

College Assembly
Minutes of Meeting
August 29, 2016

Members Present: Jeremiah Godfroy, Dave Michalak, Julie Lakin, Roseanne West, Mark Ryan, Giovanni Scaringi, Dan Brennan (alternate for Alison Sheridan-Brennan) Carine Surdey, Scott Kavulich, Jamie Heron, Joe DeAngelo, Jason Boring, Fermin Romero, Diana Lenzo (alternate for Angie Bergholtz), Tracy Curtis, Kevin Drumm, Francis Battisti, Robert Greaves and Penny DeFavero

Members Excused: Denise Abrams, Howard Streby and Michael Sullivan

Members Absent: Mary Gilbert, Lynda Carroll, Michael Kinney, Debbie Morello

- Call to order: 3:06 PM. Giovanni opened the meeting and welcomed the new and returning members. Alternates (Dan and Diana) were approved and quorum established. Agenda was approved and May 9th minutes were approved as submitted.
- Information items: Shared Governance Chairs committee met over the summer.
- Student Assembly Report: Amanda and Jeremiah reported that the elections for student senators will soon be underway. They will also be doing tabling. The due date is Sept. 6th for nominees. The general assembly is planning to have biweekly meetings. They are continuing to work on the peer-to-peer bulletin board and student activities day.
- COI Report:
 - Carine reported that COI will have its first meeting Thursday. Some plans for this year are to have the shared governance website updated and to create a public side to the website. A sub-committee of COI will be formed. They also plan to address the issues brought forward during Your Voice Matters.
- CAI Report:
 - There was no report from CAI.
- CA Report: Giovanni suggested that any proposed amendments to agendas be emailed (to Penny or to Giovanni), with a reminder that the agenda can also be amended at the meeting. The SG Chairs met over the summer and one of the things worked on was the streamlining of the Chancellor's awards processes. There are specific dates for all the awards and the call for nominations to be emailed. The goal is to assure people a longer period of time to prepare their packets. Volunteers for the Chancellor's award committee are needed.
- President's Report:
 - Dr. Drumm welcomed everyone back and thanked all who participate in shared governance. A warning from Middle States six years ago brought about some changes in shared governance on our campus and brought us to where we are today.
 - At this point we are not braking, but we are not putting on the accelerator. There are many projects underway which we will need to see through and finish what we started.
 - The Foundation is exploring a comprehensive fundraising campaign. A comprehensive campaign takes all of our priorities into consideration. The Foundation will kick off the campaign this fall. There have always been

faculty and staff initiatives, and alumni initiatives. A feasibility study will be done. We have great community visibility for such a campaign.

- We are down a little in enrollments but still ahead of budget. Last year we ticked up over the first weekend. We are off to a fine start for fall.

- Executive Vice President and Chief Academic Officer's Report:

- Dr. Battisti stated that this year will be a reflective year, but also with action.

- The academic plan is complete and the facilities plan is still being finalized.

- Achieving Success: we need to define retention and success. We all have a part in this.

- Articulation agreements: we are finding that colleges want more specificity. Cortland - a Phys Ed program like Binghamton Advantage, and Morris – criminal justice and business.

- The Mechanical Building and Carnegie are moving forward.

- We are streamlining the on-boarding experience. We are using the transcript rather than testing.

- Retaining students: we are looking at the data and most students leave within the first two weeks or during the last two weeks.

- Communications. The CESS report indicated that we still need to do some work on this to improve. We will be sending out some emails and meeting with students.

- PRR – ACEN accreditation.

- More facilities meetings are upcoming, by division.

- Vice President for Student & Economic Development:

- Francis reported for Debbie: - Move-In Day was a success. We are very hopeful this year and there is a lot of activity.

- Old Business:

- IDA is ready to go; they are just waiting for DASNY to give the bonds approval. They may not break ground until the spring.

- New Business:

- The MDA would like to have a food drive on campus.

- There will be a service learning fair on September 20th from 11 until 1 with some new community partners.

There will be tables to discuss internships and service learning opportunities. Please email Giovanni for more information. This can be a great resume booster for students; internships can also lead to jobs and it's very beneficial to local businesses.

There being no further business, the meeting adjourned at 3:28 PM.

Next meeting date: Monday, September 12th at 3:00 PM.

Respectfully submitted,

Penny DelFavero
College Assembly Secretary