

**Executive Council  
Minutes  
Tuesday, February 28, 2023  
Wales 107 Conference room – 9:30 a.m.  
College Vision: Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Kevin Drumm, Laura Hodel, Michael Sullivan, Jesse Wells, Diana Lenzo  
Members Excused: Dr. Carol Ross-Scott, Dr. Penny Kelly

**Student Success**

The Enrollment Newsletter was distributed. up in NYC and other counties in applications for Fall. enrollment is flat. J. Wells had a meeting with the Assoc. Provost at SUNY. The goal is to reignite community colleges for international students. The search for a new Director of Admissions is ongoing.

**Communication**

No items to discuss.

**Action Items**

**Personnel**

No Items for approval.

**Policy and Procedures**

No Items for review or approval.

**Updates/Information Items**

**Finance and Facilities**

Finance is finalizing the sustainability plan. Department Operating Budgets are due March 1. Tuition and Fees for 2023-2024 are being developed. The 5-year updated Sustainability Plan will go to Board in March. preliminary due to the adoption of the state budget. a draft of the plan will be distributed to EC. A memo about a hiring freeze due to budget holdback by SUNY of state funding will be going out.

**Student Development and Diversity Update**

Dr. Ross-Scott was excused.

**Academic Affairs and Institutional Effectiveness Update**

Dr. Kelly was excused.

**Human Resources and Student Finance Update**

There is in-person Title IX training next week. HR will continue to offer this in person until the program goes online in Brightspace. Financial Aid disbursements go out Friday. There are a lot of ongoing personnel searches, many funded by grants.

**Other**

- BU/BAP Discussion

**The next Executive Council meeting is scheduled for Tuesday, March 7, 2023, at 9:30 p.m.  
Wales 107 Conference Room**