

**Executive Council
Minutes
April 23, 2019**

Members Present: Dr. Kevin E. Drumm, Dr. Carol Ross-Scott, Lynn Fedorchak, Jesse Wells, Dr. Sesime Adanu, Michael Sullivan. Dr. Battisti

Members Absent:

Others in Attendance: Dr. Sean McKitrick, BOT Trustee Sharon Ball

1. Middle States Liaison – Dr. Sean McKitrick

- Dr. McKitrick reviewed the Middle States Accreditation.
- The site review team will be looking for innovated aspects of the self-study
- Documents and evidence inventory are very important for compliance.
- It is important to analyze and evaluate institutional priorities.
- Turbulent areas of concern are Standard #5 – Use of Assessment and Standard #6 – Academic & Non-academic areas. (i.e. Finance – fund balances, Gen Ed – core curriculum).

Assessment is the language on which you talk compliance to the visiting Site Team. Arguments must be defensible.

Due to time constraints with the meetings for Dr. McKitrick and the campus, no items below were discussed.

2. Student Success
3. Communication
4. Assessment/Institutional Effectiveness– Dr. Adanu

Action Items

1. Personnel Planning

Updates/Information Items

1. Budget – Mr. Sullivan
2. Maintenance and Facilities – Mr. Sullivan
3. Student Development and Diversity Update – Dr. Ross-Scott
4. Academic Affairs Update – Dr. Battisti
5. Human Resources Update – Ms. Fedorchak
6. Other

**The Next Executive Council meeting will be held Monday, April 29, 2019 in the
Wales 107 Conference at 9:30 a.m.**