - 6 categories
- b. Consistent with BOCES Calendar (spring break the same time every year)
- c. BOCES Calendar is popular - spring break was very late this year - 3 weeks of the semester left when students get back.
- d. 7 - 1 - 7 semester - the very middle week is the break
- e. Don't worry about Easter - be consistent with BOCES Calendar every year.
- f. Students mentioned middle of semester every year (March 20-24) same time every year hereafter
- g. Some parents on student assembly - some local schools do not follow BOCES calendar - parents miss school(college) due to travel time with children on break
- h. Most students want break 8th week- break
- i. Not all classes will follow the 7 - 1 - 7 style.
- j. Next year - will align with BOCES calendar
 - i. Marty needs to know by May 1 - do we vote today?
 1. Faculty is adamant to line up with BOCES
 - a. Integrity issue with faculty not charging makeup classes (doing it online)
- k. TABLED till the 28th of April (next meeting) to vote
 - i. Align with BOCES
 - ii. 8 week then break

New Business

Animals on campus (share update with staff) - this is going to be revisited in the future. There is a culture shift people to expect it more.

Wording needs to be changed regarding premises (i.e. athletic fields, etc)

Brittney will check on what premises means

What is a dangerous animal - who decides: what are the parameters and who makes decision on what is dangrous.

Companion Animal - what is it? Not clear on policy.

Rules for service animals

1, Law: Emotional support - are not subject to fair housing

Looking for feedback or endorsement? (Checking with Dr. Ross-Scott)

Issued anonymously: Guests / signage on campus it is outdated and people are confused

Enrollment Management:

Sent proposal: Meeting with Sally and Dave:

Brittney, Justine and Matt E. on the committee

Additonal Business

Any questions?

Minutes were taken at Your Voice Matters - once they are compiled they will be sent out.

Open House is Saturday, April 30th, 2022 9-12noon.

BAP Open House in the afternoon 12noon-3pm

Estimated - 285 people signed up for 75th anniversary photo - push for more people before next week.

Adjournment 10:10 AM

Motion by Ciara, second by Howard; carried

Next Meeting: April 28, 2022

Respectfully submitted:

Susan L. Wellington