

SUNY Broome Community College
COUNCIL FOR OPERATIONAL ISSUES

February 16, 2017

W 203B – 9:00 a.m.

Minutes

- Attended:** Mike Dunham, Sesime Adanu, Carine Surdey, John Petkash, Tom Jahn, Shelli Cordisco, Phil Testa, Marty Guzzi, Larry Allen, Ashley Blackwell, Terri Fadden, Rasheed Mclean, Heather Coggin, Cheryl Smith, Chris Kushner, Silvia Briga, Ciara Cable, Howard Streby, Scott Kavulich
- Alternates:** Karan Drum (for Lynn Fedorchak)
- Excused:** John Ruck, Andrea Roma, Tom Reid, Ciara Cable, Debbie Morello, Susan George

- I. Call to Order - 9:03 am
- II. Establishment of Quorum/ Approval of Alternates - Karan Drum (alternate)
- III. Adoption of Agenda - Approval with added documents
- IV. Approval of Minutes (2/2) - Change the word agenda to the word minutes.
- V. Chairperson Report/Updates
 - A. Shared Governance Chairpersons: Chancellor's award packets (faculty & service) forwarded.
 - B. College Assembly Update: Sesime's presentation of data
 - C. Student Assembly Update: Working on constitution and senator elections; Food Pantry; Planning for Homeless sleepout Awareness Event (May 12th)
 - D. Executive Council Update: No EC update
- VI. Reports from Committees/Working Groups
 - A. Technology Committee: Met 2/15 talking about classroom instructional updates; Completed student survey; began Faculty staff survey; Discussion for fall computer standards
 - B. Distance Learning Steering Committee: Working on state reciprocity agreement to bring the college into compliance.
 - C. CPAC: Concern from staff about maintenance ability to clean walk ways.
 - Not physically possible to have all walkways clear while it is actively snowing; not enough staff or equipment to make this possible.
 - Student Government - Apologizes for bringing this to Shared Governance when it could have been handled internally and for the implication by the student, that maintenance was not performing job duties to standards.
 - Room Scheduling protocol - to be discussed at the next Events Planning Committee

CPAC- SHPO awarded the highest level of approval Incubator - grand opening in April (14th) By BU; 3rd floor Grand Opening to be coordinated by the Special Events dept

- D. Shared Governance Website Workgroup - Drafting an announcement about finishing the website

VII. Old Business

- A. Vote on FCCC Resolutions – Rachael Hagerman
 - a. Recommendations sent out
 - b. Motion to endorse resolution- to approve all three - All in Favor no objections
 - i. Campus Child Care
 - ii. Maintenance Efforts
 - iii. Civil Discourse
- B. Closing/Delay Announcements -
 - a. Timing of the campus delays and closings
 - i. Written policy was found - Made by colleges offices by 6 am or as soon as possible.
 - ii. Maintenance & Public safety make recommendations to Sully who then initiates the announcement process.
- C. Upcoming Your Voice Matters Events -
 - a. Decker 201 at 11 your voice matters (faculty/staff)
 - b. Student AT 200 Tuesday 2/23
 - i. Student Assembly - Flyers to promote the event please hand them out

VIII. New Business

- A. Elevator Key for the Science Building (From SA) -
 - a. A student could not get to her class in the casino due to not being able to find anyone to assist with the elevator.
 - b. Can a sign be placed near the elevator?
 - i. Protocol - the instructor should tell the class what the protocol is if their is need for the use of the elevator.
 - 1. There is a microphone at the top stair that goes to the classroom if the student needs to get down.
 - ii. If a sign is wanted - public safety would need to initiate the production of an informational sign on the elevator and the microphone.
- B. Campus Walkways (From SA) - discussed above
- C. SUNY Excels Data (Sesime Adanu) and SUNY Questions Discussion (Francis Battisti) -
 - a. Performance Improvement from SUNY Central - plan for 5 years
 - i. Increase graduation rate -by increase retention and enrollment
 - ii. Projection of rates based on trend data (subject to revision)
 - iii. Setting conservation goals to stabilize enrollment
 - iv. Breaks up enrollment based on several factors
 - 1. Race, Age, degree program, etc.
 - a. URM - underrepresented minority (non-Asian)
 - b. International
 - c. NYS
 - d. Other state
 - 2. Fast Forward - Separate due to the timing of processing
 - b. March 2nd - responses to question due

- i. SUNY is looking for thoughts on three questions
 1. What do you feel make SUNY Broome unique?
 - a. Smaller community - more one-on-one; more hands on experiences and intimate relationships with professors, staff and instructors; SUNY Broome students are more prepared to enter larger institutions.
 2. Innovative - 1st time major projects with unique funding sources (grants)
 - a. Geothermal being used as a model for other colleges across the state.
 3. #1 in the nation for scholarship awarding
 - a. For college Foundations giving out money raised and given away (as a percentage)
 - b. Calice - largest community college
- ii. What can SUNY system administration do for you?
 1. Open funding for Investing & Performing monies that are not open to community colleges.
 - a. For four year colleges with community colleges only benefit if they partner with a four year
 2. Chargeback -
 - a. County funding chargeback process.
 3. SUNY curriculum - not community oriented; non traditional or evening classes are not offered
 4. More advocacy for more funding for community colleges.
 5. Duplication of data & efforts with SUNY and the clearinghouse.
 - a. Streamline reporting of data
 - b. Does SUNY provide feedback from the data they collect?
 - i. Institutional Effectiveness presentation
 - ii. They leave determinations up to the individual institution.
 - c. Data can be misinterpreted based on when it is reported or how it is being reported.
 - i. Recommendations that only final numbers be used
 6. What could be possible for SUNY Broome by 2025, if money was no object.
 - a. Events Center
 - b. One Stop Shop in one building for Students
 - i. New building where the library currently is; library would move
 - ii. With access right from lot #1
 - c. Enrollment -
 - i. Bring the SEED program back
 - d. Food options in the dining hall - incorporating vegan & multicultural foods.
 - i. Limitation in food options are due to the limitations in the space that AFV is given.
 - e. More experiential class work -
 - i. Everglades

- ii. Haiti
 - iii. London
- f. Model Campus for sustainability efforts
 - i. Solar
 - ii. Geothermal
 - iii. Smart Green House - (creative ways around a community college producing products)
 - 1. Is there are ways to intake externalized money into the college?
 - 2. Commercialize and market academic programs - how to get money in non traditional ways to bring in money to offset cost
- g. Computers - industry standard and modernized computer labs and programs
 - i. MarCom - Tech
 - ii. Medical - equipment (not obsolete)

IX. Adjournment - 10:19

Next Meeting Date: March 2 -- 9:00 -10:30 a.m. W203B