

**Executive Council  
Minutes  
Tuesday, January 24, 2023  
Wales 107 Conference room – 10:00 a.m.  
College Vision: Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

**Members Present:** Dr. Kevin Drumm, Dr. Carol Ross-Scott, Dr. Penny Haynes, Laura Hodel, Michael Sullivan, Jesse Wells

**Student Success**

The enrollment newsletter was distributed. Enrollment is almost even.

**Communication**

There were no items for discussion.

**Action Items**

**Personnel**

There were no items or approval.

**Policy and Procedures**

There were no items for review or approval.

**Updates/Information Items**

**Finance and Facilities**

The 2023-24 Operating budget and Capital Projects Timeline were distributed. The priority and funding process was explained.

**Student Development and Diversity Update**

SUNY DEI is looking at Viewfinder for a climate survey. There are 232 student residents assigned. The EOP financial review process is going to be centralized. This will help the EOP department and be streamlined. A webinar titled Diversity Dialogue is scheduled on Feb 8 in the Libous Room from 8:30 a.m. – 9:30 a.m. This will be a hybrid presentation.

**Academic Affairs and Institutional Effectiveness Update**

Academics is reviewing room reservations and computer labs and their availability. Conversation with Owego and the need for engineering and electrical technologies training with classes on campus. Underrepresented communities are being looked at for Reach Program. There will be partnering with the Binghamton Civic Association for non-credit ESL courses. The Brightspace migration is moving along. This will be the first-semester utilizing Brightspace. There are currently 500 courses that were migrated over to Brightspace.

**Human Resources and Student Finance Update**

There will be 2 resolutions on the January BoT agenda for Temporary Protected Status students and students affected by Hurricanes Maria and Irma. The 1098 forms are going out to students this week. There will be 2 more in-person Title IX training.

**Other - no other topics for discussion.**

**The next Executive Council meeting is scheduled for Tuesday, January 31, 2023 at 9:30 a.m. Wales  
107 Conference Room**