

**Executive Council  
Minutes  
Tuesday, April 18, 2023  
Wales 107 Conference room – 2:00 p.m.  
College Vision: Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Members Present:** Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Kelly, Laura Hodel, Michael Sullivan, Jesse Wells, Diana Lenzo

**Student Success**

The Enrollment Newsletter was distributed. Enrollment is up 33.75%, with 37.05% FTEs compared to last year.

**Communication**

Shared Governance will be working on the approved restructuring this summer and returning in the fall under the new structure.

**Action Items**

**Personnel**

No items for approval.

**Policy and Procedures**

No items for review or approval.

**Summer Hours**

Communication regarding summer hours was reviewed. Suggested edits will be made.

**Proposed Summer Due Date**

The proposed summer payment due date and de-registration date of May 10, 2023 was approved.

**Updates/Information Items**

**Finance and Facilities**

The updated sustainability plan, Bonadio audit, and proposed 2023-2024 college budget will be presented at the Thursday Board of Trustees meeting.

**Student Development and Diversity Update**

A balance between student activities and student-athletes budgets is being developed. Public Safety is working with Facilities on a plan for campus-wide security cameras. Door locks will be installed as soon as the items have arrived. Emergency Response binders will now be made digital. COI is having a discussion on having employees wear ID badges. Officers' night at the Student Village had 30 students attending. A commercial washing machine in Athletics is breaking. Ethan Roselle was awarded the Norman R. McConney Jr. Award for EOP Student Excellence.

**Academic Affairs and Institutional Effectiveness Update**

The College received a \$75,000 food sciences grant from SUNY. There will be a brief Middle States visit this summer, it is a mandatory walk-through meeting sometime between May and August.

**Human Resources and Student Finance Update**

HR is working on updating processes with the college hiring freeze. An adjunct pool will be open for departments. A Student Financial Aid open house is scheduled for BAP students.

**Other**

- BU/BAP Discussion

**The next Executive Council meeting is scheduled for Tuesday, April 25, 2023 at 9:30 a.m.  
Wales 107 Conference Room**