

**Executive Council
Minutes
Tuesday, February 22, 2022
Wales 107 Conference room – 9:30 a.m.
College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**

Members Present: Dr. Kevin Drumm, Dr. Penny Haynes, Lynn Fedorchak, Michael Sullivan, Jesse Wells, Dr. Kim McLain, Diana Lenzo
Members Excused: Dr. Carol Ross-Scott
Others Present: Nick Brey

EMMO Update

Vaccine booster numbers are fluctuating due to students' vaccine due dates. More messaging will go out today to students. Mr. Brey is waiting on SUNY for guidance and planning for masks for the summer and fall. The state K-12 mandate may change which will affect us.

Student Success

The Enrollment Newsletter was distributed. Fast-Forward registrations are complete. Enrollment numbers remain declined at 9.89%. There is an Instant Admit event with Union Endicott tomorrow.

Communication

No items for discussion.

Action Items

Personnel

No items for approval

Policy and Procedures

Updates/Information Items

Institutional Effectiveness

A call went out for additional faculty to teach Hyflex courses in the fall. There will be a Professional Development event on March 3rd. Not too much LMS information. It is expected there will be various modalities for training sometime in mid-summer.

Finance and Facilities

There will be a special meeting for the BCC Housing Corp to discuss refinancing of the Student Village and to introduce an alternate use space concept. An updated housing feasibility study and marketing will need to be done. The CEC waiver from Empire State was approved. The project should be closing, the college should expect something within 60-90 days. The draft budget is ready for review, send any feedback to Michael by the end of the week.

Student Development and Diversity Update

Dr. Carol Ross-Scott excused.

Academic Affairs Update

Dr. Haynes will be meeting with the chairs about the fall schedule. The recent presentation from Amarillo CC's Tom Silvy was good. The Hospitality program is looking at developing some 7-1-7 courses. Dr. Haynes is establishing a workgroup to revisit PLA. As soon as SUNY Empire has a presence on campus, they will be added to the workgroup. Mohawk Community College is doing a lot of short-term non-credit and credit courses. There will be a summit with Mohawk CC and SUNY Oneonta. March 11 is the high school Guidance Counselors Day from 1230 - 3 p.m. to talk about healthcare pathways with UHS, Lourdes, and Guthrie.

Human Resources Update

The United Way campaign continues to March 4th.

Other

**The next Executive Council meeting is scheduled for Tuesday, March 3, 2022, at 9:30 a.m.
Wales 107 Conference Room**