

**Executive Council
Minutes
Tuesday, January 11, 2022
Wales 107 Conference room – 9:30 a.m.
College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Kevin Drumm, Dr. Penny Haynes, Lynn Fedorchak, Michael Sullivan, Jesse Wells, Dr. Kim McLain, Diana Lenzo

Members Excused: Carol Ross-Scott,

Others Present: Nick Brey

EMMO Update

Mr. Brey was excused but submitted the following report: Mr. Brey is waiting to hear back from Quadrant about opening a testing location on campus. Several SUNY schools are currently using this company and several more are interested.

- SUNY Admin IT is working on updates to the vaccine portal so student booster information can be tracked. Notifications have gone out and continue to go out notifying students of the booster mandate
- Mr. Brey is working with Health Services to get rapid tests on hand for emergency use as needed. With the delay in pool testing results, athletes and residents may need faster results. The plan is to use them sparingly but have them as an option if/when needed
- As expected, late last week NY and BCHD adopted the updated isolation and quarantine guidelines. The new guidelines are as follows:

Vaccinated or unvaccinated who test positive for COVID-19, must isolate for 5 days. Individuals can return to work after day 5 of their isolation period, provided they:

- have not had a fever for at least 24 hours;
- symptoms have resolved or have improved;
- wear a well-fitting mask while around others for an additional 5 days.

Exposed to COVID-19:

- If not fully vaccinated, *quarantine* for 5 days, return to work and wear a well-fitting mask while around others for an additional 5 days.
- If fully vaccinated, NOT boosted, and eligible for a booster, *quarantine* for 5 days, return to work and wear a well-fitting mask while around others for an additional 5 days.
- If fully vaccinated and boosted (with the booster completed at least 2 weeks before the first date of exposure), no quarantine is required, but these employees should wear a well-fitting mask while around others for 10 days after the last date of exposure.
- It is recommended, but not required, that all employees test on/about day 5 after any COVID-19 exposure. However, if symptomatic within those 5 days, employees should test immediately. If the test result is positive, employees must begin an isolation period of at least 5 days as referenced above.

Student Success

The Enrollment Newsletter was distributed. Enrollment numbers remain at a 10% decrease.

Communication

Vaccinated employees/staff are encouraged to test weekly but must test monthly. All unvaccinated must test weekly.

Action Items

Personnel

No items for approval

Policy and Procedures

No items for review or approval

Updates/Information Items

Institutional Effectiveness

Dr. McLain is working on completing IPEDS and NYSED reports. Messaging has been updated on the Blackboard banner about the booster mandate.

Finance and Facilities

Mr. Sullivan reminded the VPs that major capital project requests (more than \$100) are due Feb 1. Lesser amounts should be included in the department's proposed 2022-23 operating budget request. Finance is finalizing the current budget forecast from the fall and winter terms. There is a \$500K variance to budget. This will have a significant impact on the forecast for the fall semester. He will have a better idea and will report at the Feb board meeting.

Student Development and Diversity Update

Carol is at student orientation and excused.

Academic Affairs Update

Dr. Haynes met with Lourdes and UHS last week to discuss local community nursing needs. Trustee Andrews is also working on possible Fast Forward healthcare pathways. The spring schedule is being finalized. ACEN nursing overall average scores are back in the 80%.

Human Resources Update

Human Resources are finalizing board reports, orientations and contracts, and life insurance transitions

Other

No items for discussion.

**The next Executive Council meeting is scheduled for Tuesday, January 18, 2022, at 10:00 a.m.
Wales 107 Conference Room**