

SUNY Broome Community College
COUNCIL FOR OPERATIONAL ISSUES
February 15, 2018 Minutes
W 203B – 9:00 a.m.

Present: Sesime Adanu, Carine Surdey, JoEllen Hartman (for Tom Jahn), Shelli Cordisco, Marty Guzzi, Ashley Blackwell, Karan Drum (for Lynn Fedorchak), Scott Schuhert, Orion Barber, Cheryl Smith, Cathy Williams, Julianne Klepfer, Chris Kushner, Ciara Cable, Deena Price, Laura Hodel, Scott Kavulich, Stephanie Malmberg

Absent/Excused: Mike Dunham John Petkash, Dave Ligeikis, Larry Allen, Jesse Katen

Alternates JoEllen Hartman, Karan Drum

I. Call to Order

II. Establishment of Quorum/ Approval of Alternates

- Karan Drumm, Jo-Ellen for Tom Jahn - approved

III. Adoption of Agenda - Approved

IV. Approval of Minutes (02/01/18) -

- Cathy motion to pass minutes,
- 2nd by Orion Barber -
- approved

V. Chairperson Report/Updates

a. Shared Governance Chairpersons

- Your Voice Matters - submissions for topics
 - Workplace bullying, inappropriate use of power
 - General Neutral bathrooms
 - Feb 27th 11am Decker 201
 - Student Assembly - YVM will be later in April
- Shared governance elected positions openings continue
- Chancellor's award
 - Recommendations have been made

b. College Assembly Update

- Recommendation to form a workgroup to review the overall academic appeals process
- Shared governance assessment committee
 - Rachel Hagerman, Amy Brandt, Giovanni Scaringi, Stephanie Malmberg are scheduled to attend a conference
 - Hoping to bring back information

c. Student Assembly Update

- No new business
- Currently going through impeachment process
- Orion Barber will continue to represent Student Assembly in the interim

d. Executive Council Update

- No update

VI. Reports from Committees/Working Groups

a. Technology Committee (John Petkash)

- John Petkash is not present
- Ciara Cable
 - WEPA printers
 - Printing kiosk
 - Possible demo/test kiosk to see how the process would run
 - Document filing system - universal recommendation
 - Google Docs, Word docs, Dropbox
 - Not enforced but recommendation to assist in a more standardize process
 - Office training sessions
 - Workplace
 - SUNY “facebook” like platform for your individual institution
 - Replaces the “SUNY Learning Commons”
 - Interest in particular topics to get information in these areas
 - Demo in Tech Committee
 - Discussion of benefits
 - Kelly Williamson is the overseer of “workplace” from SUNY Central
 - No current roll-out plan to the campus
 - Request came to shared governance to review the demo and make a recommendation

b. Distance Learning Steering Committee (Carine Surdey)

- Survey response to select a date and time for the update of blackboard
 - Not a “new blackboard”
 - Quarterly update
 - Enhancements
 - Bug fixes
 - Requires 7 hours to update
 - Tuesday April 3rd between 12 a.m. - 7 a.m.
 - Message will be sent out to notify of this date and time
- Ally - accessibility tool
- VTC - move date needs to be selected
 - Summer

c. CPAC Update (David Ligeikis)

- Dave Ligeikis is not present
- Scott Schuhert
 - Discussion of Master Plan
 - Capital Projects
 - Student Center roof needs to be re-done
 - Cost concerns resulting from sports games needing to be cancelled after arrival (Leaking student center roof)

VII. New Business

VIII. Active Old Business

a. CPAC Recommendation

- Looking for an approval of recommendation prior to going to EC

- Determining the purpose of space on campus and repurposing the current use
 - Scott Schuhert makes motion to support the CPAC recommendation regarding space requests as presented to COI
 - Second
 - Vote passes 13 to 1 in favor of supporting the recommendation
 - Carine will communicate this to Dave Ligeikis
- b. Proposed Change to the Student Academic Appeals Procedure (Review of Feedback)
- Feedback from constituency
 - Reciprocity for civil behavior for both student, faculty & staff
 - Overall Academic appeals process should be reviewed
 - This shouldn't be in the appeals process as it is already covered in the Student Conduct agreement
 - Ciara Cable - motions to vote to support the added language in the Appeals Process
 - Second
 - Vote does not pass 2 for and 11 against
 - Now open for discussion in COI for an alternative recommendation
 - Motion: Recommendation from COI to support the formation of a College Assembly workgroup that consists of both students and faculty that will review and make recommendations to the Academic Appeals Process. This workgroup should include no less than 2 students or 30% of the workgroup membership, (whichever is greater) and faculty recommendation from each of the 4 academic divisions to include a chair, a dean and a support staff member and representation from the division of student development.
 - Voted to move to this alternate recommendation
- c. Gender Neutral Restrooms – SA Resolution (Review of Feedback)
- Bathrooms of each building be converted to a gender neutral bathroom
 - Issue of forcing handicapped person to utilize a gender neutral bathroom regardless of their preference
 - Cathy Williams - creation of a single “family” restroom that provides a safe places for people to use the restroom
 - How to provide privacy and safety for the entire population
 - ADA Standards - all restrooms should be handicapped accessible
 - This will be a part of the Your Voice Matters
 - Orion Barber - would like to table this matter until the “Your Voice Matters” and conduction of an electronic survey to the entire campus
 - Tables in Inactive Old Business until the YVM and Survey have been conducted.
 - Orion Barber requests that the feedback be sent out to the members

IX. Inactive Old Business (Awaiting Update for Closure)

- a. Feedback from Amorous Relationship/Nepotism Policies
- b. College Car for College Business Travel Procedure (Tabled)
- c. Detailed Maps/Building Directory – Update? (Tabled)
- d. Streamlined Events Planning Process/Site (Silvia Briga) – Update? (Tabled)

X. Additional Items of Business

- For future consideration - suggestions for appropriate locations in which to place rigid sharps containers.

XI. Adjournment

Next Meeting: 03/01/18